MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY

InvestMalaysia

investmalaysia.mida.gov.my

Jawatankuasa Pengecualian Cukai (JPC)

User Guide for

Machinery and Equipment (Agriculture)

Learn About the System

Powered by eTRANS

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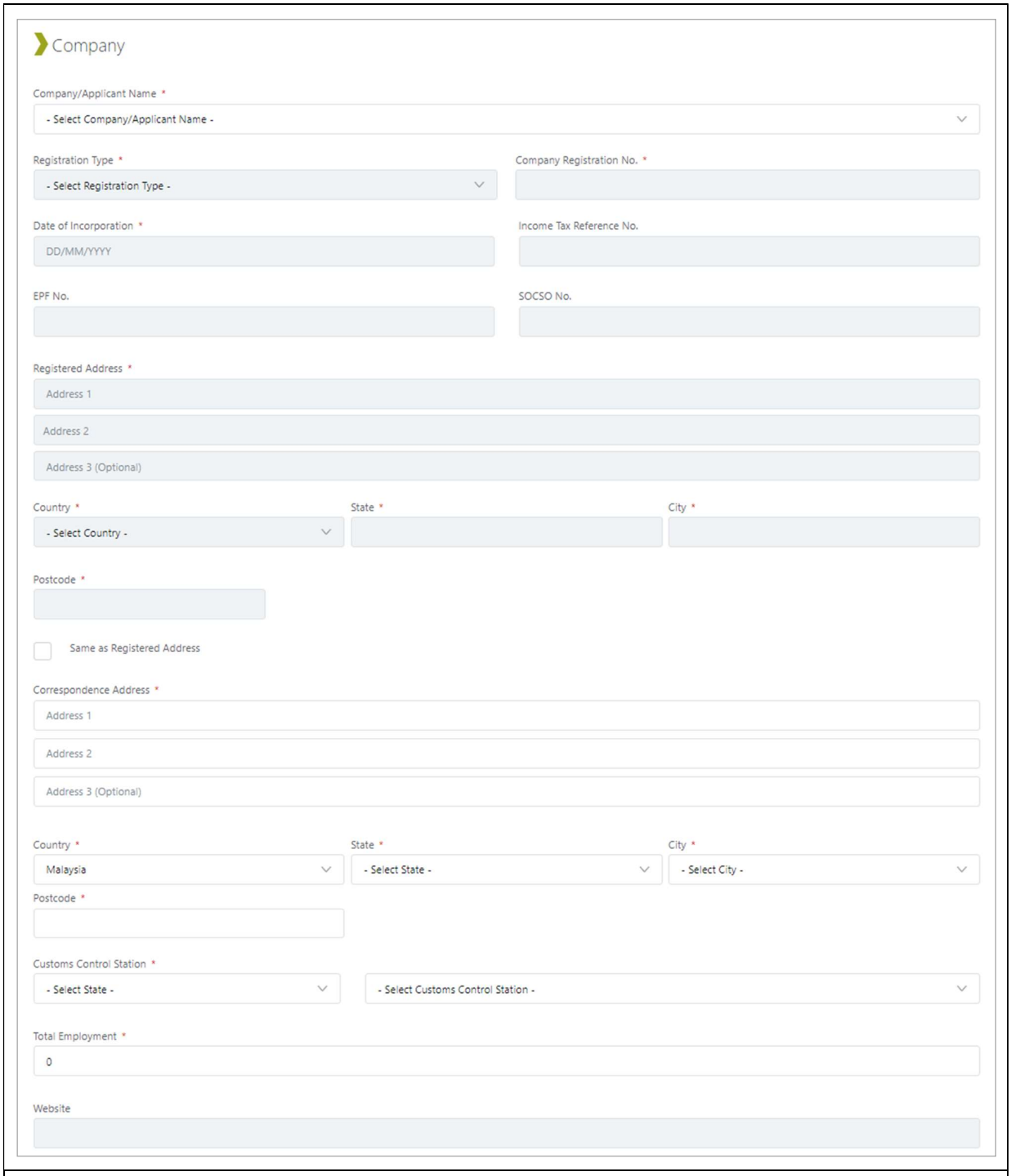
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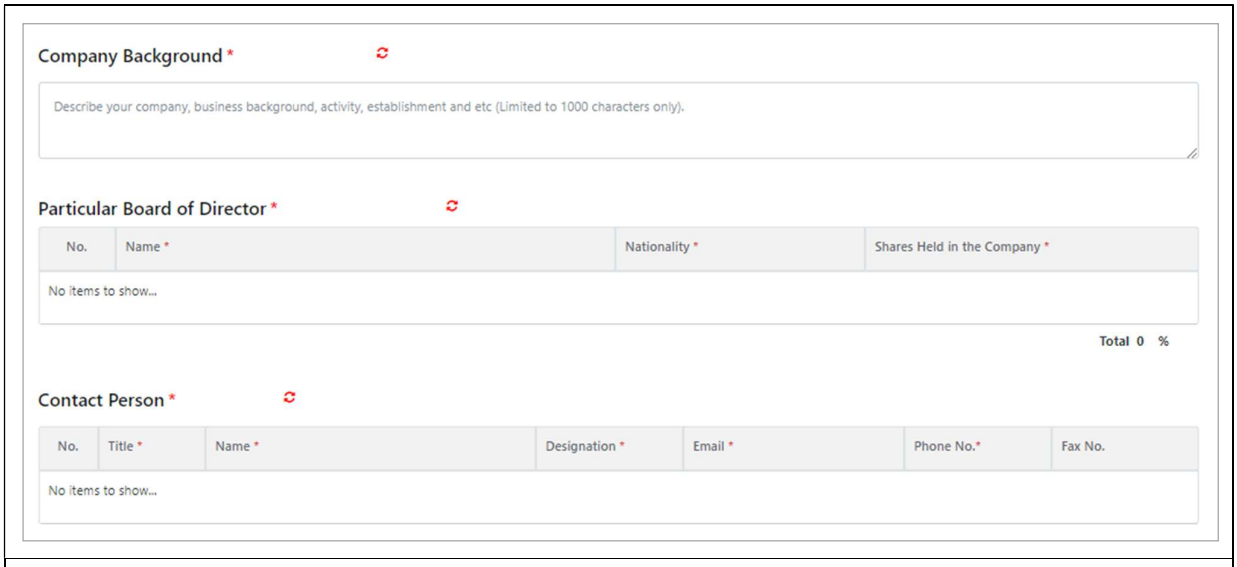
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Chapter 1 COMMON SECTIONS

1.1 Company



1. Fill-in required details in:
   a) Company



b) Company Background

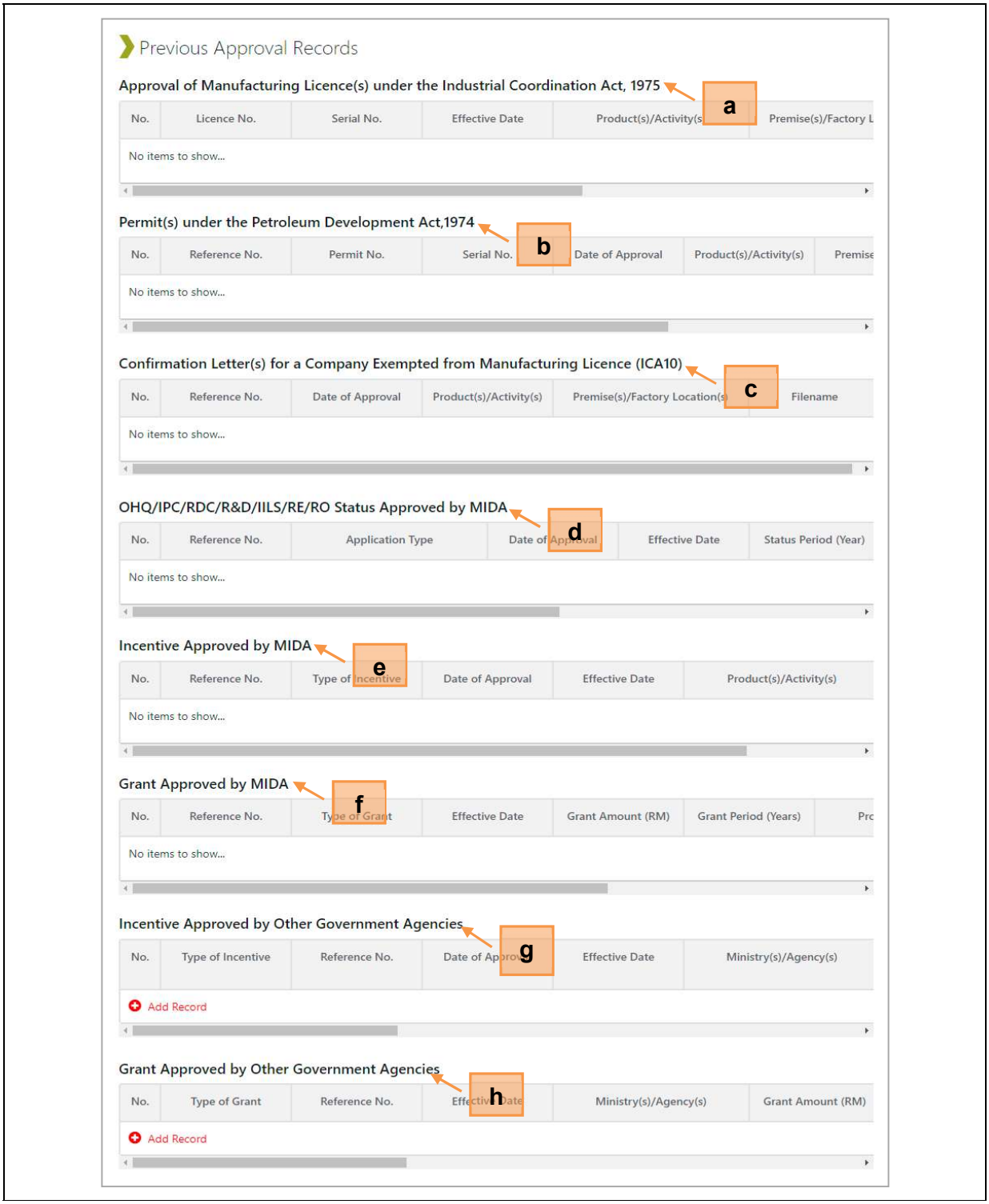
c) Particular Board of Director

d) Contact Person

2. Click the **[Next]** button

   The system will redirect to the **'Previous Approval Records'** section.

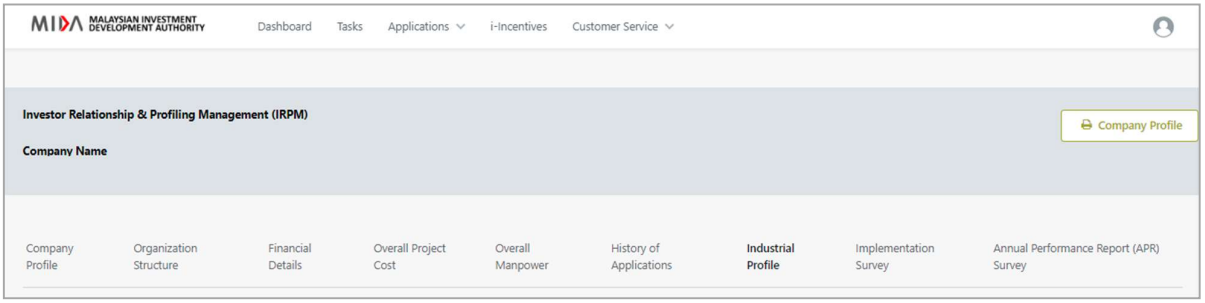
1.2 Previous Approval Records





Fill in all required information in the Company Profile

1. Go to Company Dashboard and click the **[Company Profile]** link



2. Click the **[Industrial Profile]** tab

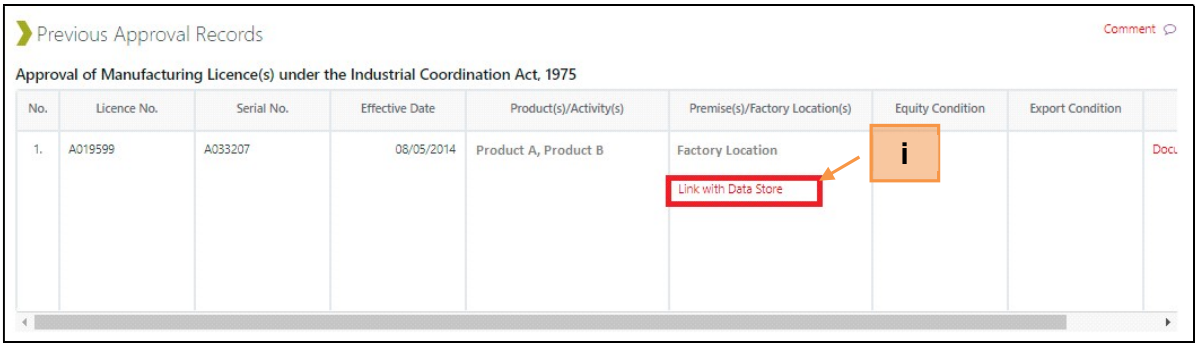


a) Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

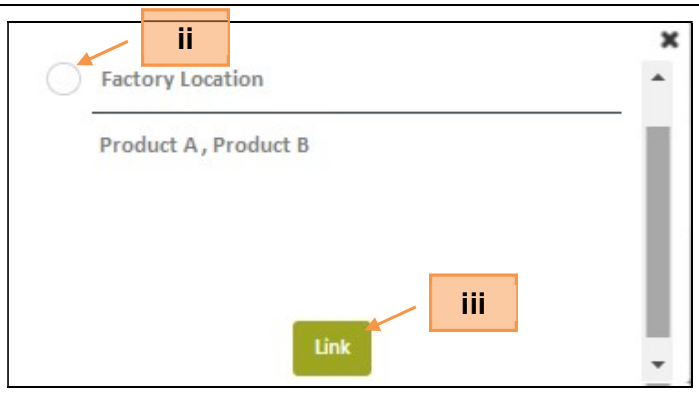
(Refer to [InvestMalaysia] Company Profile (IRPM) User Guide.

Chapter 3 Industrial Profile : 3.8.1 and 3.8.2)

- Only Verified Manufacturing Licence(s) will be displayed in this section.

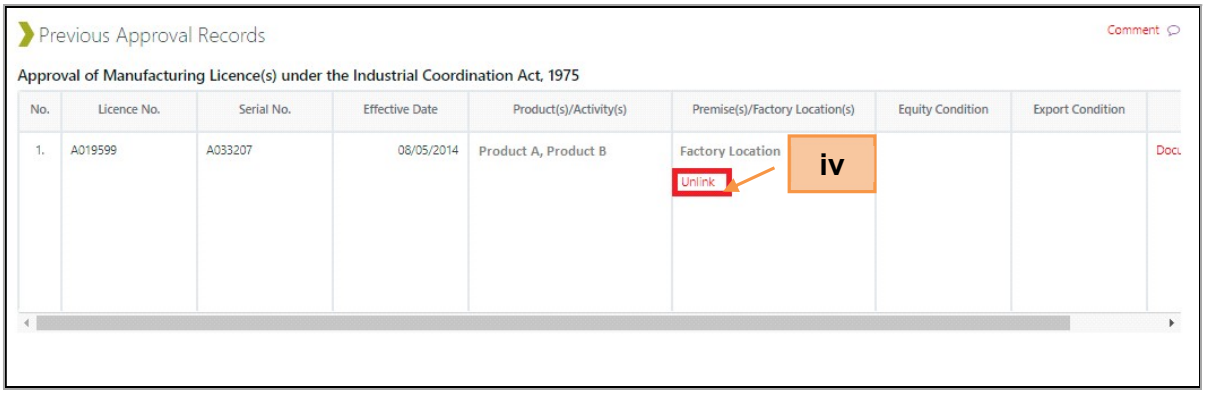


i. Click **[Link with Data Store]** to link/sync the Factory Location in Section C: Previous Approval Record/Data Store with Factory Location in IRPM (Industrial Profile).

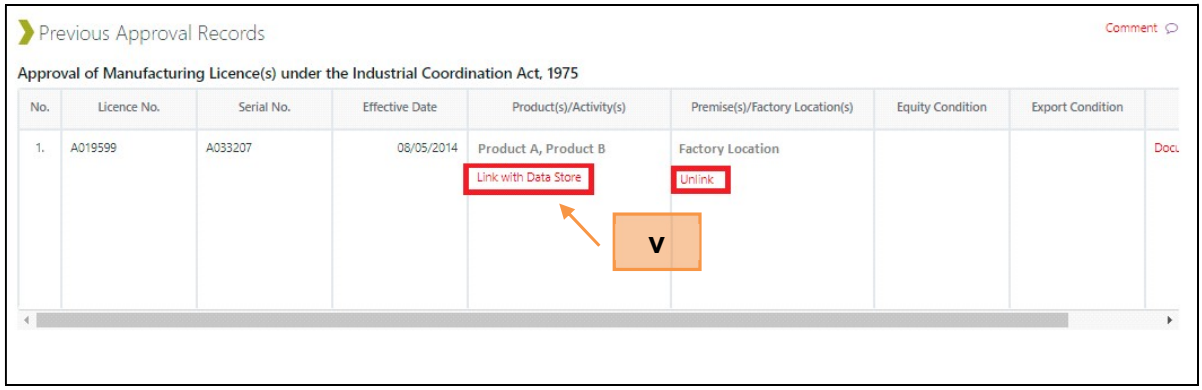


ii. Select the Factory Location radio button (Please ensure the Factory Location is same then can proceed to link/sync.

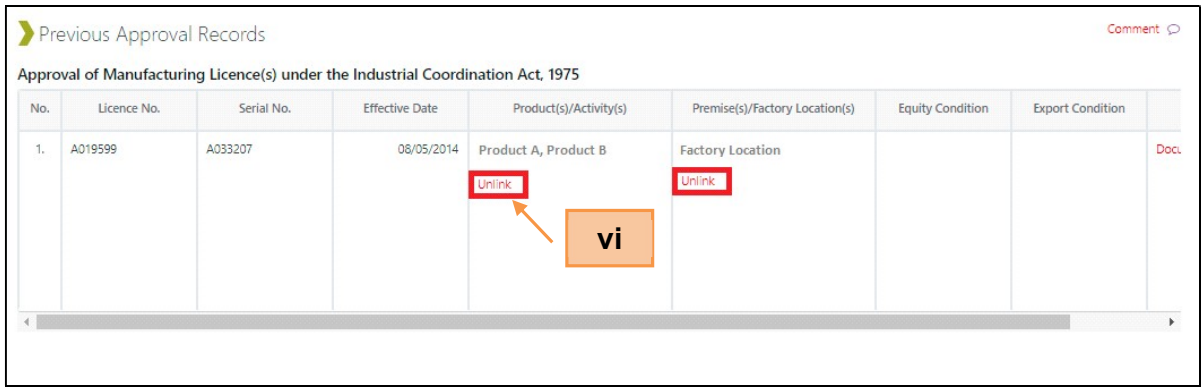
iii. Click the **[Link]** button



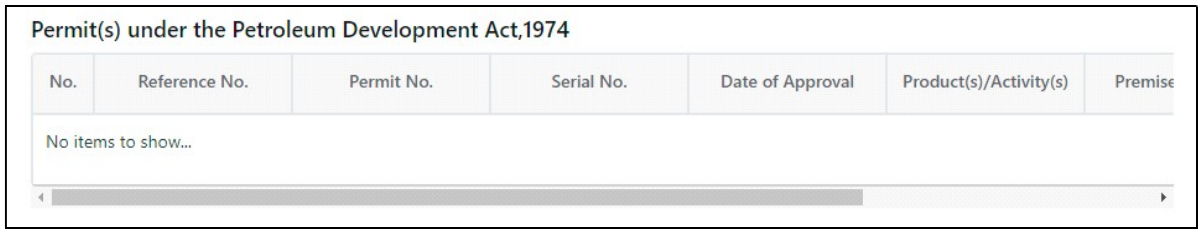
iv. Click **[Unlink]** to unlink/unsync the Factory Location in Section C: Previous Approval Record/Data Store with Factory Location in IRPM (Industrial Profile). This function can be used if the company select the wrong Factory Location.



v. Click **[Link with Data Store]** to link/sync the Product(s)/Activity(s) in Section C: Previous Approval Record/Data Store with Product(s)/Activity(s) in IRPM (Industrial Profile).



vi. Click **[Unlink]** to unlink/unsync the Product(s)/Activity(s) in Section C: Previous Approval Record/Data Store with Product(s)/Activity(s) in IRPM (Industrial Profile). This function can be used if the company select the wrong Product(s)/Activity(s).



b) Permit(s) under the Petroleum Development Act,1974

(Refer to [InvestMalaysia] Company Profile (IRPM) User Guide. Chapter 3 Industrial Profile : 3.8.3)

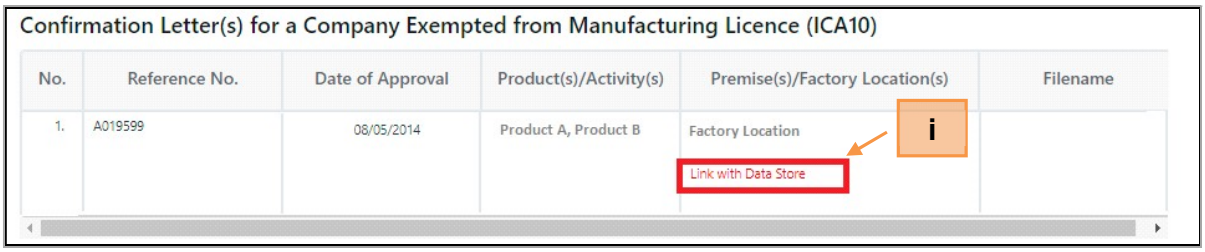
- Only Verified Permit(s) will be displayed in this section.



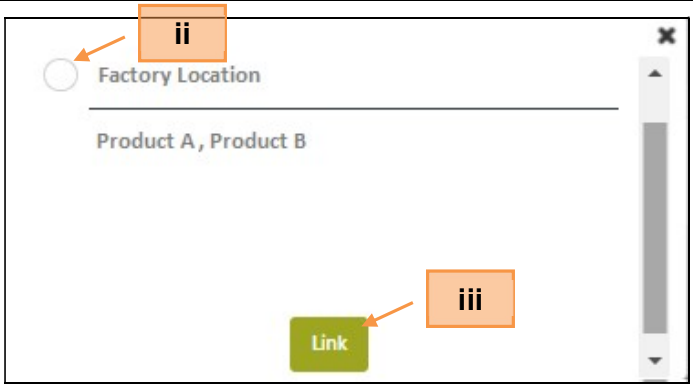
c) Confirmation Letter(s) for a Company Exempted from Manufacturing Licence (ICA10)

(Refer to [InvestMalaysia] Company Profile (IRPM) User Guide. Chapter 3 Industrial Profile : 3.8.5)

- Only Verified Confirmation Letter(s) will be displayed in this section.

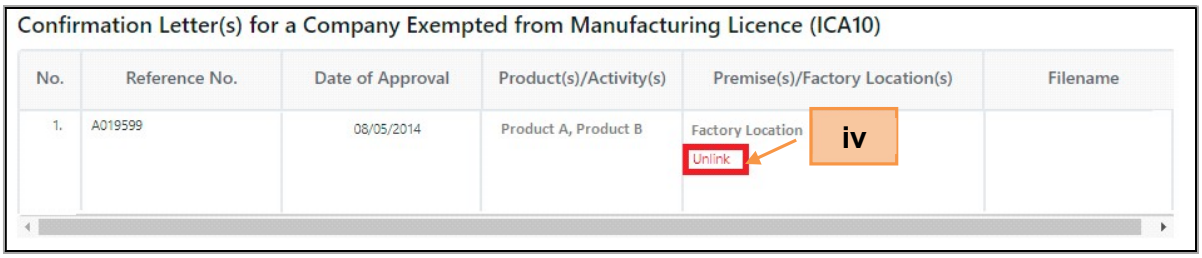


i. Click **[Link with Data Store]** to link/sync the Factory Location in Section C: Previous Approval Record/Data Store with Factory Location in IRPM (Industrial Profile).



ii. Select the Factory Location radio button (Please ensure the Factory Location is same then can proceed to link/sync.

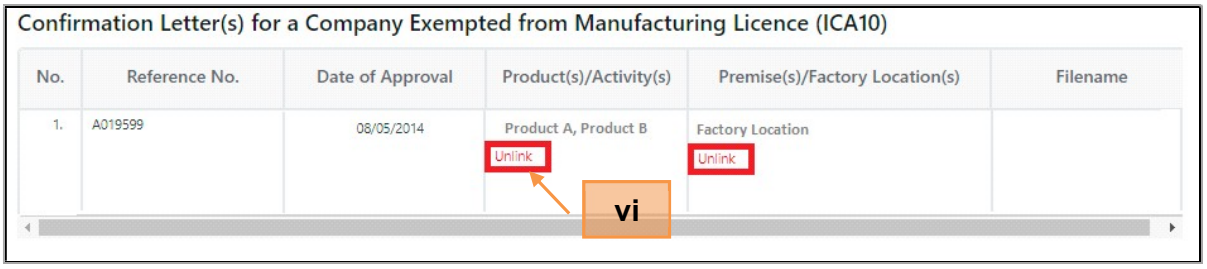
iii. Click the **[Link]** button



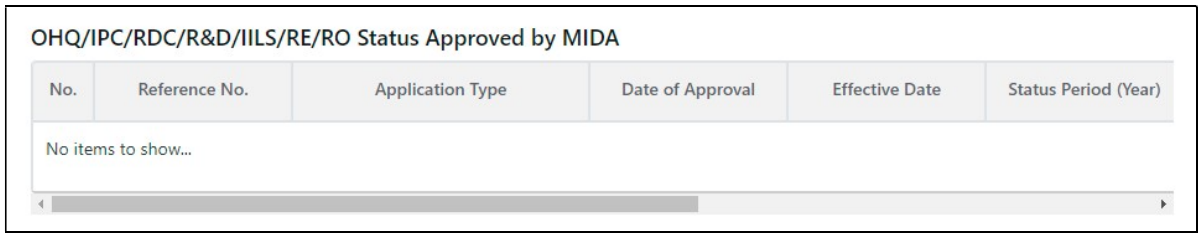
iv. Click **[Unlink]** to unlink/unsync the Factory Location in Section C: Previous Approval Record/Data Store with Factory Location in IRPM (Industrial Profile). This function can be used if the company select the wrong Factory Location.



v. Click **[Link with Data Store]** to link/sync the Product(s)/Activity(s) in Section C: Previous Approval Record/Data Store with Product(s)/Activity(s) in IRPM (Industrial Profile).



vi. Click **[Unlink]** to unlink/unsync the Product(s)/Activity(s) in Section C: Previous Approval Record/Data Store with Product(s)/Activity(s) in IRPM (Industrial Profile). This function can be used if the company select the wrong Product(s)/Activity(s).



d) OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA

(Refer to [InvestMalaysia] Company Profile (IRPM) User Guide.

Chapter 3 Industrial Profile : 3.8.6)

- Only Verified OHQ/IPC/RDC/R&D/IILS/RE/RO will be displayed in this section.



e) Incentive Approved by MIDA

(Refer to [InvestMalaysia] Company Profile (IRPM) User Guide.

Chapter 3 Industrial Profile : 3.8.7)

- Only Verified Incentive will be displayed in this section.



f) Grant Approved by MIDA

(Refer to [InvestMalaysia] Company Profile (IRPM) User Guide.

Chapter 3 Industrial Profile : 3.8.8)

- Only Verified Grant will be displayed in this section.



g) Incentive Approved by Other Government Agencies (if applicable)

i. Click the **[+Add Record]**

ii. The system will add a new row to insert the details.

iii. Fill in required details:

- Type of Incentive
- Reference No.
- Date of Approval
- Effective Date
- Ministry(s)/Agency(s)
- Incentive Period (Years)
- Product(s)/Activity(s)
- Premise(s)/Factory Location(s)
- Incentive Status
- Filename (Attachment)

iv. Click **[Save) button**

v. The system will save and display an Incentive Approved by Other Government Agencies record.



h) Grant Approved by Other Government Agencies (if applicable)

i. Click the **[+Add Record]**

ii. The system will add a new row to insert the details.

iii. Fill in required details:

- Type of Grant
- Reference No.
- Effective Date
- Ministry(s)/Agency(s)
- Grant Amount (RM)
- Grant Period (Years)
- Product(s)/Activity(s)
- Premise(s)/Factory Location(s)
- Grant Status
- Filename (Attachment)

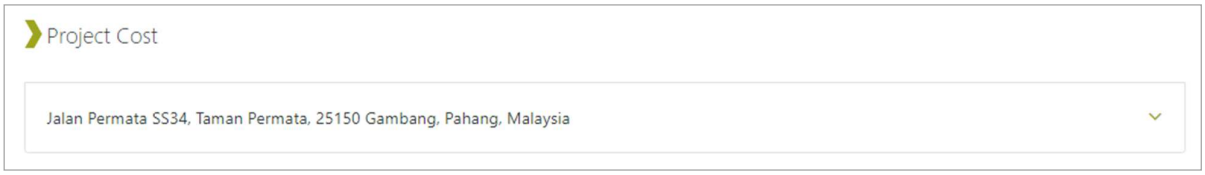
iv. Click  **[Save) button**

v. The system will save and display a Grant Approved by Other Government Agencies record.

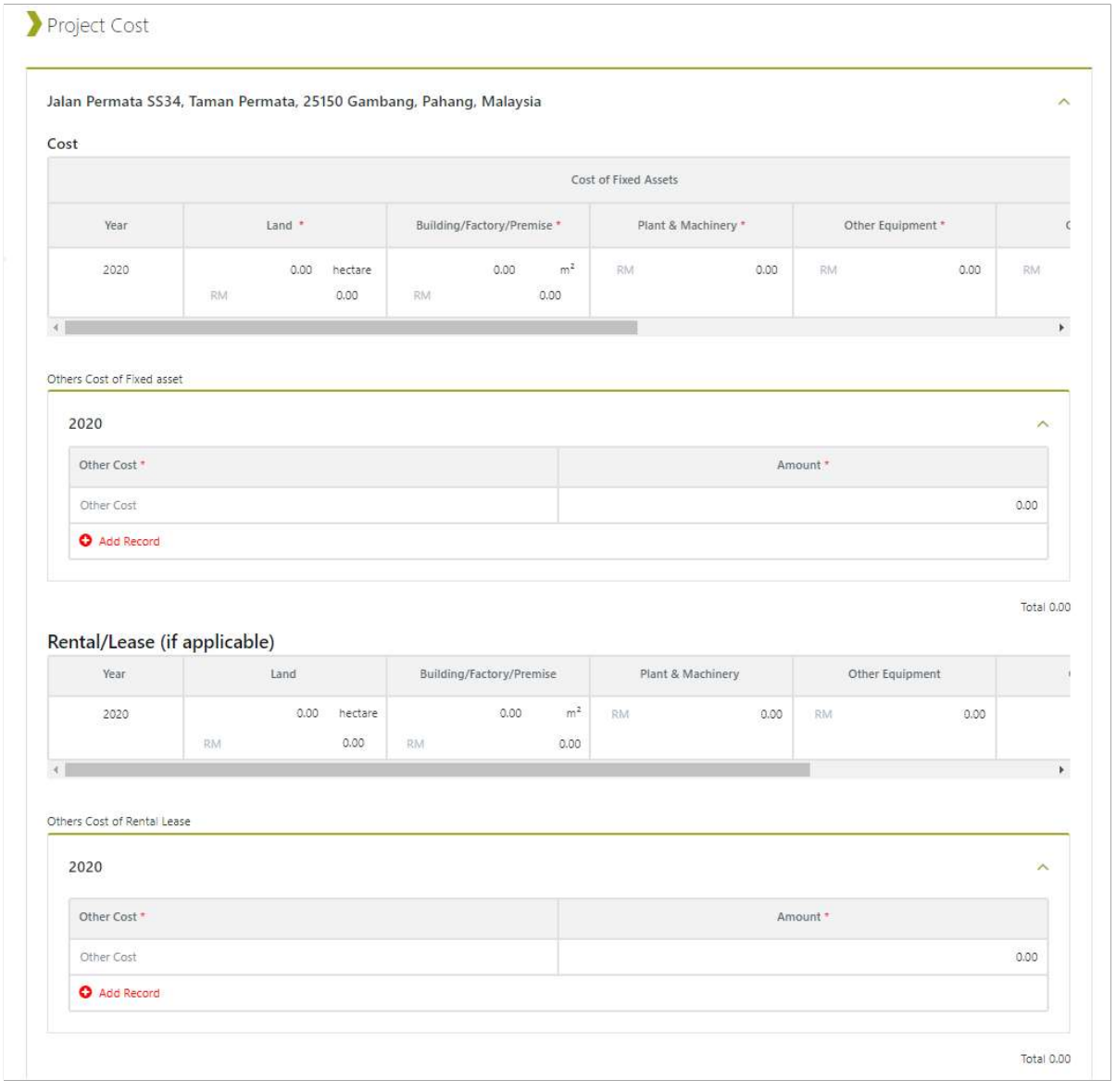
2. Click the **[Next]** button

   The system will redirect to **'Project Cost'** section.

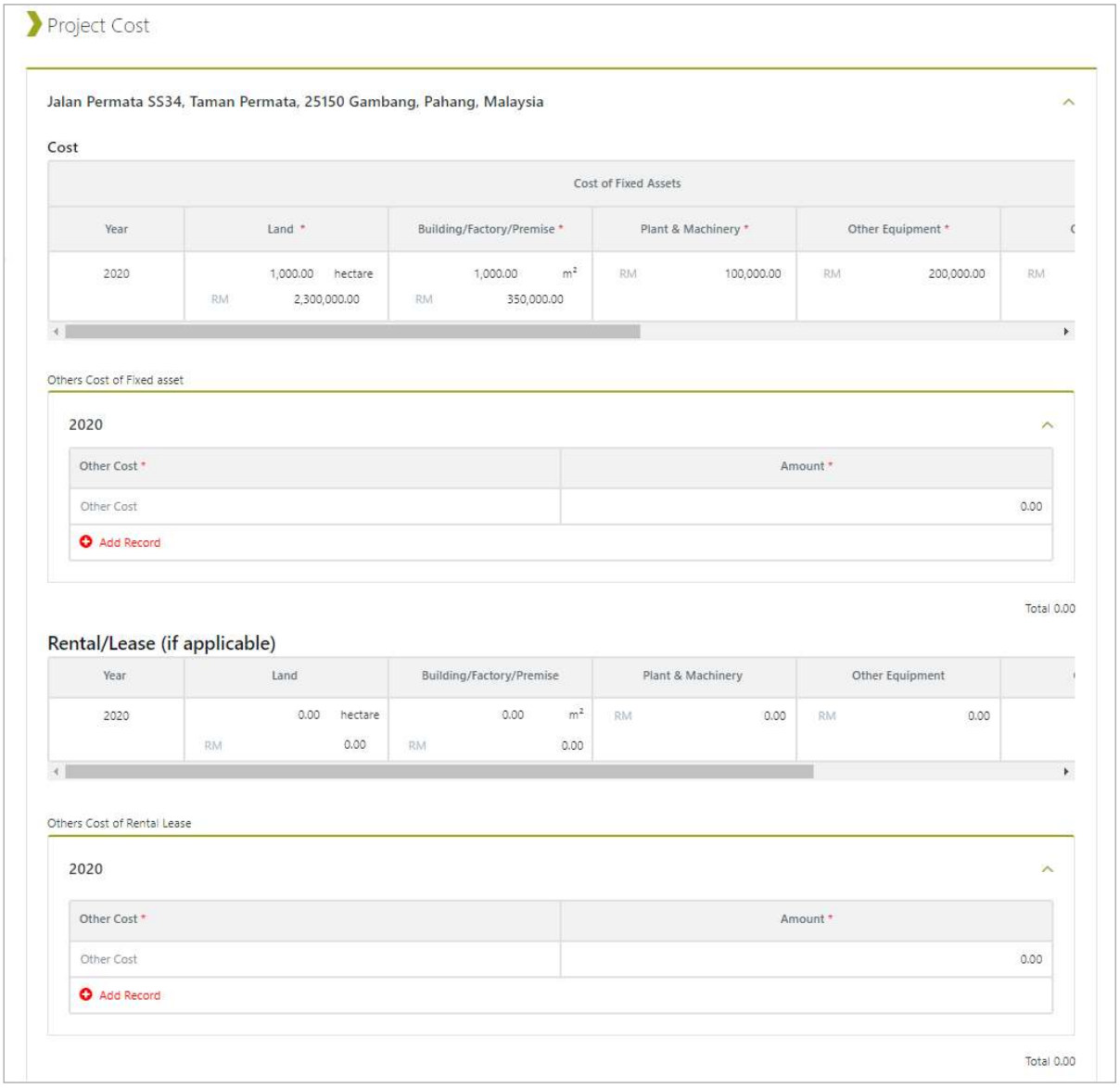
1.3 Project Cost



1. Click on the (expand) button to expand the Project Cost details.

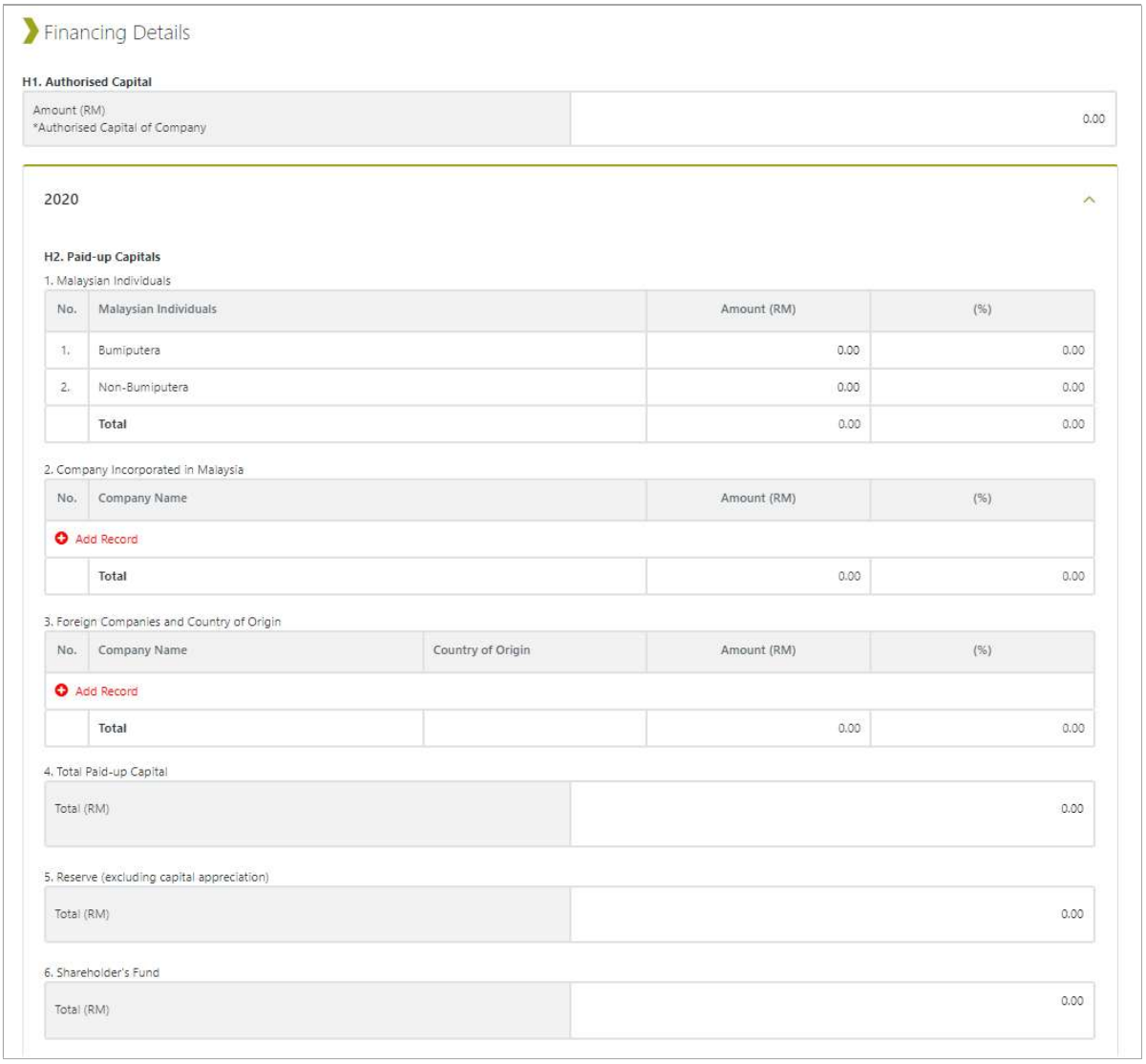


2. Fill in required details in:
   a) Cost
      i. Other Cost of Fixed Asset (if applicable)
   b) Rental/Lease (if applicable)
      i. Other Cost of Rental Lease (if applicable)

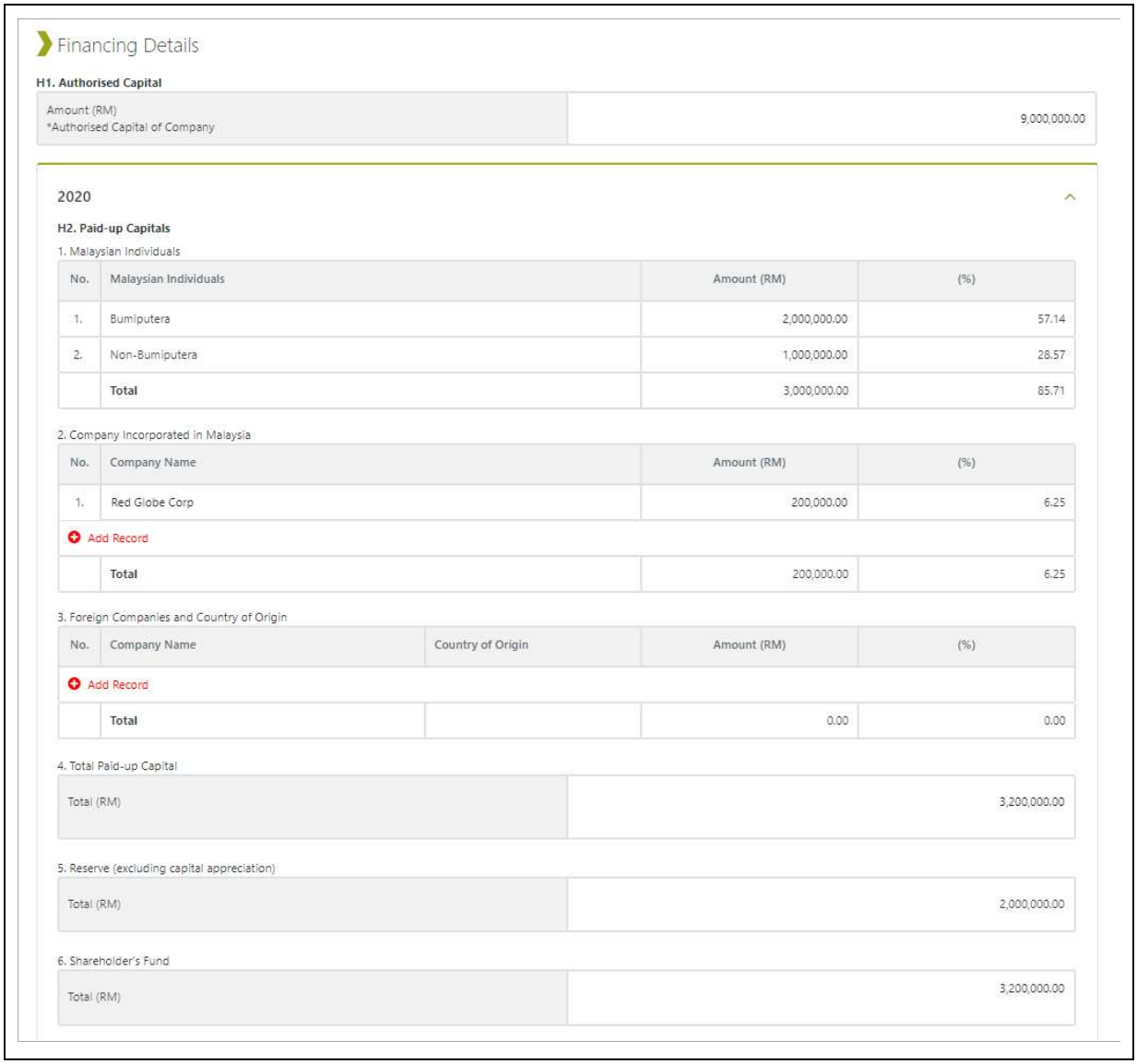


3. Click the **[Next]** button
4. The system will redirect to the **'Financing Details'** section.

1.4 Financing Details



1. Fill in required details in:
   a) Authorised Capital
   b) Paid-up Capital (Bumiputera/Non-Bumiputera)
   c) Company Incorporated in Malaysia
   d) Foreign Companies and Country of Origin
   e) Reserve (excluding capital appreciation)



Financing Details

H1. Authorised Capital

Amount (RM) *Authorised Capital of Company	9,000,000.00

2020

H2. Paid-up Capitals

1. Malaysian Individuals

No.	Malaysian Individuals	Amount (RM)	(%)
1.	Bumiputera	2,000,000.00	57.14
2.	Non-Bumiputera	1,000,000.00	28.57
	Total	3,000,000.00	85.71

2. Company Incorporated in Malaysia

No.	Company Name	Amount (RM)	(%)
1.	Red Globe Corp	200,000.00	6.25
Add Record			
	Total	200,000.00	6.25

3. Foreign Companies and Country of Origin

No.	Company Name	Country of Origin	Amount (RM)	(%)
Add Record				
	Total		0.00	0.00

4. Total Paid-up Capital

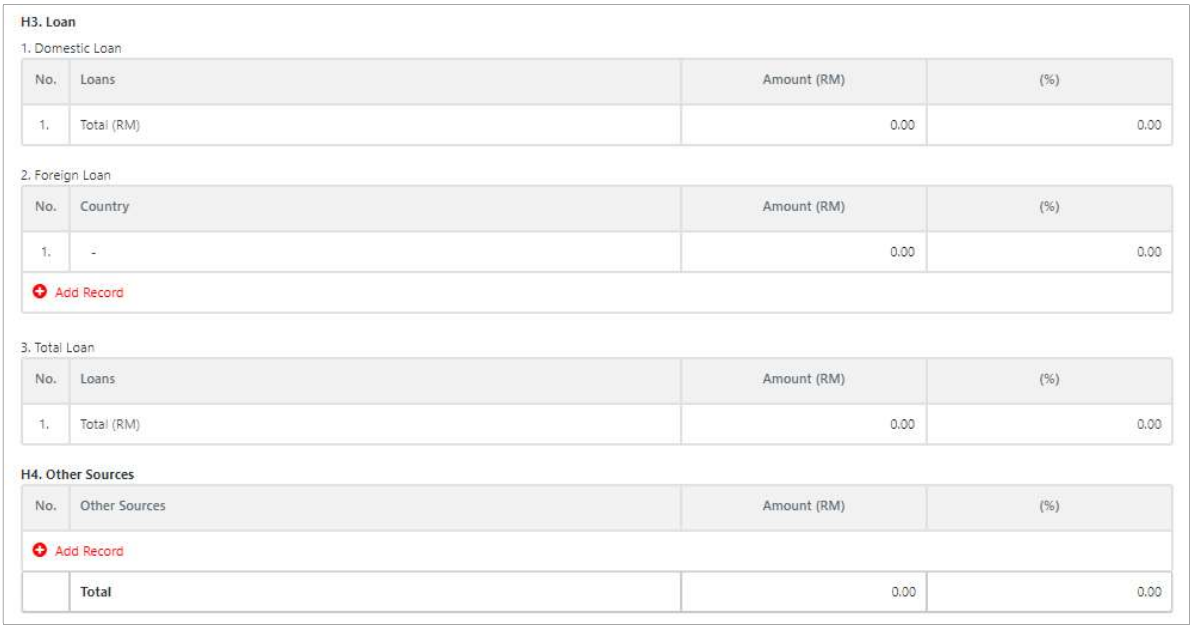
Total (RM)	3,200,000.00

5. Reserve (excluding capital appreciation)

Total (RM)	2,000,000.00

6. Shareholder's Fund

Total (RM)	3,200,000.00



H3. Loan

1. Domestic Loan

No.	Loans	Amount (RM)	(%)
1.	Total (RM)	0.00	0.00

2. Foreign Loan

No.	Country	Amount (RM)	(%)
1.	-	0.00	0.00

Add Record

3. Total Loan

No.	Loans	Amount (RM)	(%)
1.	Total (RM)	0.00	0.00

H4. Other Sources

No.	Other Sources	Amount (RM)	(%)

Add Record

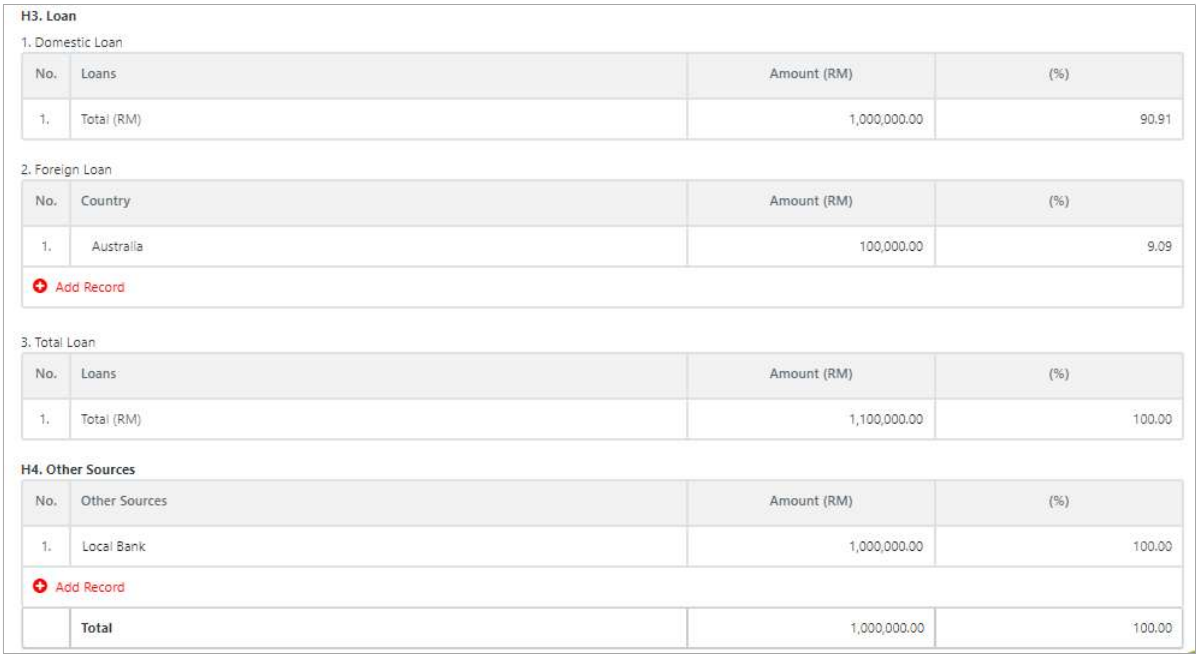
	Total	0.00	0.00

f) Loan

i. Domestic Loan (if applicable)

ii. Foreign Loan (if applicable)

iii. Other Sources (if applicable)



H3. Loan

1. Domestic Loan

No.	Loans	Amount (RM)	(%)
1.	Total (RM)	1,000,000.00	90.91

2. Foreign Loan

No.	Country	Amount (RM)	(%)
1.	Australia	100,000.00	9.09

Add Record

3. Total Loan

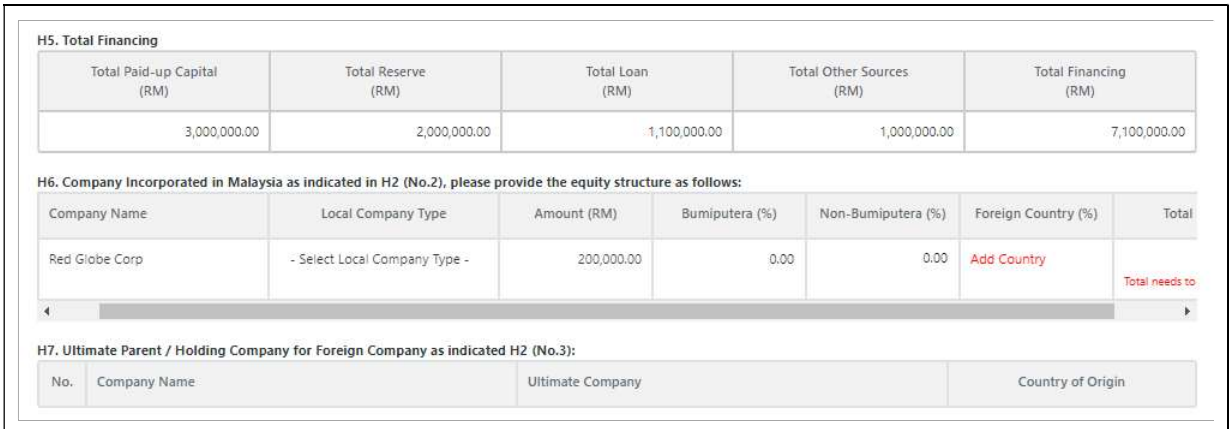
No.	Loans	Amount (RM)	(%)
1.	Total (RM)	1,100,000.00	100.00

H4. Other Sources

No.	Other Sources	Amount (RM)	(%)
1.	Local Bank	1,000,000.00	100.00

Add Record

	Total	1,000,000.00	100.00



H5. Total Financing

Total Paid-up Capital (RM)	Total Reserve (RM)	Total Loan (RM)	Total Other Sources (RM)	Total Financing (RM)
3,000,000.00	2,000,000.00	1,100,000.00	1,000,000.00	7,100,000.00

H6. Company Incorporated in Malaysia as indicated in H2 (No.2), please provide the equity structure as follows:

Company Name	Local Company Type	Amount (RM)	Bumiputera (%)	Non-Bumiputera (%)	Foreign Country (%)	Total
Red Globe Corp	- Select Local Company Type -	200,000.00	0.00	0.00	Add Country	Total needs to

H7. Ultimate Parent / Holding Company for Foreign Company as indicated H2 (No.3):

No.	Company Name	Ultimate Company	Country of Origin

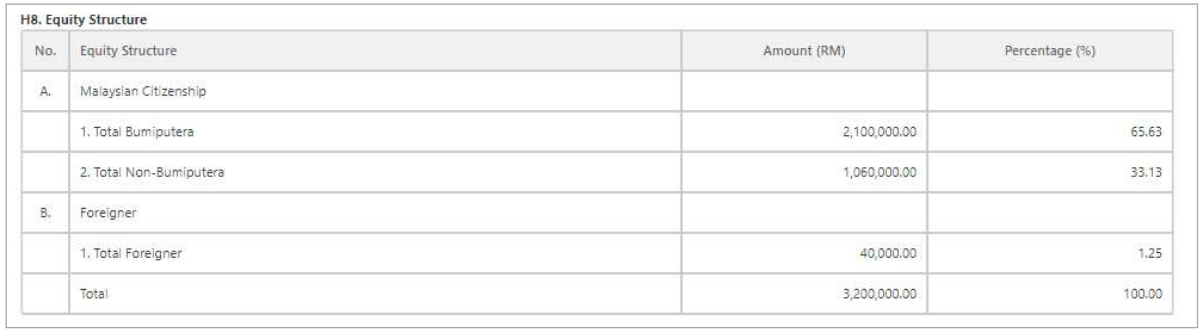
g. Company Incorporated in Malaysia
   i. Local Company Type
   ii. Bumiputra (%)
   iii. Non-Bumiputra (%)
   iv. Foreign Country (%)

h. Ultimate Parent/Holding Company for Foreign Company



H6. Company Incorporated in Malaysia as indicated in H2 (No.2), please provide the equity structure as follows:

Company Name	Local Company Type	Amount (RM)	Bumiputera (%)	Non-Bumiputera (%)	Foreign Country (%)	Total (%
Red Globe Corp	Trust Agencies	200,000.00	50.00	30.00	Australia - 10.00 Argentina - 10.00 Total: 20.00 Add Country	



H8. Equity Structure

No.	Equity Structure	Amount (RM)	Percentage (%)
A.	Malaysian Citizenship		
	1. Total Bumiputera	2,100,000.00	65.63
	2. Total Non-Bumiputera	1,060,000.00	33.13
B.	Foreigner		
	1. Total Foreigner	40,000.00	1.25
	Total	3,200,000.00	100.00

i. Equity Structure (System will calculate the Amount and Percentage)



H9. Financial Performance Record

Revenue (RM)	Profit (Loss) Before Tax (RM)	Taxable Expenditure (RM)	Net Profit (Loss) (RM)	Reserve (RM)
0.00	0.00	0.00	0.00	0.00

j. Financial Performace
    i. Revenue (if applicable)
    ii. Profit (Loss) Before Tax (if applicable)
    iii. Taxable Expenditure (if applicable)
    iv. Net Profit (Loss) (if applicable)
    v. Reserve (if applicable)

2. Click the **[Next]** button
3. The system will redirect to the **'Manpower'** section.

1.5 Manpower

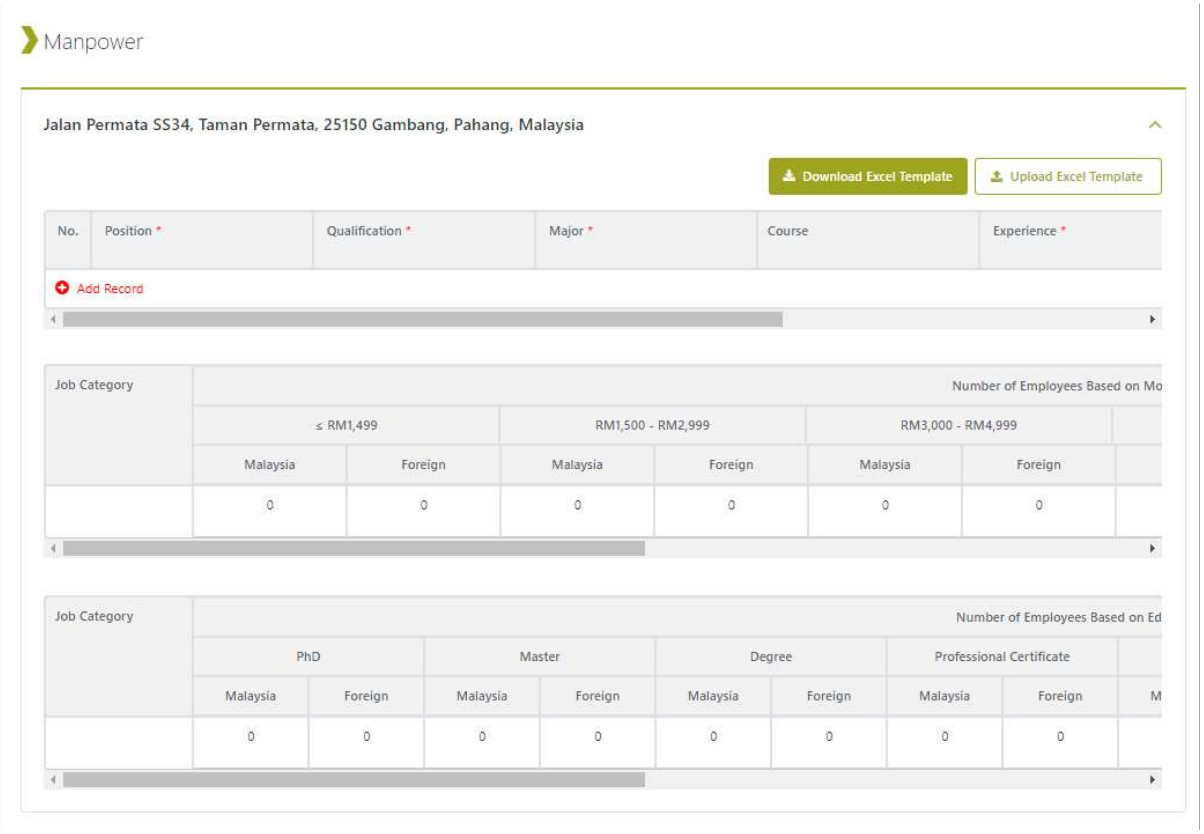


There two options provided by the system to add the manpower data.

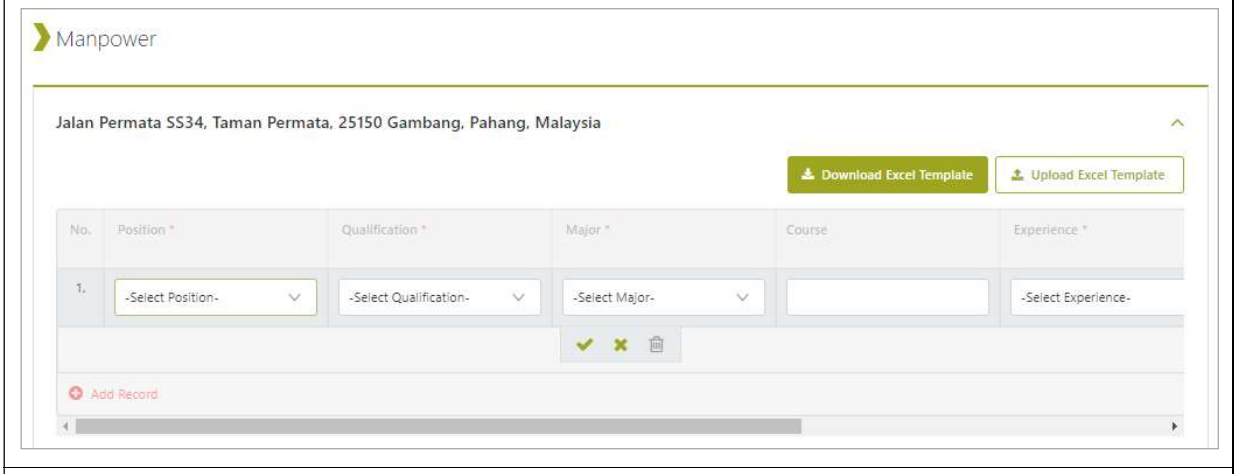
a. Add through the system

b. Add by downloading the excel template and upload back to the system

1. Click on the (expand) button to expand the Manpower details.



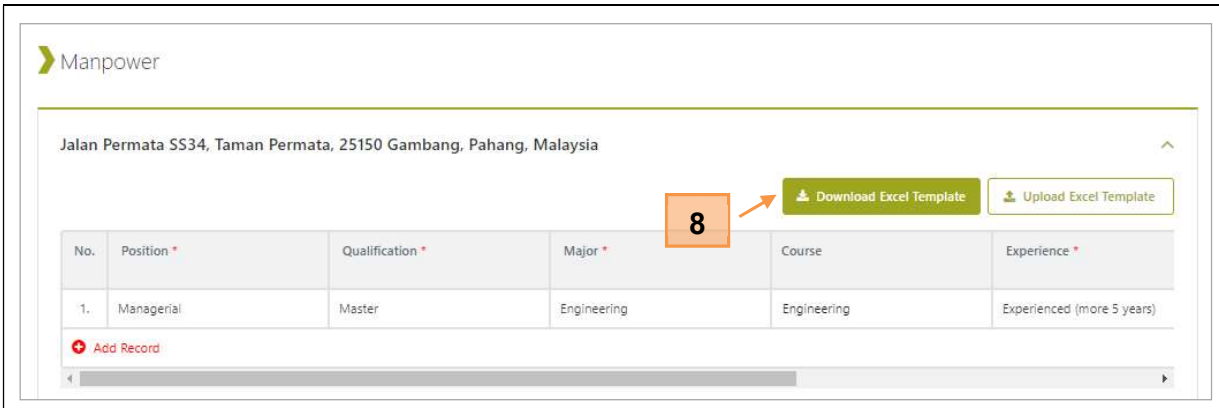
2. Fill in required details in **'Manpower'**
3. Click the **[+Add Record]**
4. The system will add a new row to insert the details.



5. Fill in required details:
   a) Position
   b) Qualification
   c) Major
   d) Course (if applicable)
   e) Experience
   f) Nationality
   g) Average Salary per Month (RM)
   h) Number of Staff

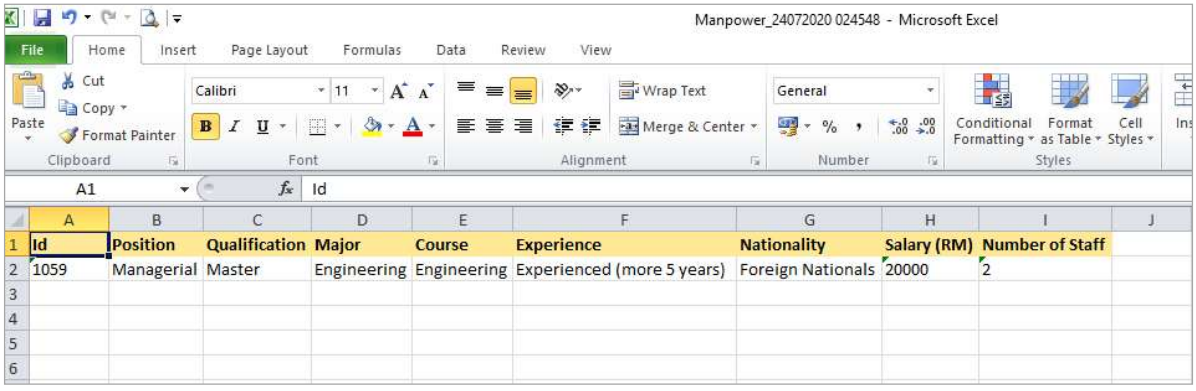


6. Click **[Save]** button
7. The system will save and display a Manpower record.





8. Click the **[Download Excel Template]** button and open the template.



9. Fill in required details:
   a) Position

b) Qualification

c) Major

d) Course (if applicable)

e) Experience

f) Nationality

g) Average Salary per Month (RM)

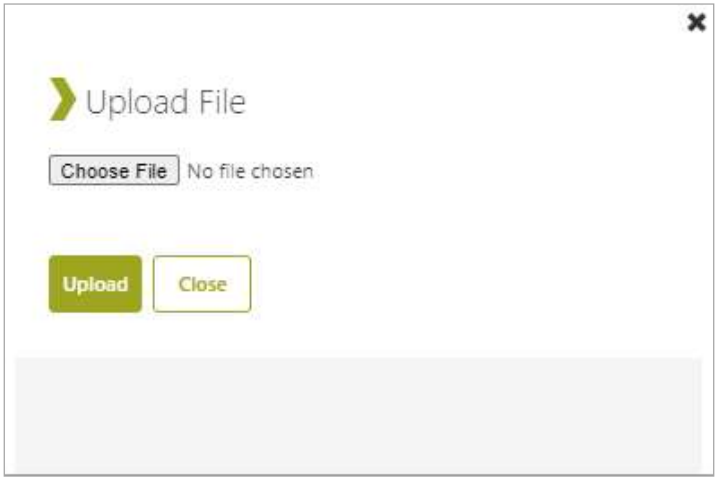
h) Number of Staff

	A	B	C	D	E	F	G	H	I
1	**Id**	**Position**	**Qualification**	**Major**	**Course**	**Experience**	**Nationality**	**Salary (RM)**	**Number of Staff**
2	1059	Managerial	Master	Engineering	Engineering	Experienced (more 5 years)	Foreign Nationals	20000	2
3		Professionals (Engineers)	Master	Social Science	Science	Mid-career (2-5 years)	Malaysian	1000	1
4									
5									

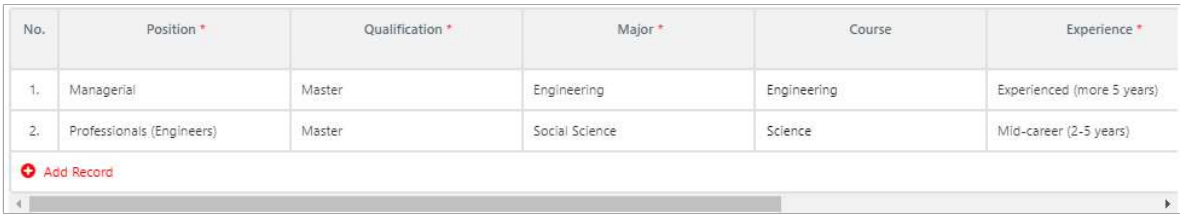
10. Save the excel file



11. Click **[Upload Excel Template]** button and Upload File popup will be displayed.



12. Choose an excel file that has been filled in.
13. Click **[Upload]** button and system will insert the data into the system.



No.	Position *	Qualification *	Major *	Course	Experience *
1.	Managerial	Master	Engineering	Engineering	Experienced (more 5 years)
2.	Professionals (Engineers)	Master	Social Science	Science	Mid-career (2-5 years)

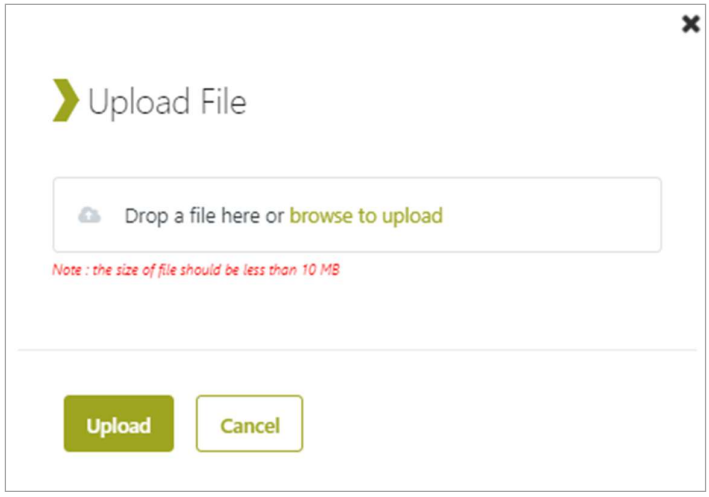
Add Record

14. Click the **[Next]** button
15. The system will redirect to **'Next'** section.

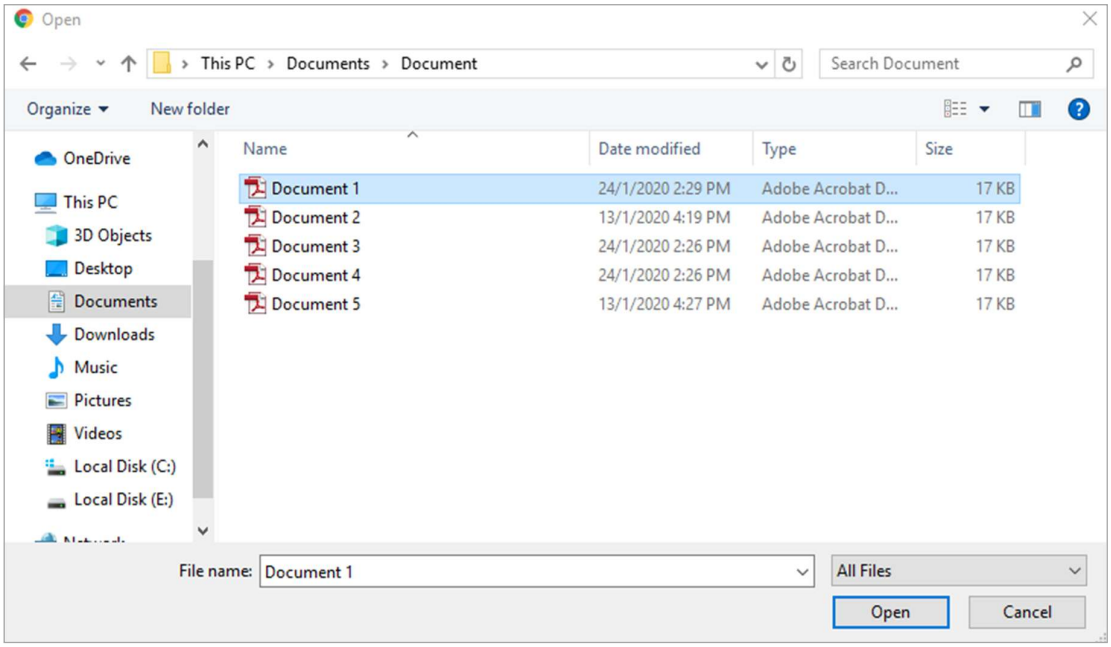
1.6 Supporting Documents



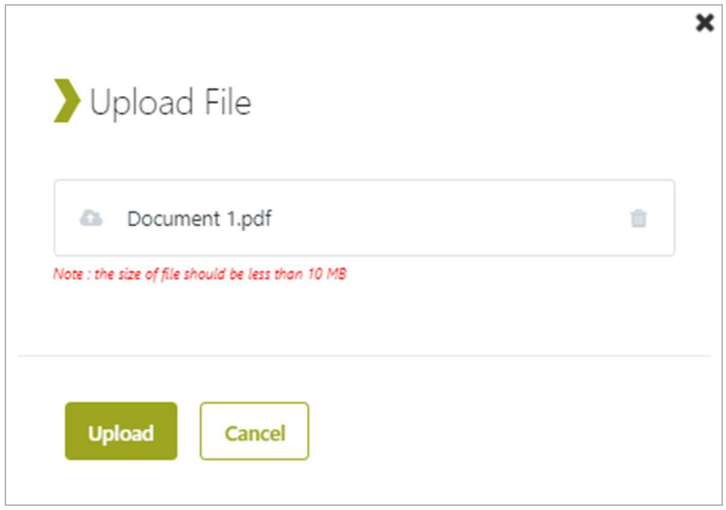
1. Upload mandatory document (denoted as '*' sign) by click **[Upload File]**
2. The system will display pop-up message **'Upload File'**



3. Click the **'browse to upload'**
4. The system will open the windows file upload.



2. Select a file and click **[Open]** button
3. Then system will display the filename and ready to be uploaded.



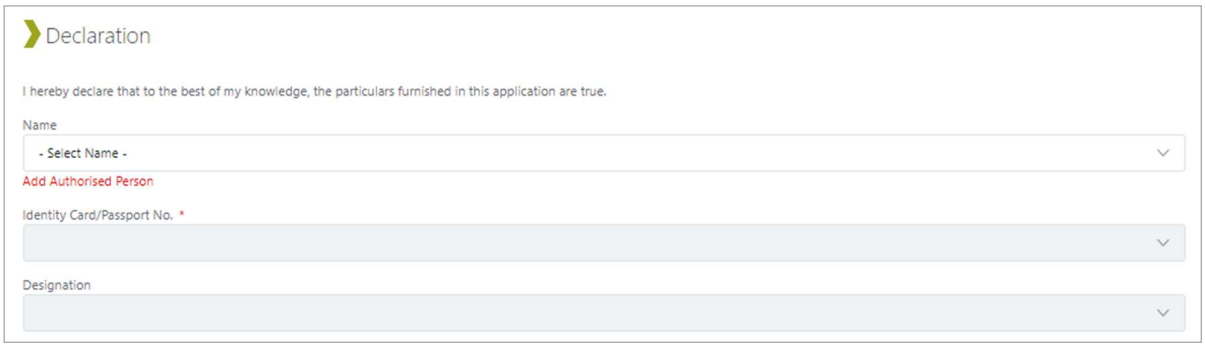
4. Click the **[Upload]** button
5. The system will display the filename at **'Supporting Document'.**



6. Click the **[Next]** button

   The system will redirect to the **'Declaration'** section.

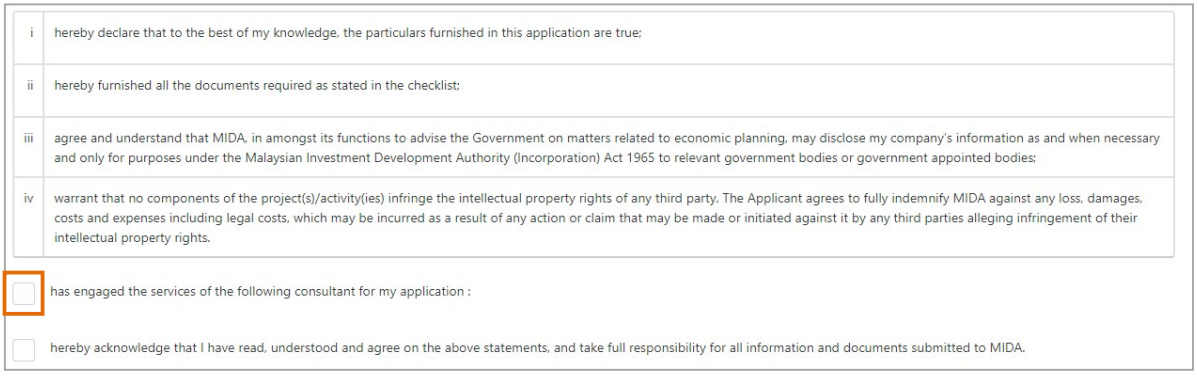
1.7 Declaration



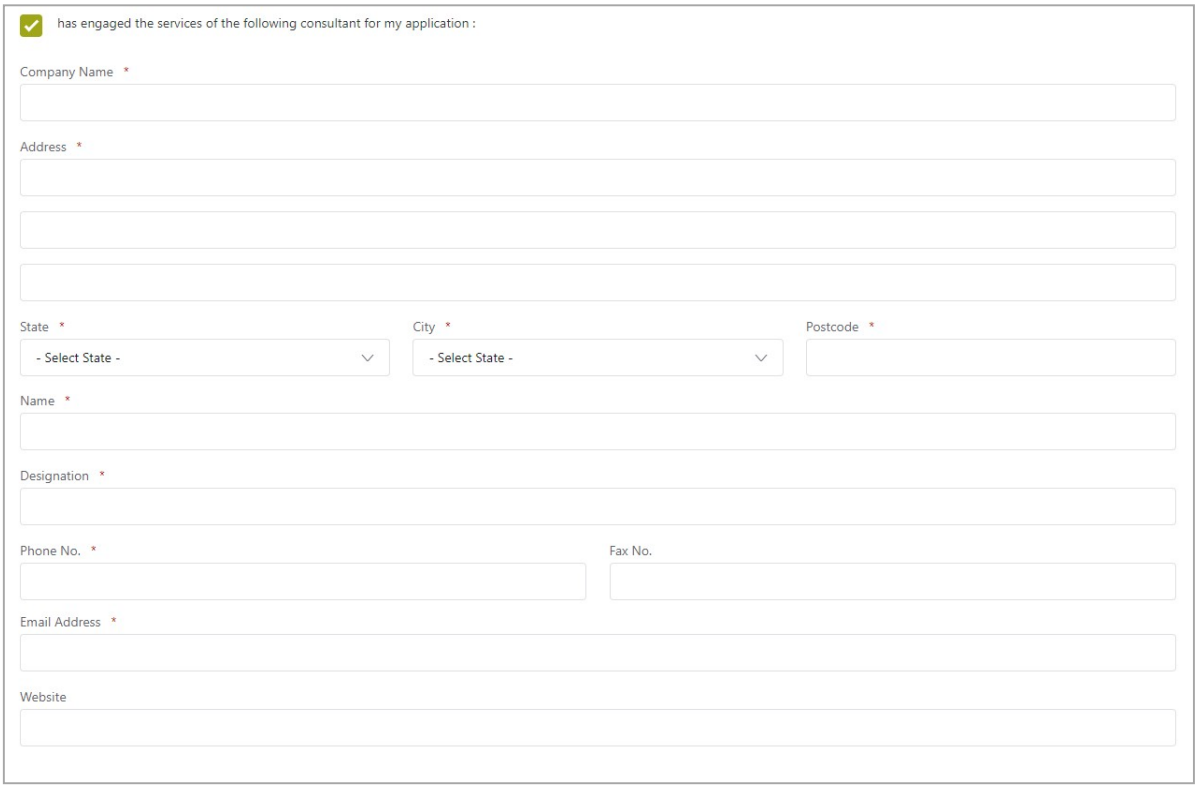
1. Click the dropdown **'Name'**
2. Select an Authorised Person from the dropdown list.



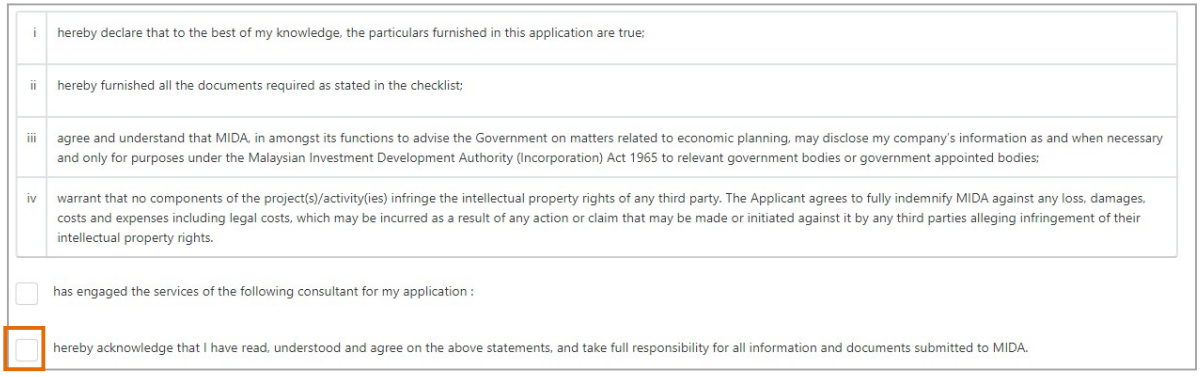
3. The system will auto-fill:
   a) Identity No./Passport No.
   b) Designation



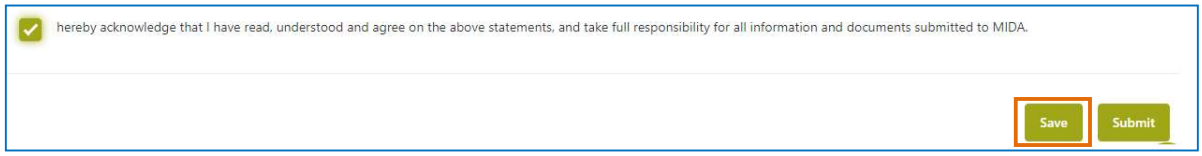
4. Tick the checkbox if engaging consultant services.



5. Fill in Consultant details such as:
   (a) Company Name
   (b) Address
   (c) State
   (d) City
   (e) Postcode
   (f) Name
   (g) Designation
   (h) Phone No.
   (i) Fax No.
   (j) Email Address
   (k) Website



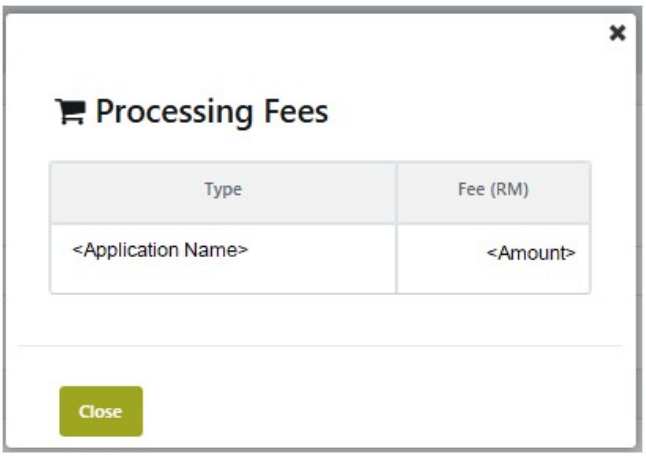
6. Tick the checkbox to agree with the terms and conditions stated in the **'Declaration'** section.



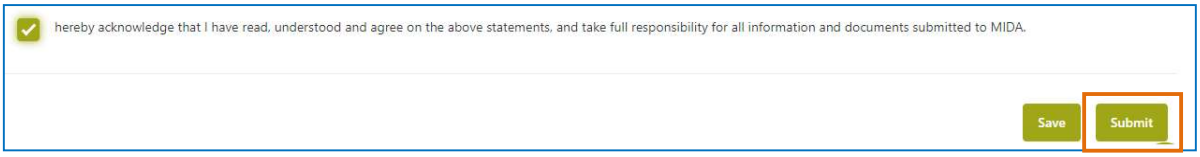
7. Click the **[Save]** button. The system will display a success message.



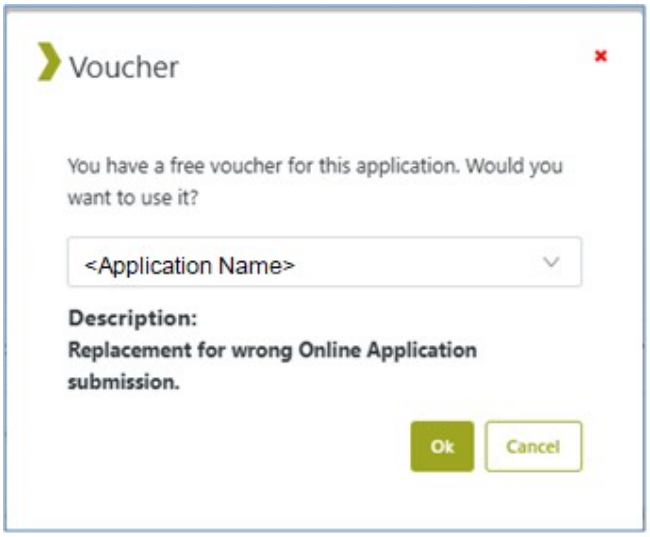




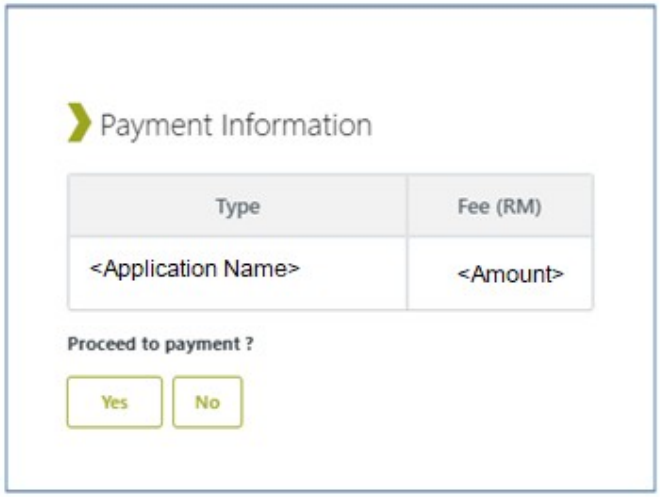
8. To check the application processing fee in the application header, click the [Processing Fee] button.



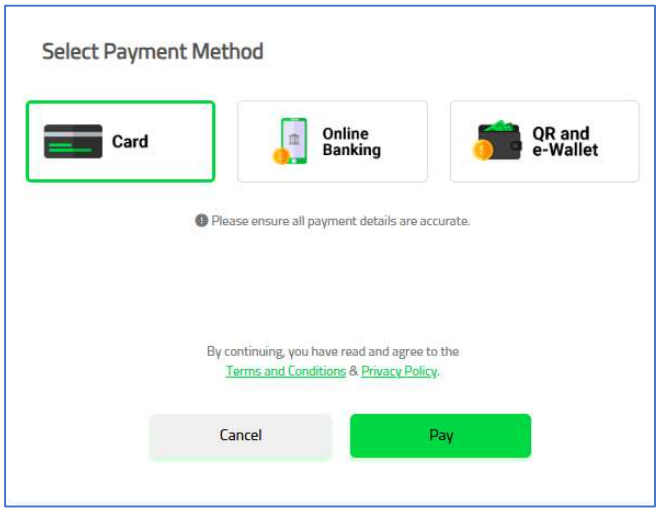
9. Click the **[Submit]** button, and a popup message will appear if the application requires a submission fee and the company has a free voucher, allowing it to be applied.



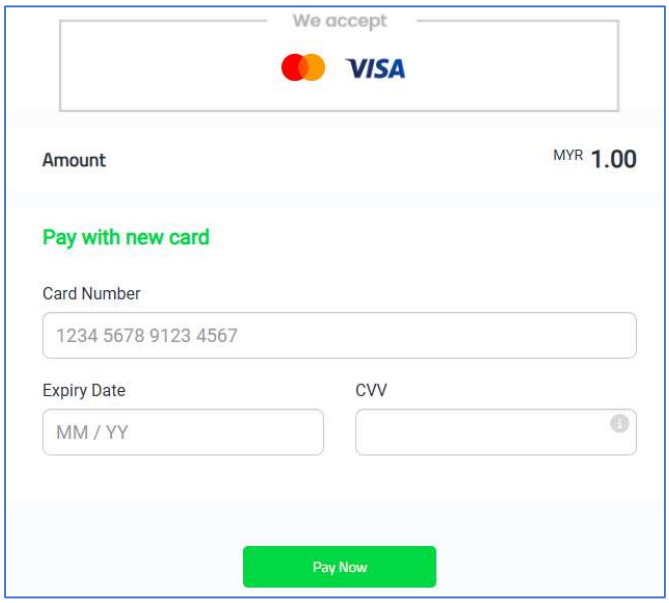
10. Click the **[Submit]** button, and a popup message will appear if the application requires a submission fee and the company either does not have a free voucher or has chosen not to use it.



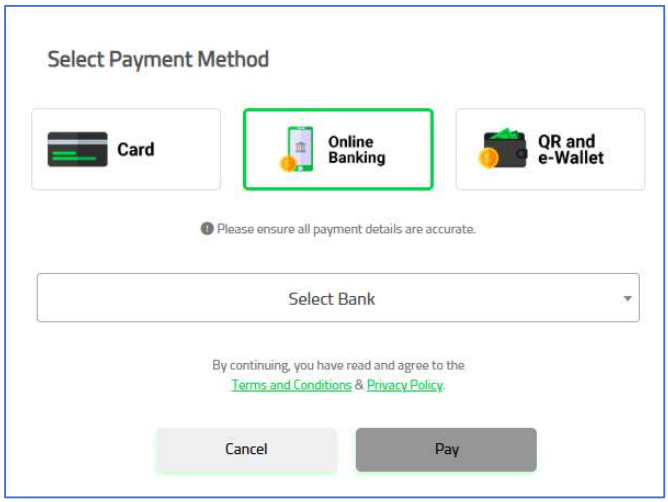
11. If the company clicks [Yes] to proceed with payment, the system will display the payment screen for the company to select payment option and click on [Pay] to make the payment.



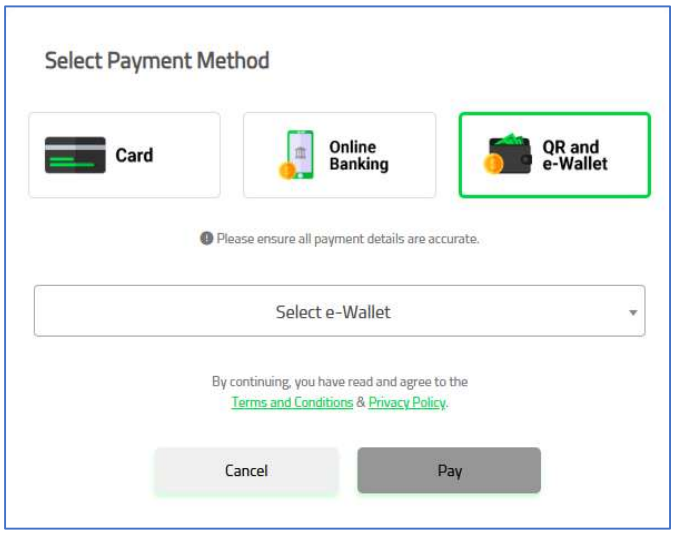
12. If the company, select Card as payment option.



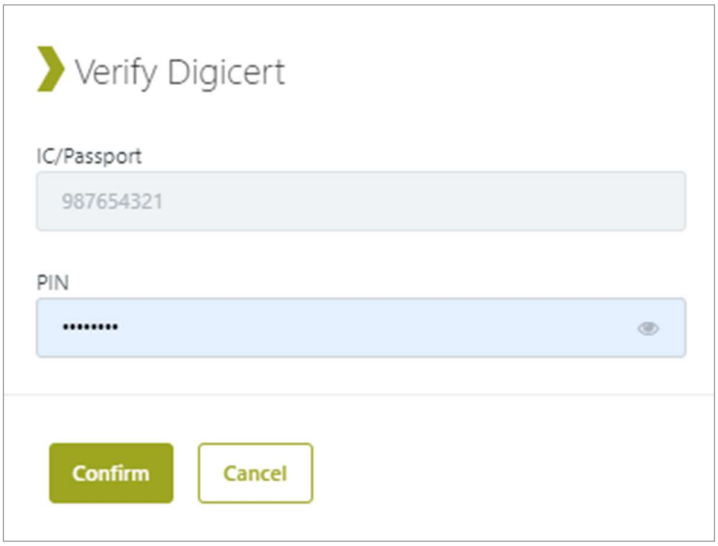
13. If the company, select Online Banking as payment option.



14. If the company, select QR and e-Wallet as payment option.



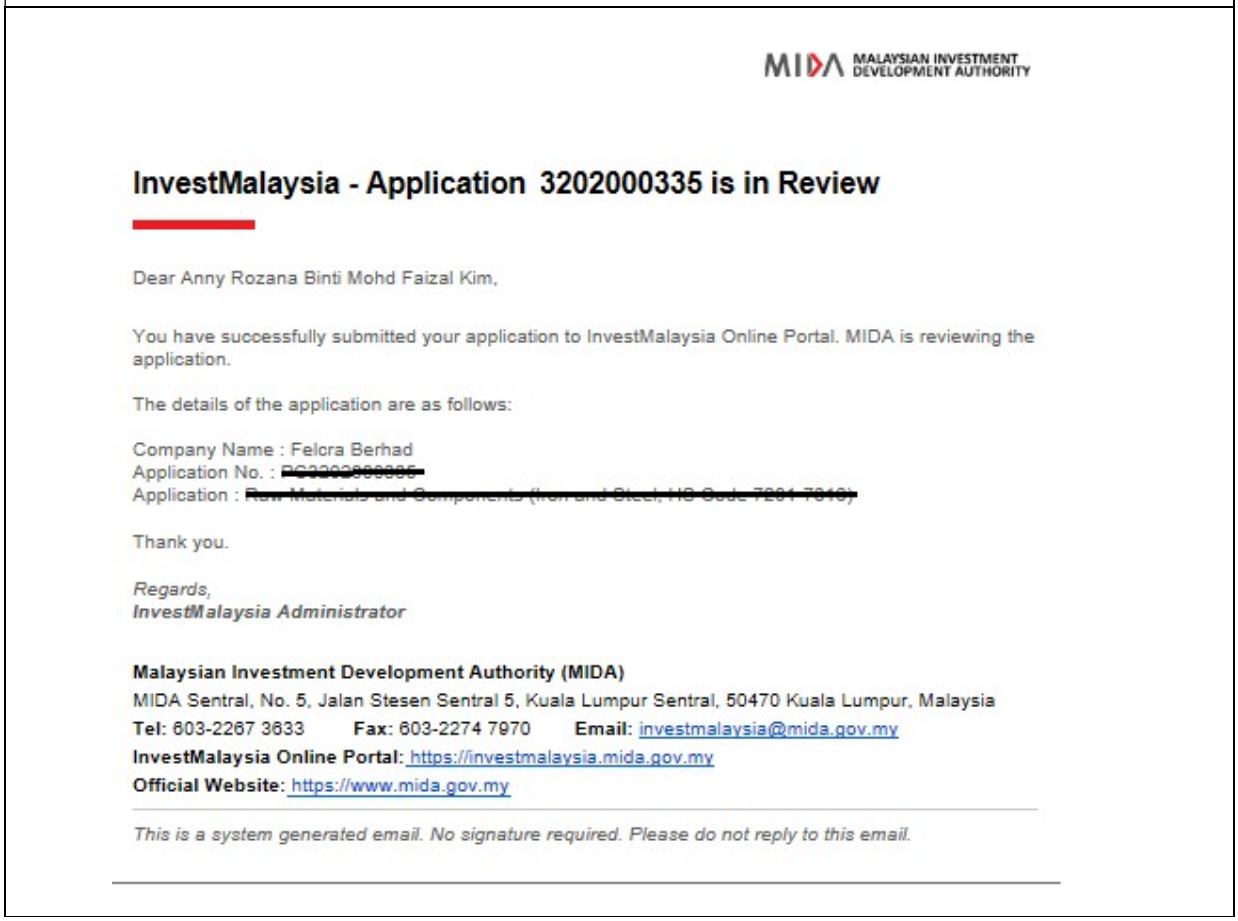
15. A popup message will appear to verify the Digicert if the payment has been made or if the application does not require a processing fee.



16. Click the **[Cancel]** button system will return to the **'Declaration'** section.
17. Insert PIN and click the **[Confirm]** button.
18. The system will display a success message.



19. The system will show the above pop-up message as the submission is successful. Now the user may wait for the notification email from MIDA regards the further process.



MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY

InvestMalaysia - Application 3202000335 is in Review

Dear Anny Rozana Binti Mohd Faizal Kim,

You have successfully submitted your application to InvestMalaysia Online Portal. MIDA is reviewing the application.

The details of the application are as follows:

Company Name : Felcra Berhad
Application No. : [redacted]
Application : [redacted]

Thank you.

Regards,
InvestMalaysia Administrator

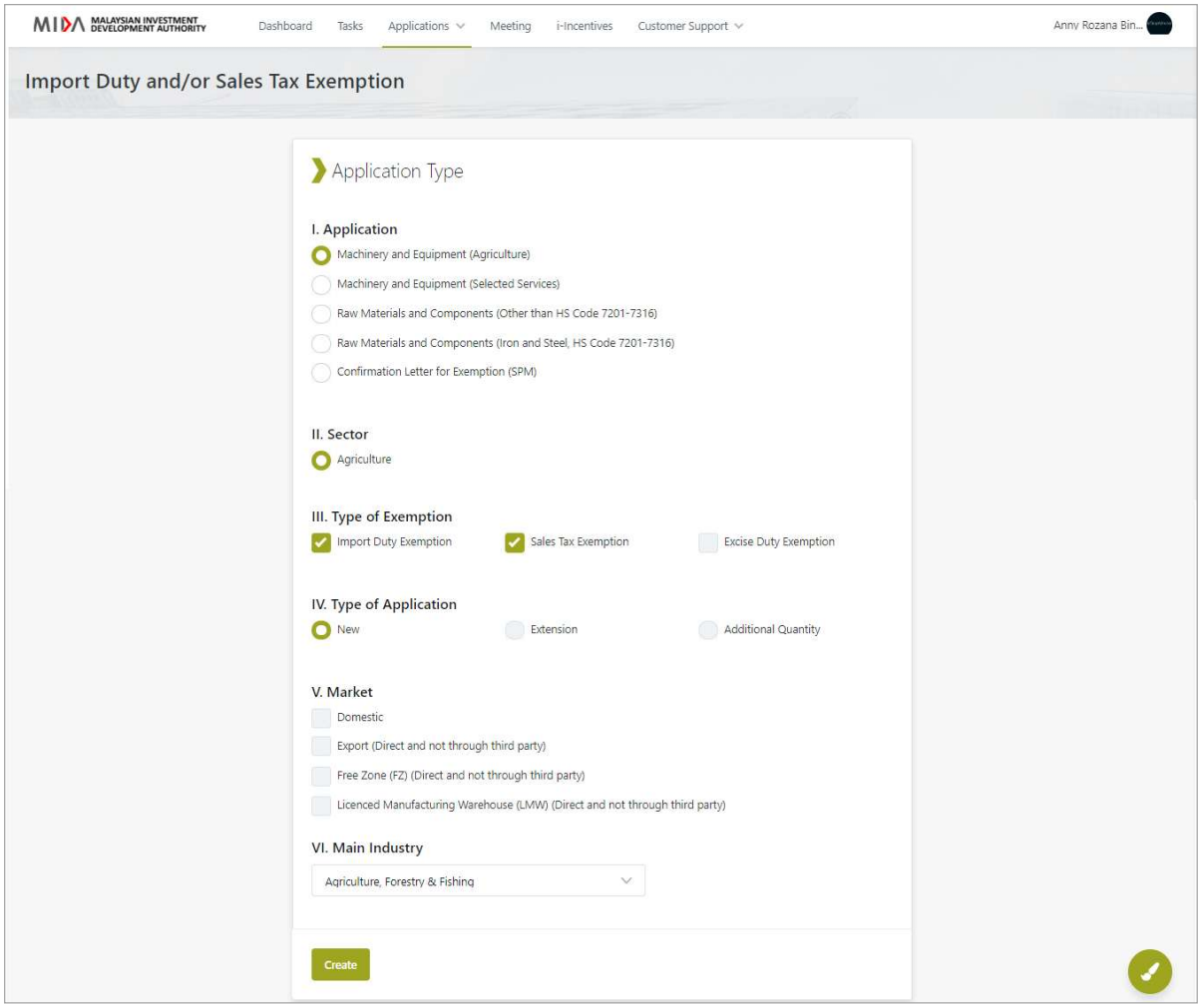
Malaysian Investment Development Authority (MIDA)
MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia
Tel: 603-2267 3633 **Fax:** 603-2274 7970 **Email:** investmalaysia@mida.gov.my
InvestMalaysia Online Portal: https://investmalaysia.mida.gov.my
Official Website: https://www.mida.gov.my

This is a system generated email. No signature required. Please do not reply to this email.

Chapter 2 APPLICATION (NEW)

2.1 Machinery and Equipment (Agriculture)

1. **Refer to [InvestMalaysia] Learn about the system (General) User Guide. Chapter 2 INVEST MALAYSIA ONLINE PORTAL : 2.2.4 Applications**
   - Create **New** Application



2. Select:
   I. Application: **Machinery and Equipment (Agriculture)**
   II. Sector: **Agriculture**

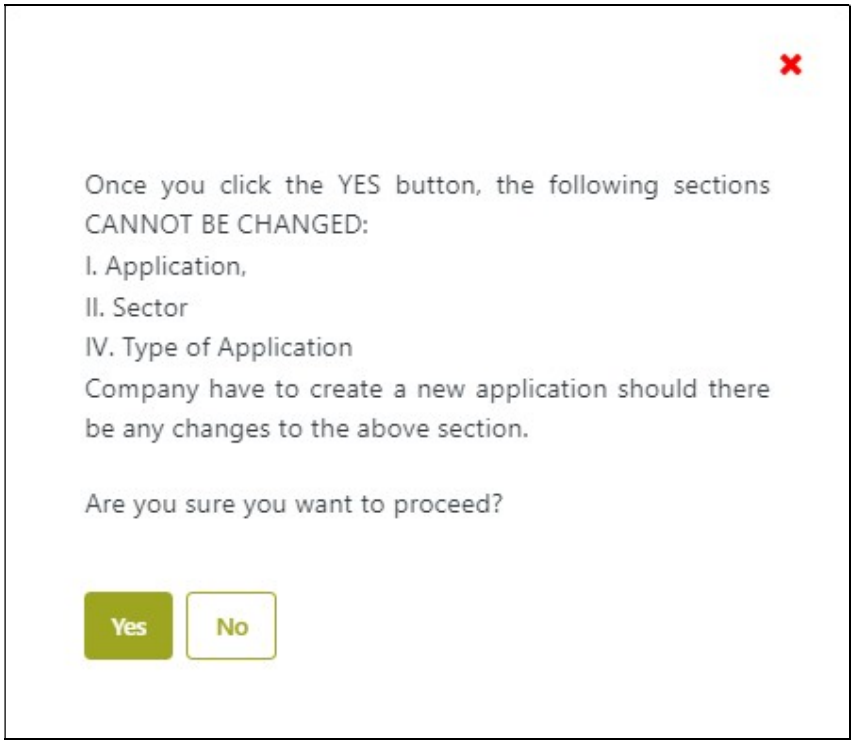
III. Type of Exemption (select at least one):
   i. **Import Duty Exemption**
   ii. **Sales Tax Exemption**

IV. Type of Application: **New**

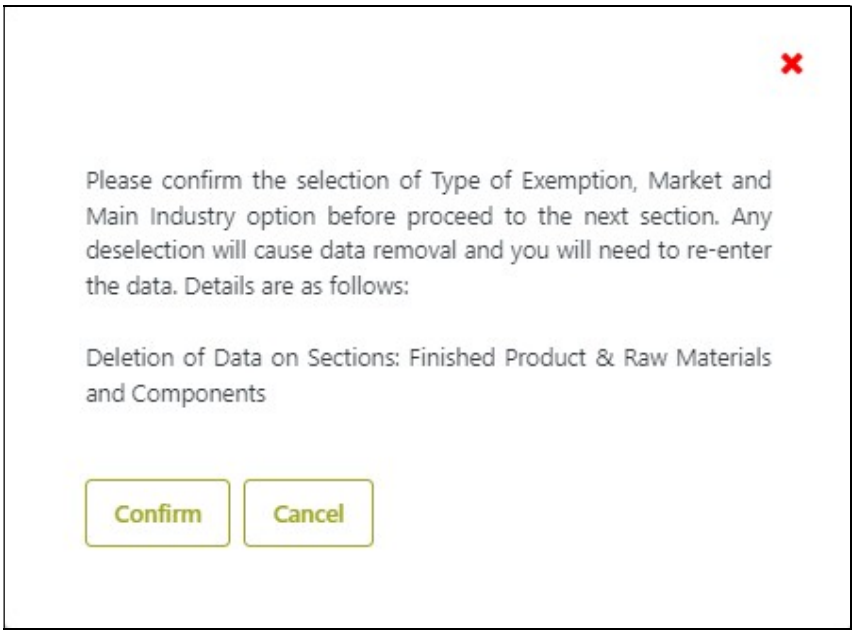
V. Market: (Not applicable)

VI. Main Industry: Default to **Agriculture, Forestry and Fishing** (Editable)

3. Click the **[Create]** button



4. The above message shall be displayed.
5. Click the **[Cancel]** button and the system will return to the Application Wizard.
6. Click the **[Yes]** button and the system will proceed to the next section.



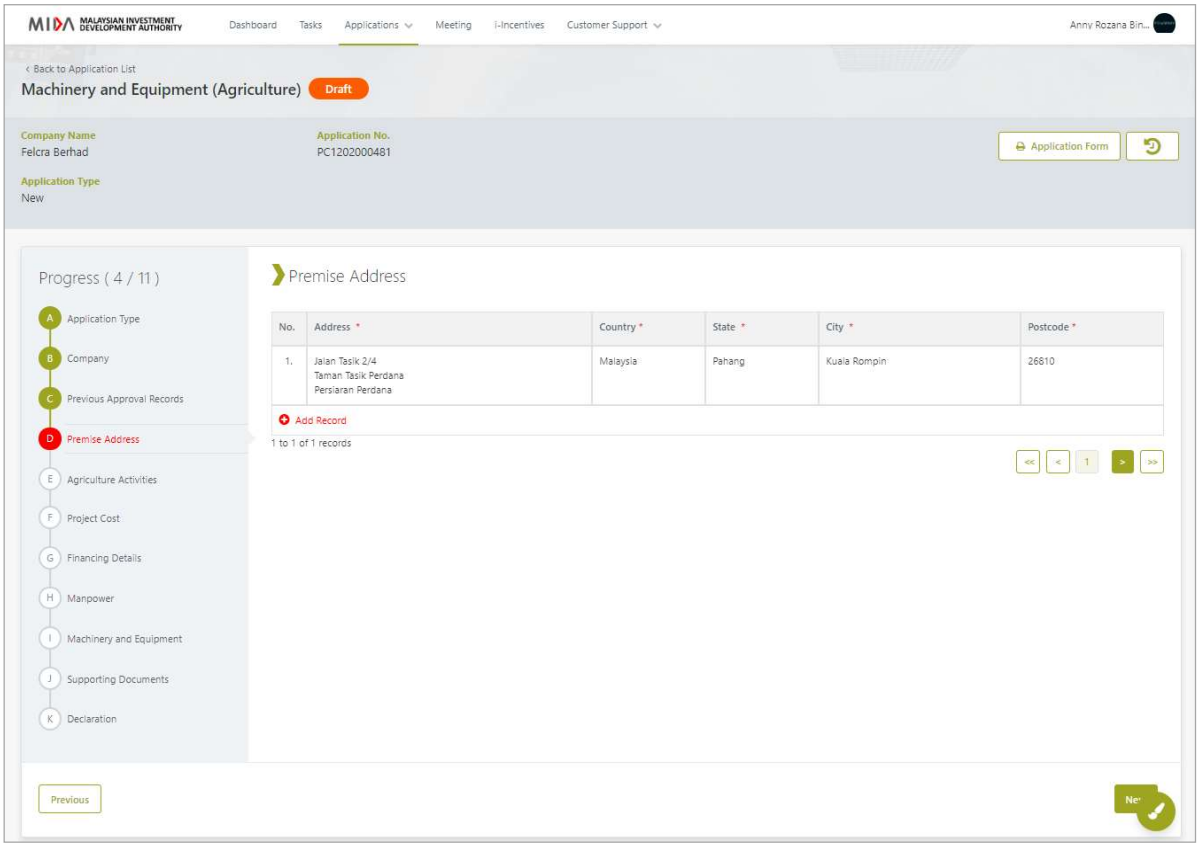
7. The above message shall be displayed if there are changes to the Type of Exemption and Market.
8. Click the **[Cancel]** button and the system will return to the Application Wizard.
9. Click the **[Confirm]** button and the system will proceed to the next section.

10. The system will redirect to the **'Company'** section.
    (Refer to Chapter 1 Common Sections: 1.1 Company)

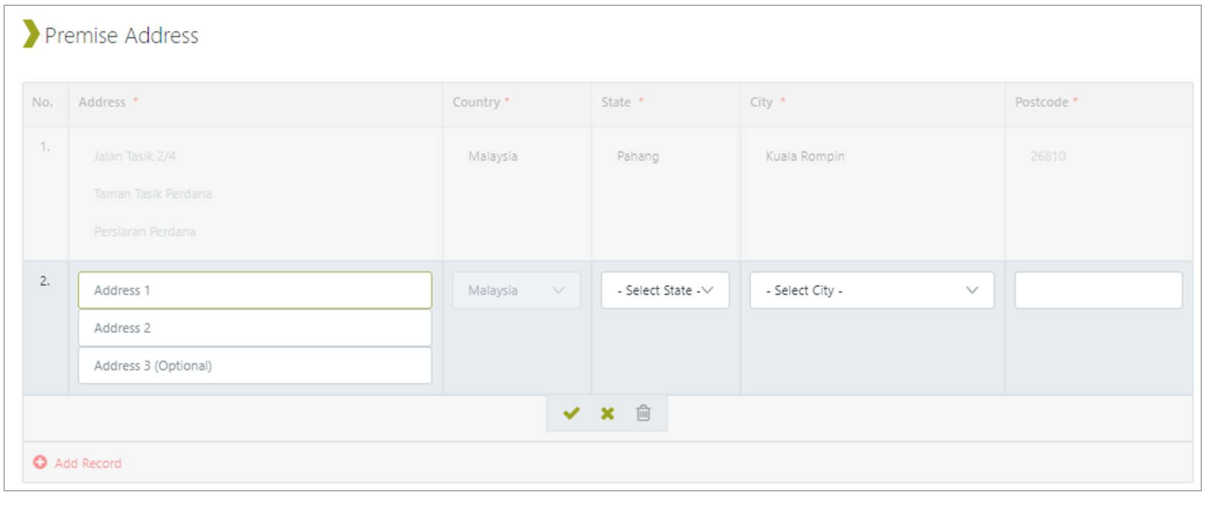
11. Click the [**Next**] button

12. The system will redirect to the **'Previous Approval Records'** section.
    (Refer to Chapter 1 Common Sections: 1.2 Previous Approval Records)

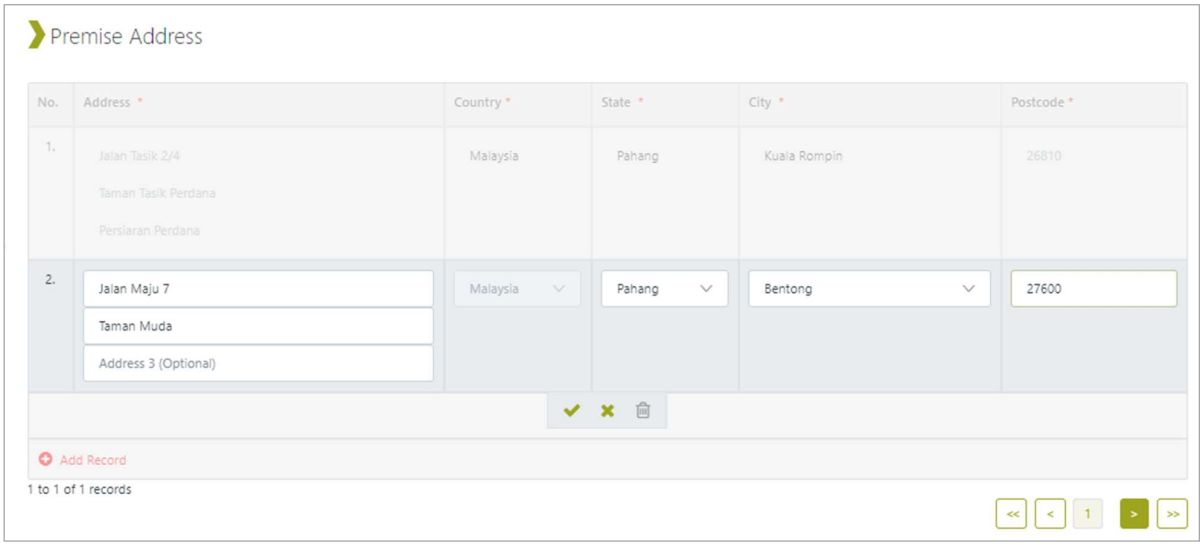
13. Click the [**Next**] button



14. By default, the system shall populate any premise addresses from **'Previous Approval Records'** in this section but the applicant can add new **'Premise Address'** by clicking the **[+Add Record].**
15. The system will add new row to insert address details.

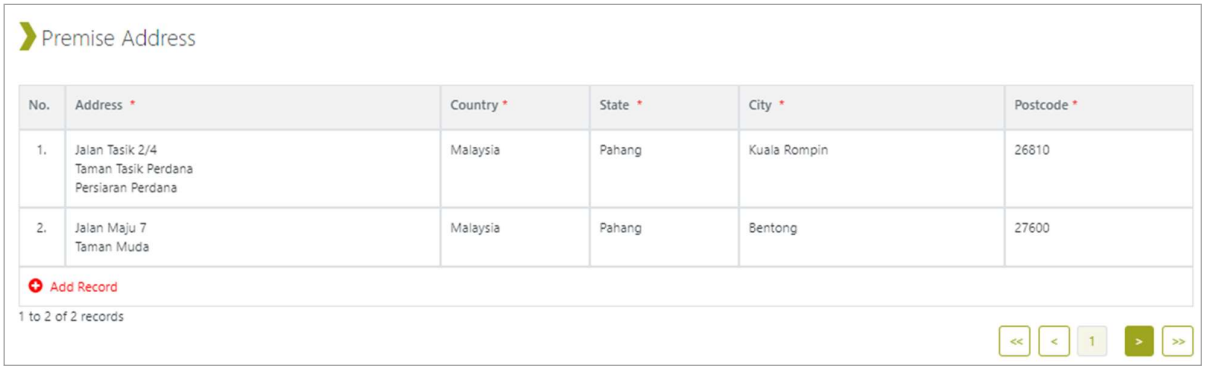


16. Fill in required details:
    a) Address
    b) Country
    c) State
    d) City and
    e) Postcode



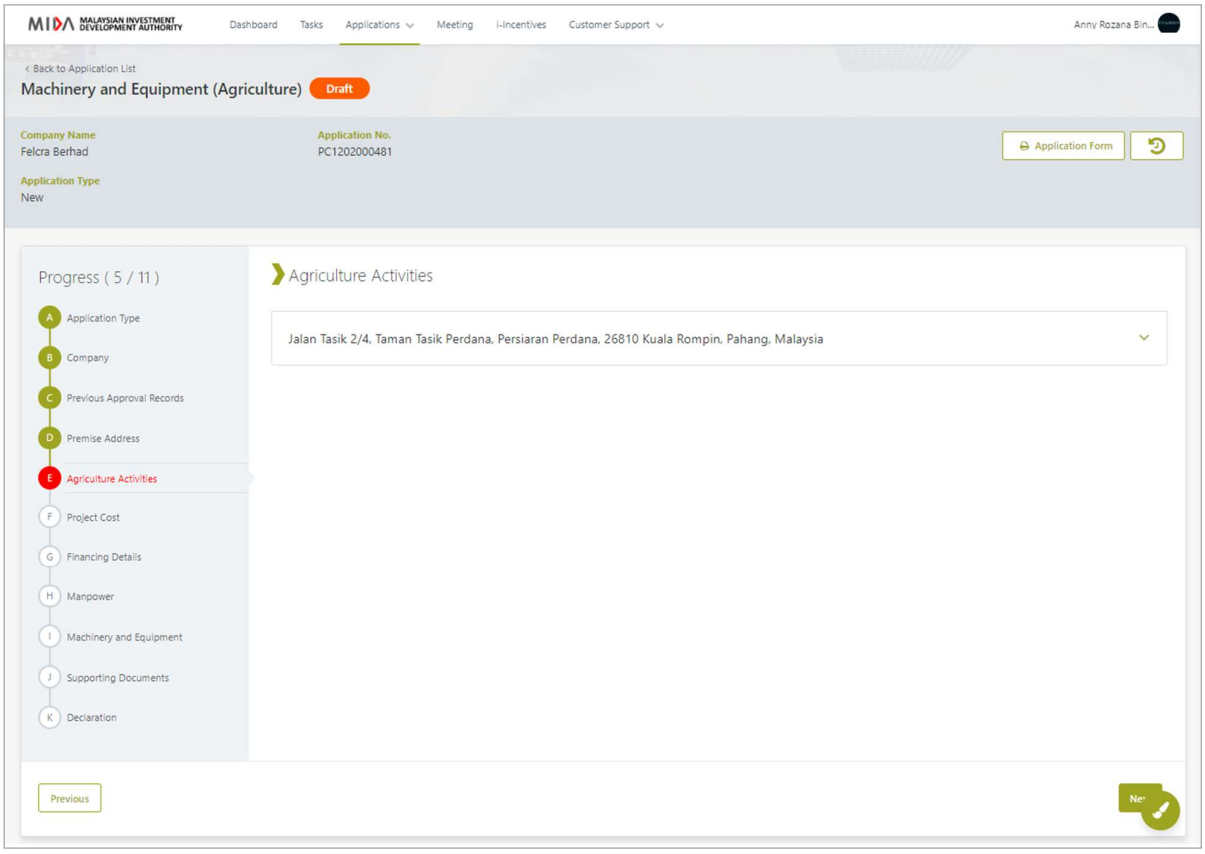
17. Click the **[Save]** button
18. The system will save and display a success message as well as the address.



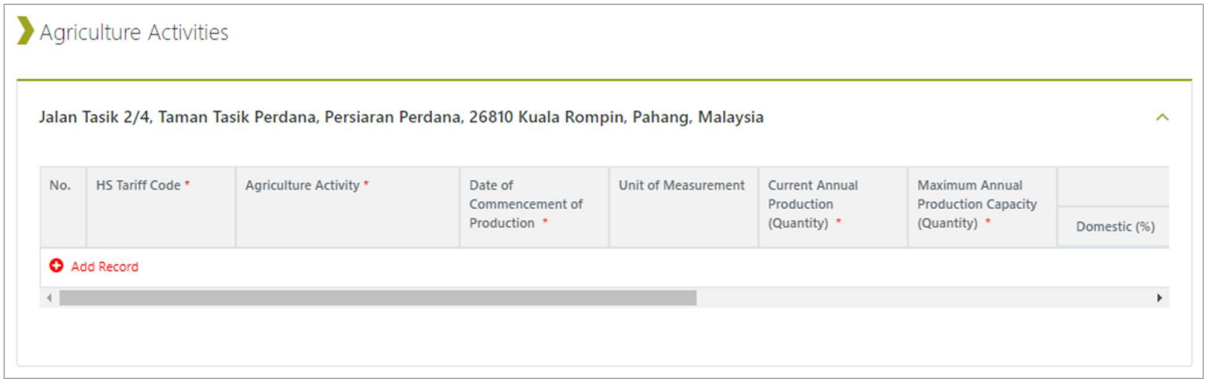


19. Click the **[Next]** button

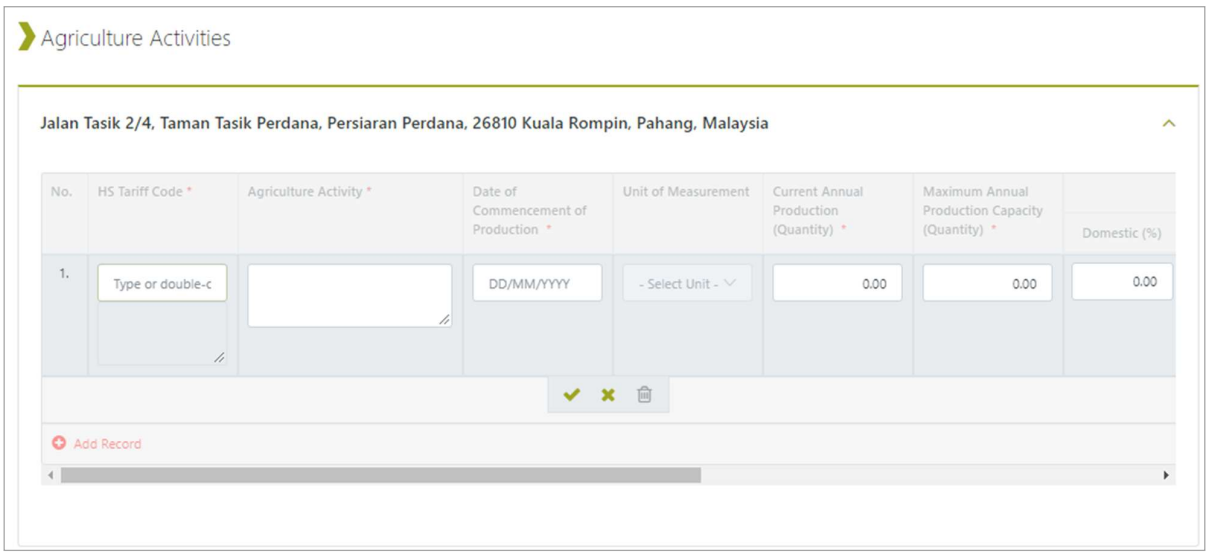
20. The system will redirect to the **'Agriculture Activities'** section.



21. Click on the (expand) button to expand the Agriculture Activities details.



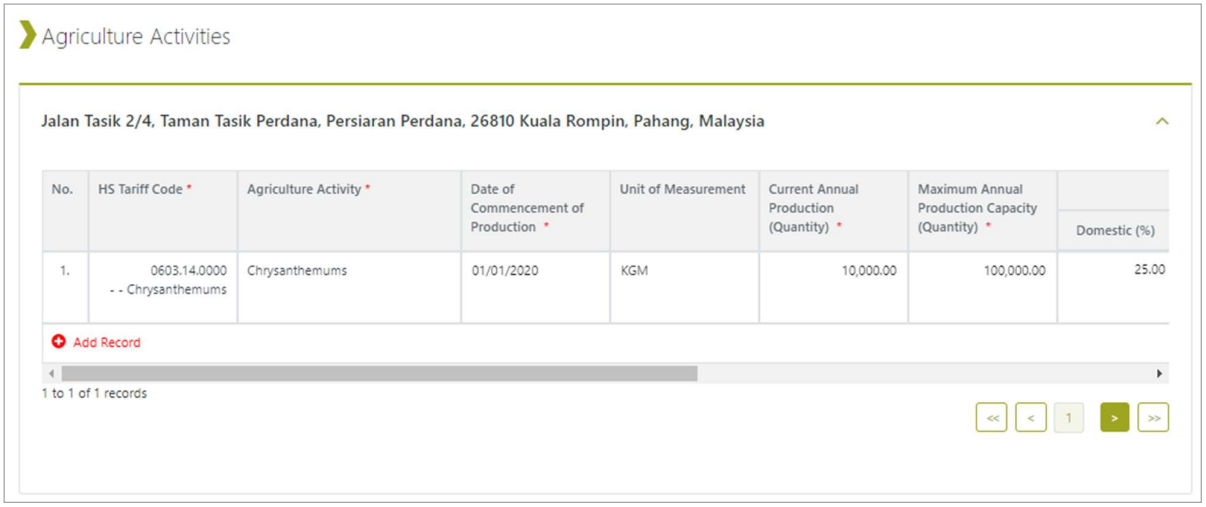
22. Fill in required details in **'Agriculture Activities'**
23. Click the **[+Add Record]**
24. The system will add a new row to insert the details.



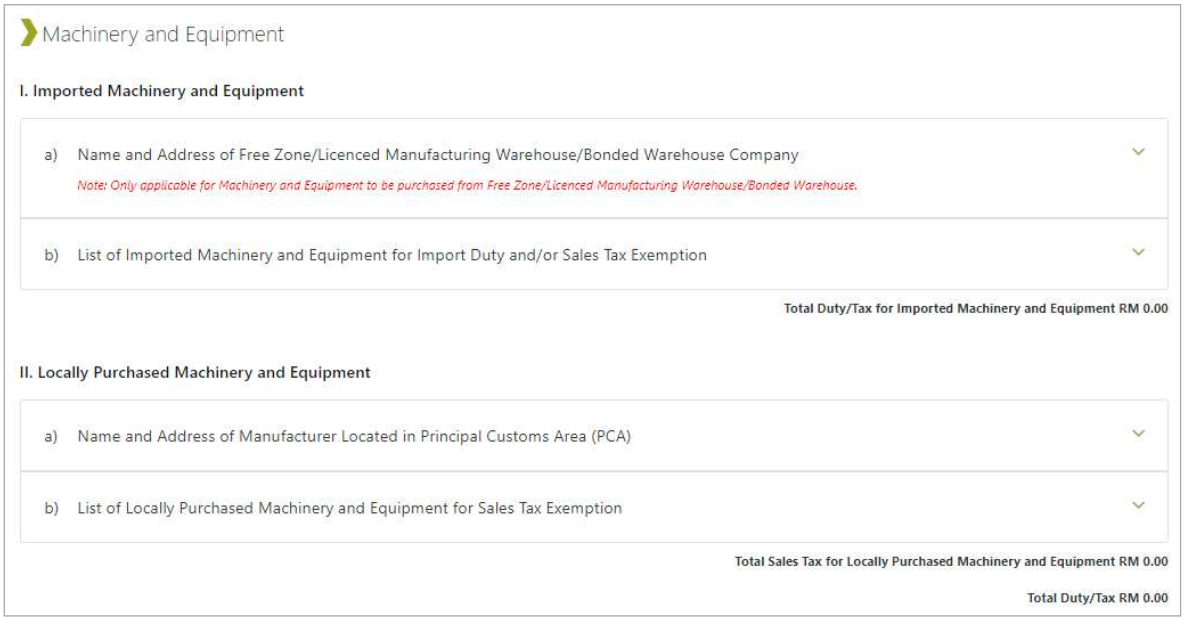
25. Fill in required details:
    a) HS Tariff Code
    b) Agriculture Activity
    c) Date of Commencement of Production
    d) Current Annual Production (Quantity)
    e) Maximum Annual Production Capacity (Quantity)
    f) Market
    g) Major Customer
    h) Major Export Destinations (If applicable)



26. Click the **[Save]** button
27. The system will save and display an agricultural activity.



28. Click the [**Next**] button
29. The system will redirect to the **'Project Cost'** section.
    (Refer to Chapter 1 Common Sections: 1.3 Project Cost)
30. Click the [**Next**] button
31. The system will redirect to the **'Financing Details'** section.
    (Refer to Chapter 1 Common Sections: 1.4 Financing Details)
32. Click the [**Next**] button
33. The system will redirect to the **'Manpower'** section.
    (Refer to Chapter 1 Common Sections: 1.5 Manpower)
34. Click the [**Next**] button
35. The system will redirect to the **'Machinery and Equipment'** section.



36. **Notes:**

a. Please fill in

   i. **a) Name and Address of Free Zone/Licensed Manufacturing/Bonded Warehouse Company** in order to enable it to be selected on

   ii. **b) List of Imported Machinery and Equipment for Import Duty and/or Sales Tax Exemption** (column: **Customs Station** and **Name and Address of Free Zone/LMW/Bonded Warehouse Company**.

b. Please fill in

   i. **a) Name and Address of Manufacturer Located in Principal Customs Area (PCA)** in order to enable it to be selected on

   ii. **b) List of Locally Purchased Machinery and Equipment for Sales Tax Exemption** (column: **Name and Address of Manufacture in PCA**)

c. How to add **HS Tariff Code**?

   i. Copy/fill in **5-12 HS Tarif Code digit/char (with/without dot)** into **HS Tariff Code** column.

   ii. The system will search and display the autocomplete **HS Tariff Code**.

   iii. Select the **HS Tariff Code** from the autocomplete listing.

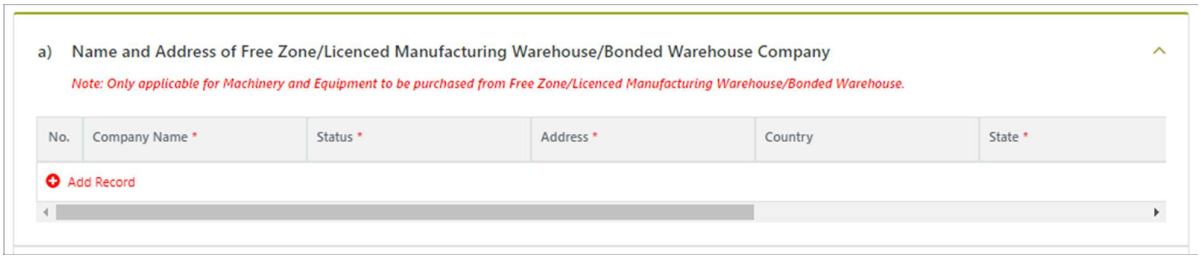
iv. The system will populate **4 main components** related to the **HS Tariff Code** which are:

- HS Code Description
- Unit of Measurement
- Import Duty and
- Sales Tax

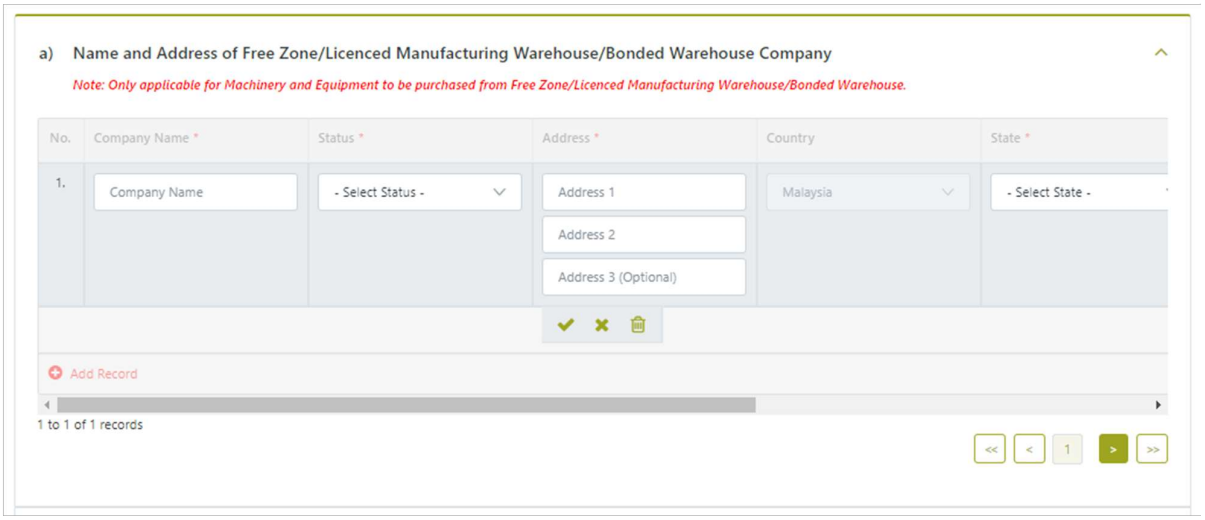
d. Total Duty and/or Tax Exemption must be **RM5,000.00** and above.



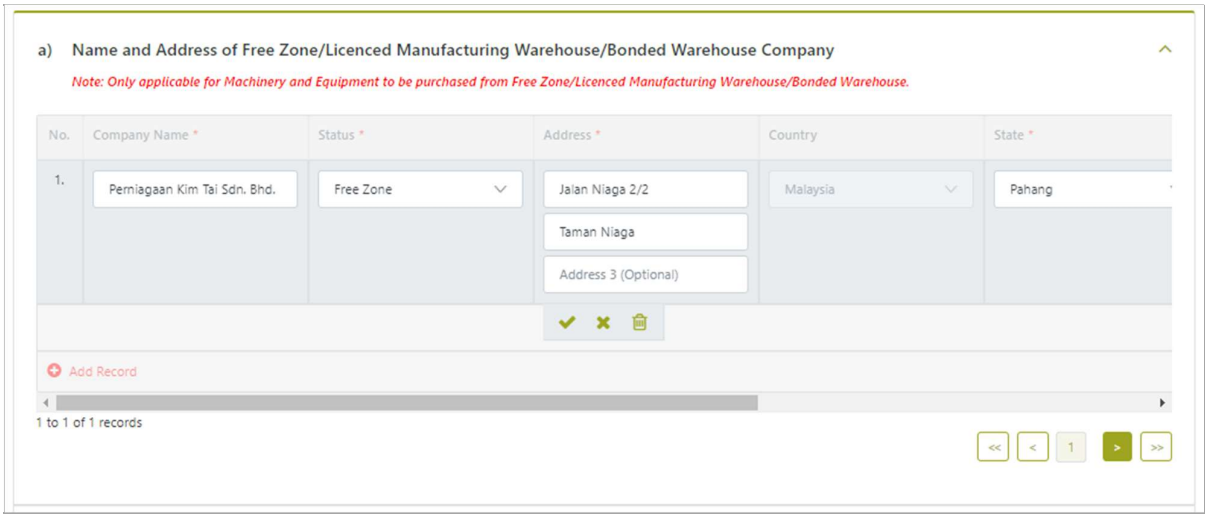
37. Click on the (expand) button to expand the details.



38. Fill in required details in **'Name and Address of Free Zone/Licensed Manufacturing Warehouse/Bonded Warehouse Company'**
39. Click the **[+Add Record]**
40. The system will add new row to insert the details.

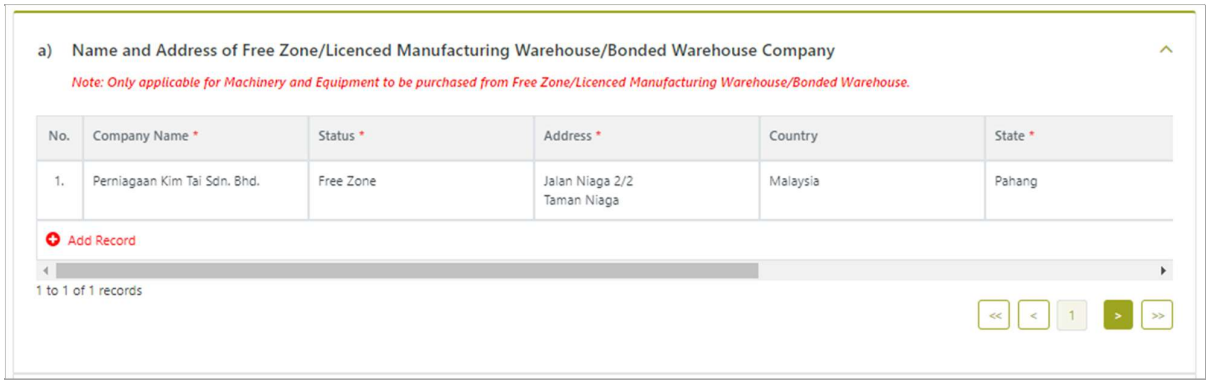


41. Fill in required details:
    a) Company Name
    b) Status
    c) Address
    d) Country
    e) State
    f) City
    g) Postcode and
    h) File Name/File upload (If required)



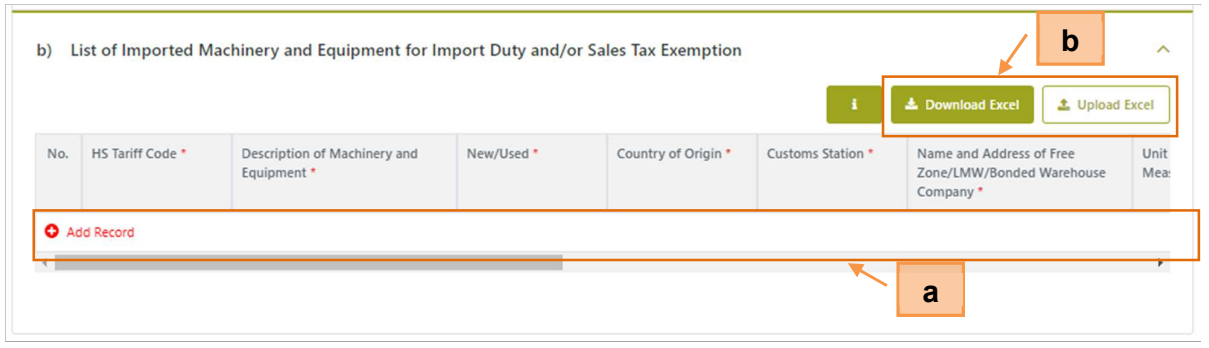
42. Click the **[Save]** button

43. The system will save and display the details.





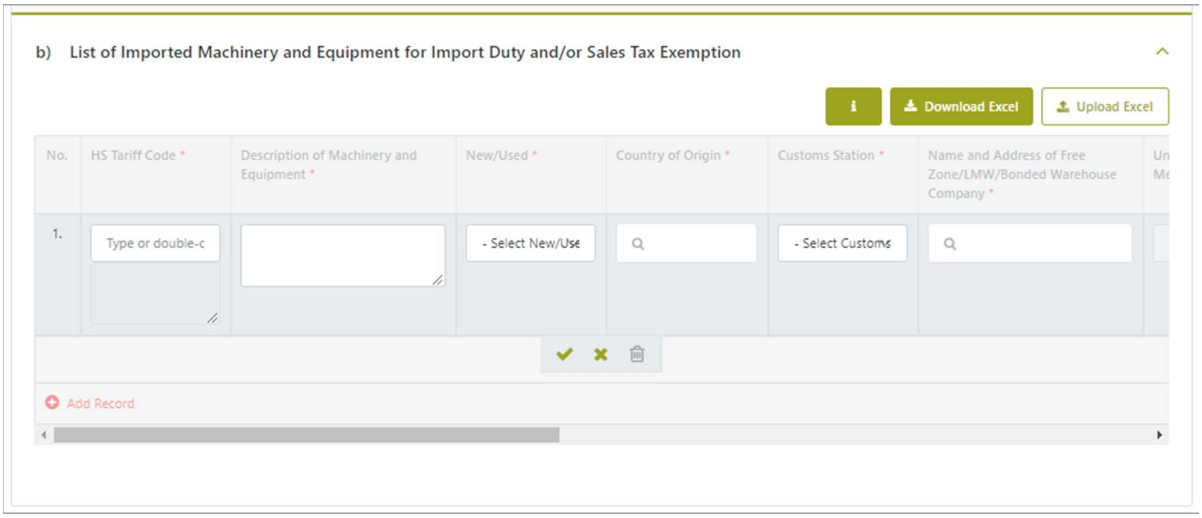
44. Click on the (expand) button to expand the details.



45. The details in **'List of Imported Machinery and Equipment for Import Duty and/or Sales Tax Exemption'** can be added by:
    e. Using the screen (Editable Table)
    f. Using the Download/Upload Excel Template
        i. Click the **[Download Excel Template]** button.
        ii. Update the required information in Excel.
        iii. Click the **[Upload Excel Template]** button and to upload the Excel.

46. Click the **[+Add Record]**

47. The system will add new row to insert the details.

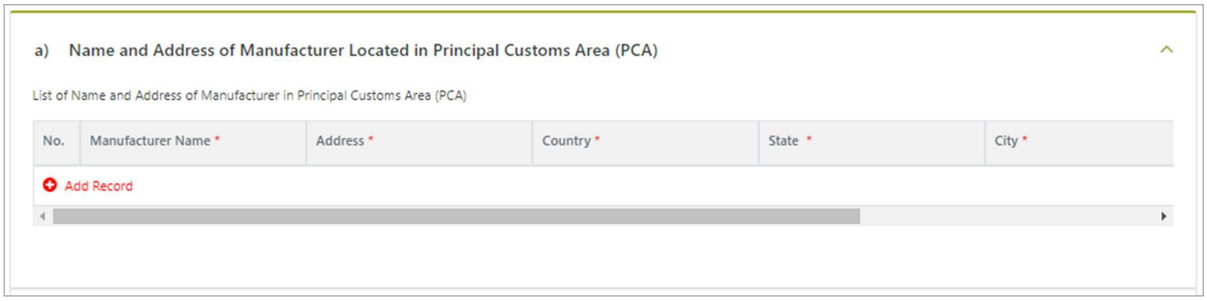


48. Fill in required details:
    a) HS Tariff Code
    b) Description of Machinery and Equipment
    c) New/Used
    d) Country of Origin
    e) Customs Station
    f) Name and Address of Free Zode/LMW/Bonded Warehouse Company (If required)
    g) Quantity Applied per Annum
    h) CIF Value (RM)
    i) Import Duty (If the Import duty is **'OR or /'**)
    j) Sales Tax (If the Sales Tax is **'OR or /'**) and
    k) Function of each Machinery and Equipment

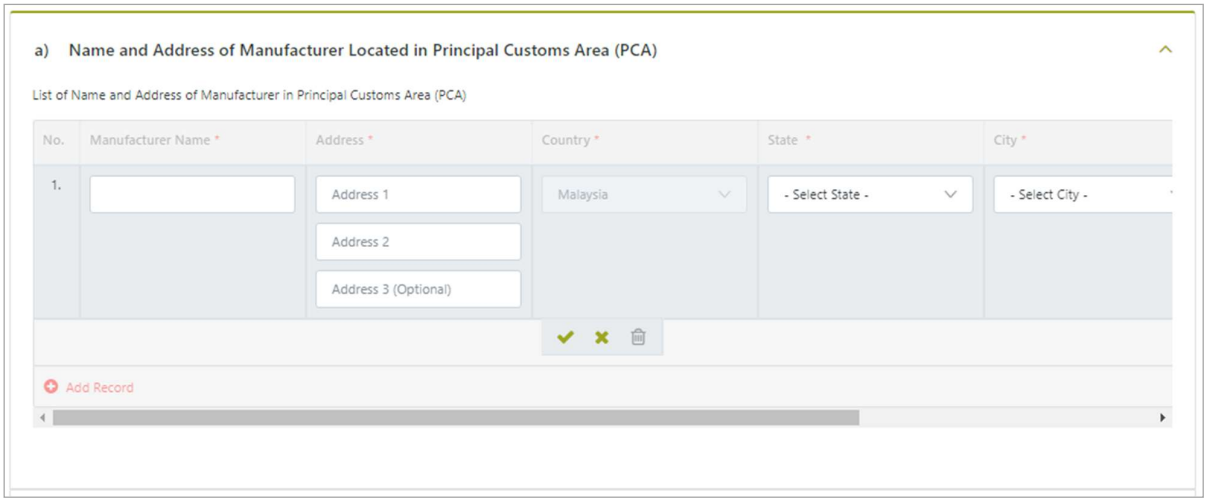
49. Click the **[Save]** button
50. The system will save and display the details.



51. Click on the (expand) button to expand the details.



52. Fill in required details in **'Name and Address of Manufacturer Located in Principal Customs Area (PCA)'**
53. Click the **[+Add Record]**
54. The system will add new row to insert the details.

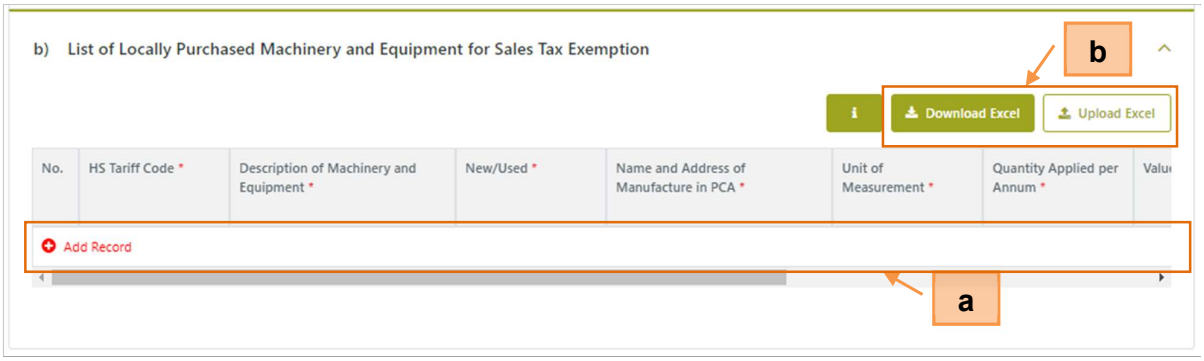


55. Fill in required details:
    a) Manufacturer Name
    b) Address
    c) Country
    d) State
    e) City
    f) Postcode and
    g) File Name/File upload

56. Click the **[Save]** button
57. The system will save and display the details.



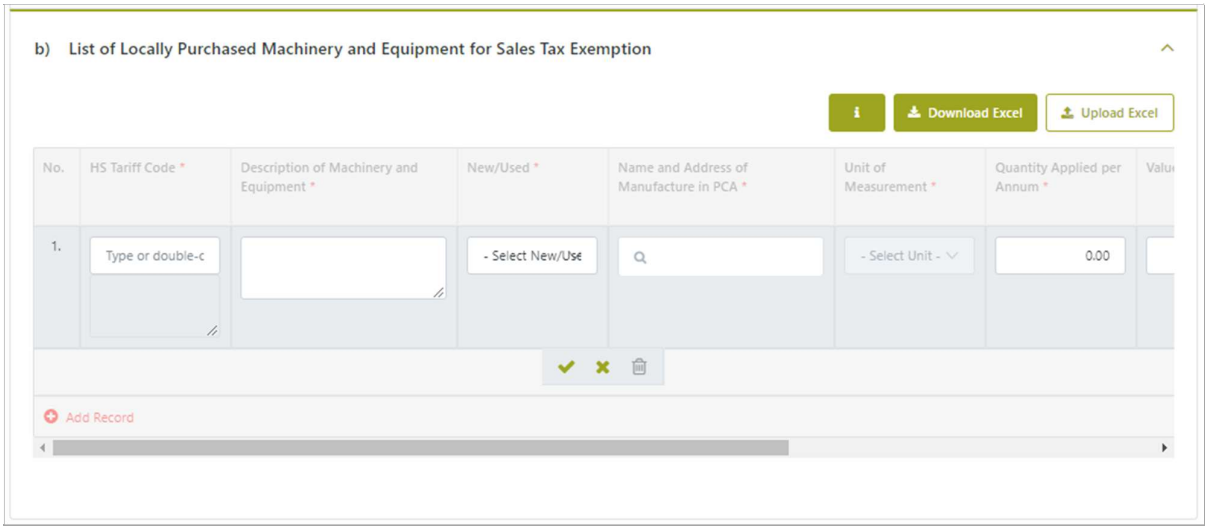
58. Click on the (expand) button to expand the details.



59. The details in **'List of Locally Purchased Machinery and Equipment for Sales Tax Exemption'** can be added by:
    a. Using the screen (Editable Table)
    b. Using the Download/Upload Excel Template
        i. Click the **[Download Excel Template]** button.
        ii. Update the required information in Excel.
        iii. Click the **[Upload Excel Template]** button and to upload the Excel.

60. Click the **[+Add Record]**

61. The system will add new row to insert the details.



62. Fill in required details:
    a) HS Tariff Code
    b) Description of Machinery and Equipment
    c) New/Used
    d) Name and Address of Manufacturer in PCA
    e) Quantity Applied per Annum
    f) Value (RM)
    g) Sales Tax (If the Sales Tax is **'OR or /'**) and
    h) Function of each Machinery and Equipment

63. Click the **[Save]** button
64. The system will save and display the details.

65. Click the [**Next]** button

66. The system will redirect to the **'Supporting Documents'** section.
    (Refer to Chapter 1 Common Sections: 1.6 Supporting Documents)

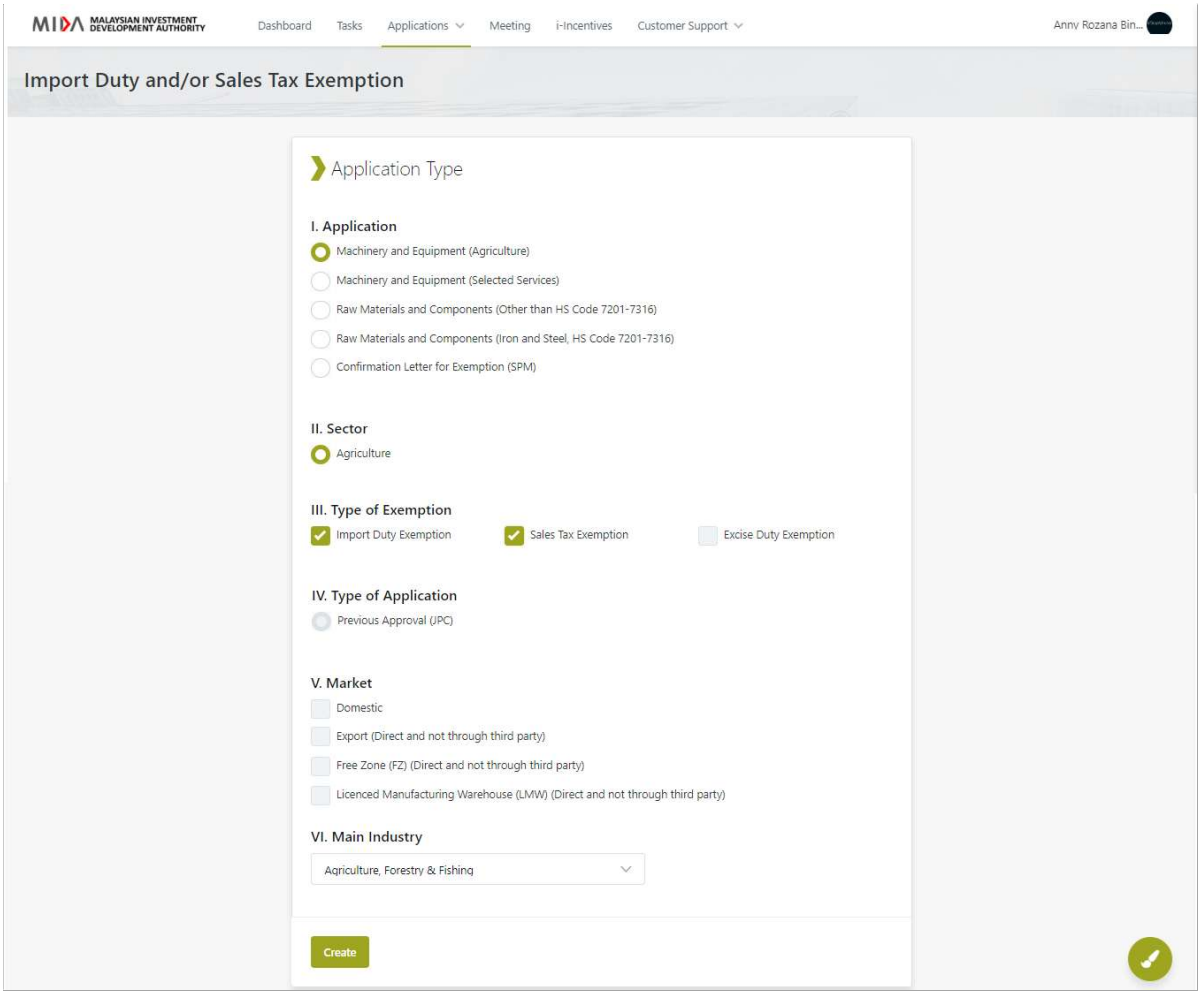
67. Click the [**Next]** button

68. The system will redirect to the **'Declaration'** section.
    (Refer to Chapter 1 Common Sections: 1.7 Declaration)

Chapter 3 APPLICATION (PREVIOUS APPROVAL)

3.1 Machinery and Equipment (Agriculture)

1. **Refer to [InvestMalaysia] Learn about the system (General) User Guide. Chapter 2 INVEST MALAYSIA ONLINE PORTAL : 2.2.4 Applications**
    1. Create **Previous Approval** Application



2. Select:
    I. Application: **Machinery and Equipment (Agriculture)**
    II. Sector: **Agriculture**
    III. Type of Exemption (select at least one):

i. **Import Duty Exemption**

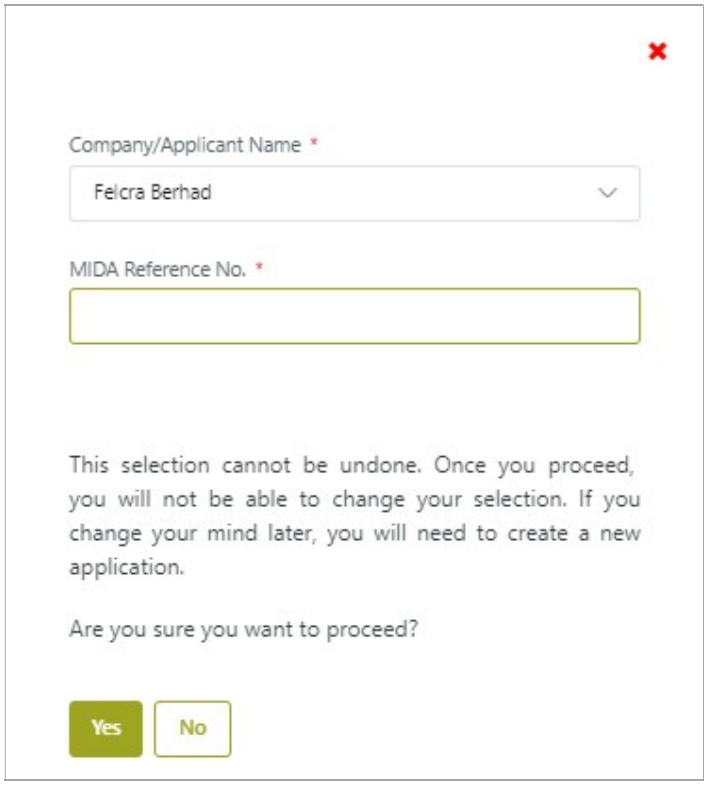
ii. **Sales Tax Exemption**

IV. Type of Application: **New**

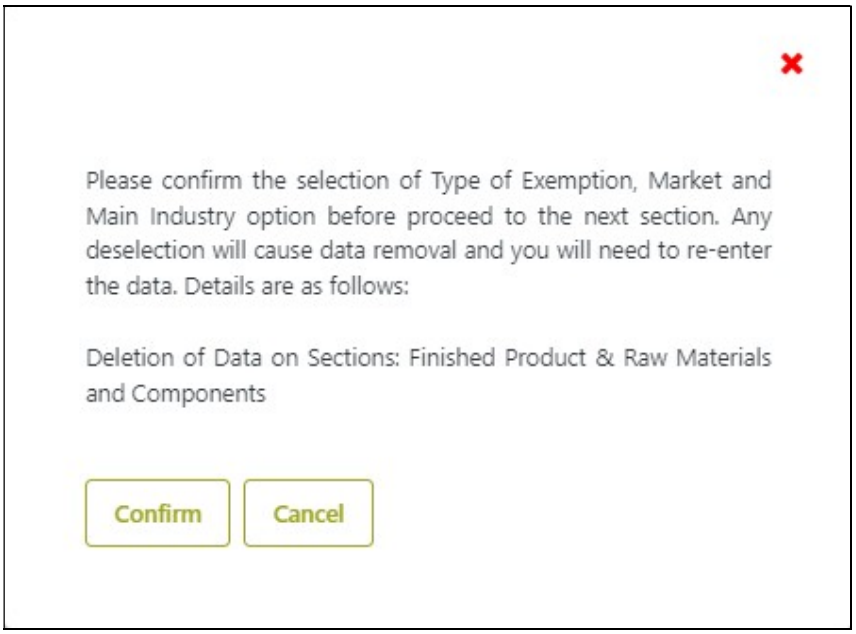
V. Market: (Not applicable)

VI. Main Industry: Default to **Agriculture, Forestry and Fishing** (Editable)

3. Click the **[Create]** button



4. Above popup shall be displayed.
5. Select Company/Applicant Name.
6. Fill in MIDA Reference No. (Previous Approval MIDA Reference No.).
7. Click the **[No]** button and the system will return to the Application Wizard.
8. Click the **[Yes]** button and the system will proceed to the next section.



9. The above message shall be displayed if there are changes to the Type of Exemption and Market.
10. Click the **[Cancel]** button and the system will return to the Application Wizard.
11. Click the **[Confirm]** button and the system will proceed to the next section.

12. The system will redirect to the **'Company'** section.
    (Refer to Chapter 1 Common Sections: 1.1 Company)

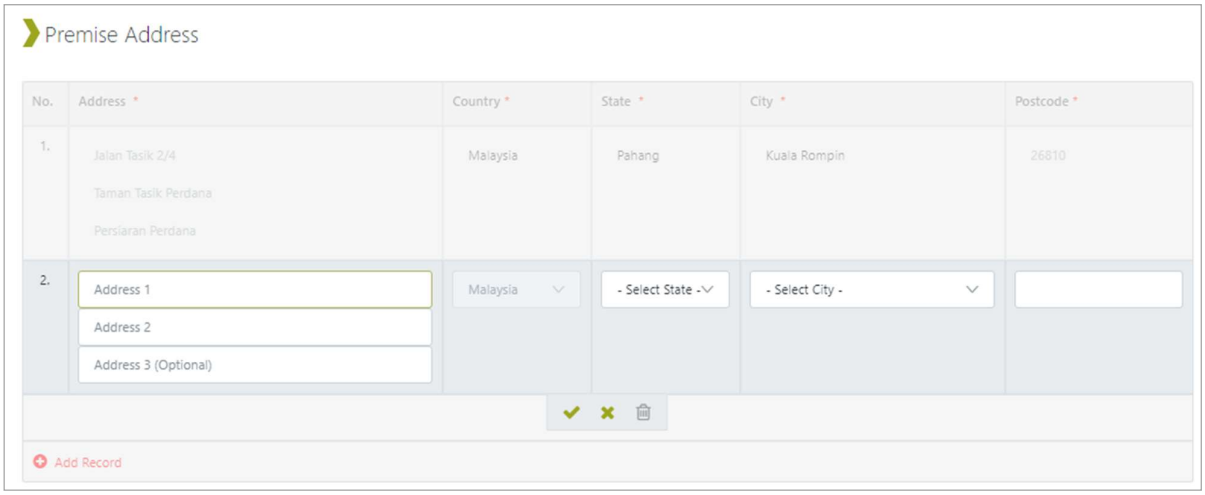
13. Click the [**Next**] button

14. The system will redirect to the **'Previous Approval Records'** section.
    (Refer to Chapter 1 Common Sections: 1.2 Previous Approval Records)

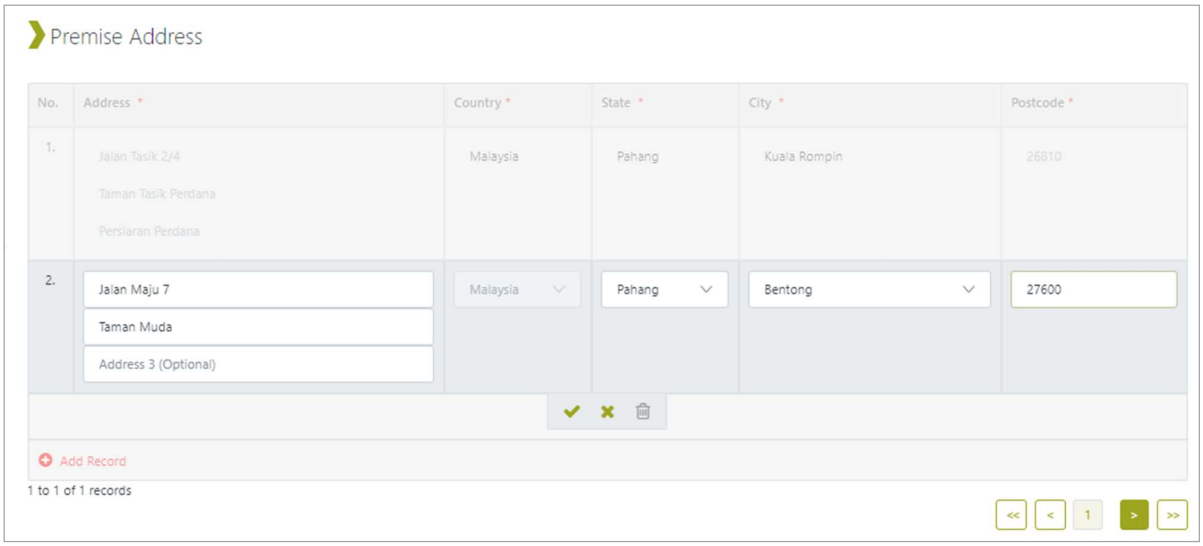
15. Click the [**Next**] button



16. By default, the system shall populate any premise addresses from **'Previous Approval Records'** in this section but the applicant can add new **'Premise Address'** by clicking the **[+Add Record].**
17. The system will add new row to insert address details.



18. Fill in required details:
    a) Address
    b) Country
    c) State
    d) City and
    e) Postcode



19. Click the **[Save]** button
20. The system will save and display a success message as well as the address.

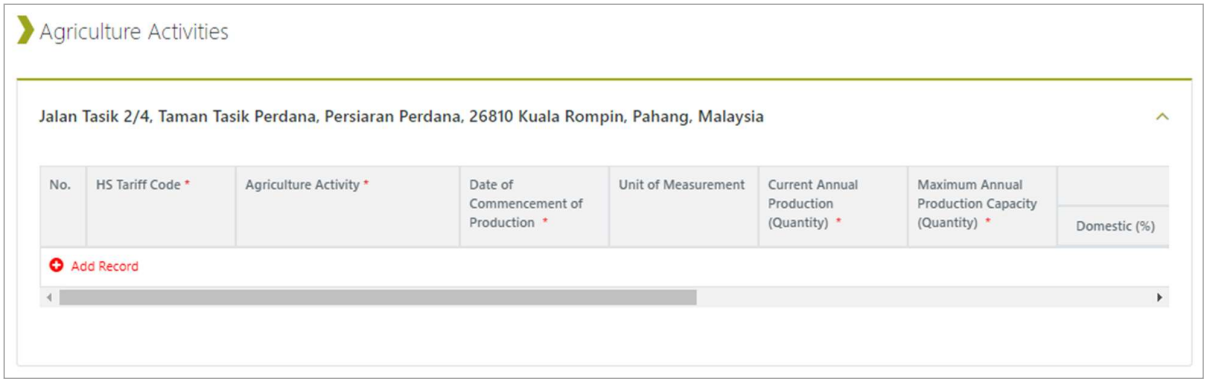




21. Click the [**Next**] button
22. The system will redirect to the **'Agriculture Activities'** section.

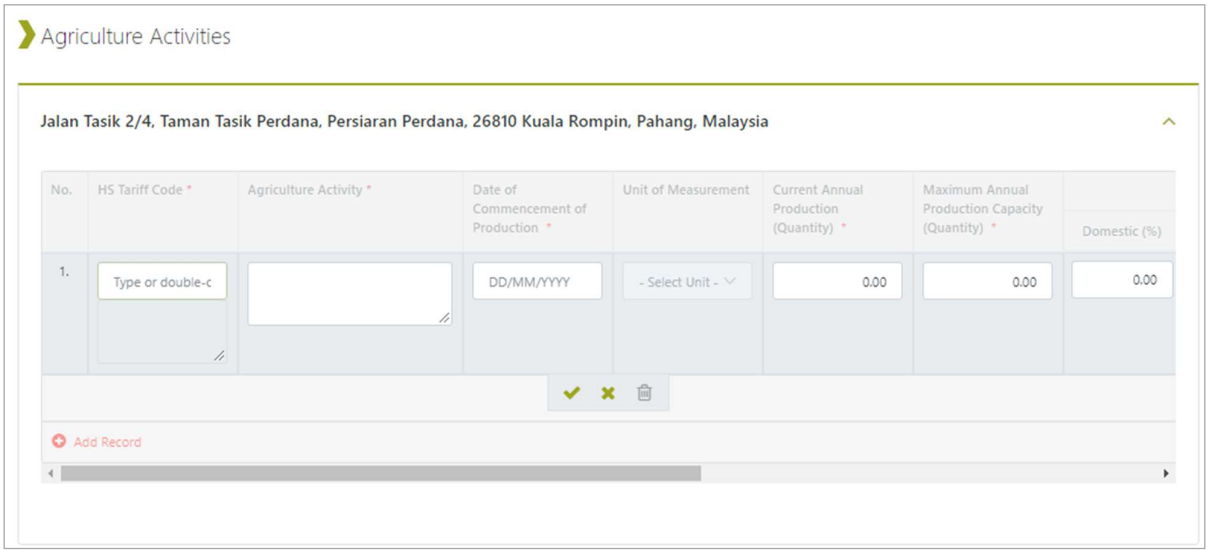


23. Click on the (expand) button to expand the Agriculture Activities details.

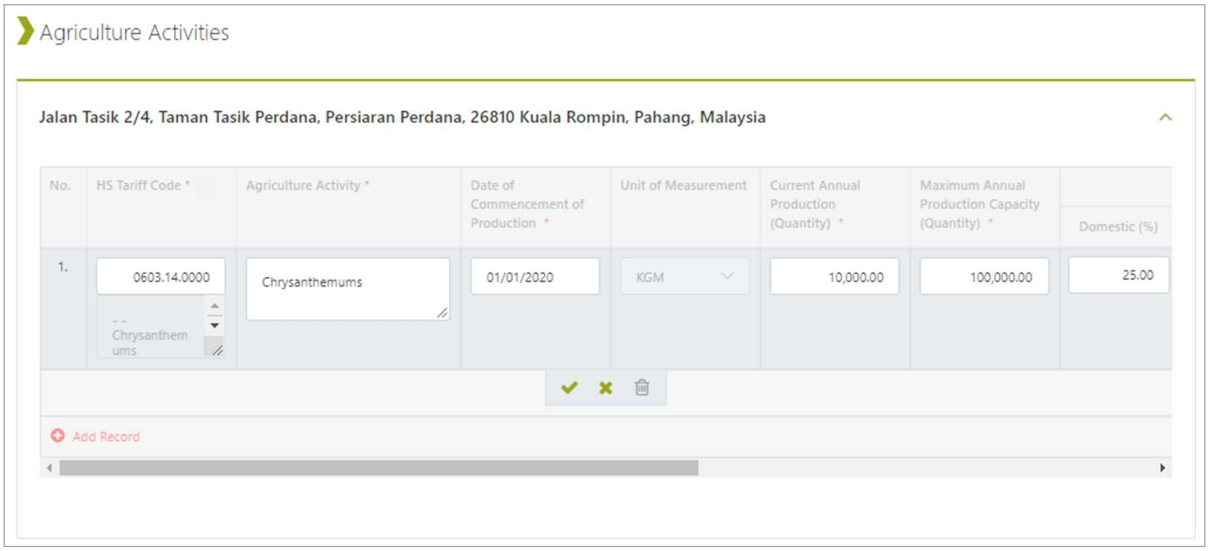


24. Fill in required details in **'Agriculture Activities'**
25. Click the **[+Add Record]**

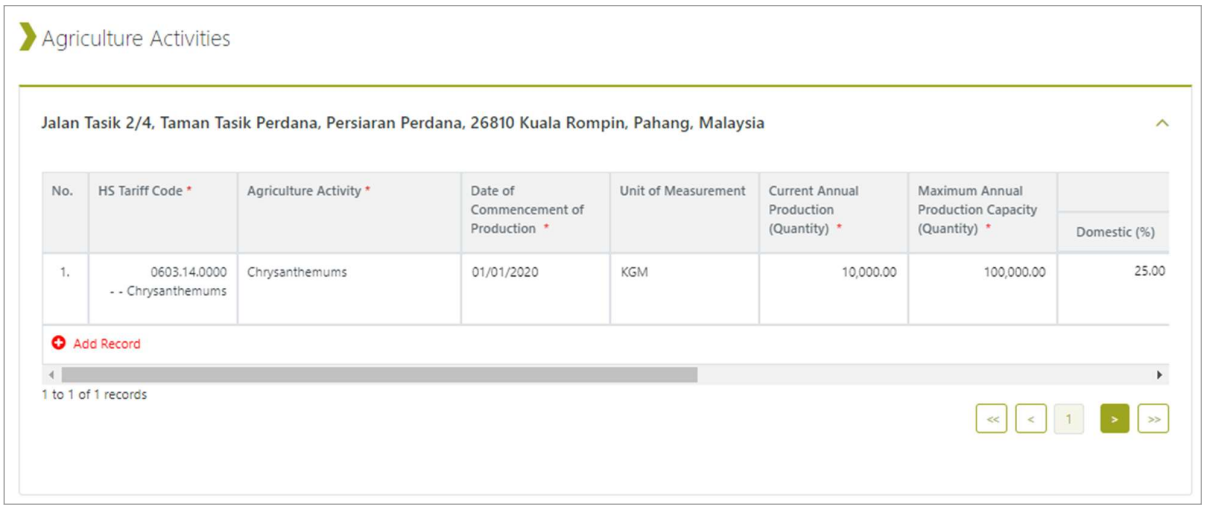
26. The system will add a new row to insert the details.



27. Fill in required details:
    a) HS Tariff Code
    b) Agriculture Activity
    c) Date of Commencement of Production
    d) Unit of Measurement
    e) Current Annual Production (Quantity)
    f) Maximum Annual Production Capacity (Quantity)
    g) Market
    h) Major Customer
    i) Major Export Destinations (If applicable)



28. Click the **[Save]** button
29. The system will save and display an agricultural activity.



30. Click the [**Next**] button

31. The system will redirect to the **'Project Cost'** section.
    (Refer to Chapter 1 Common Sections: 1.3 Project Cost)

32. Click the [**Next**] button

33. The system will redirect to the **'Financing Details'** section.
    (Refer to Chapter 1 Common Sections: 1.4 Financing Details)

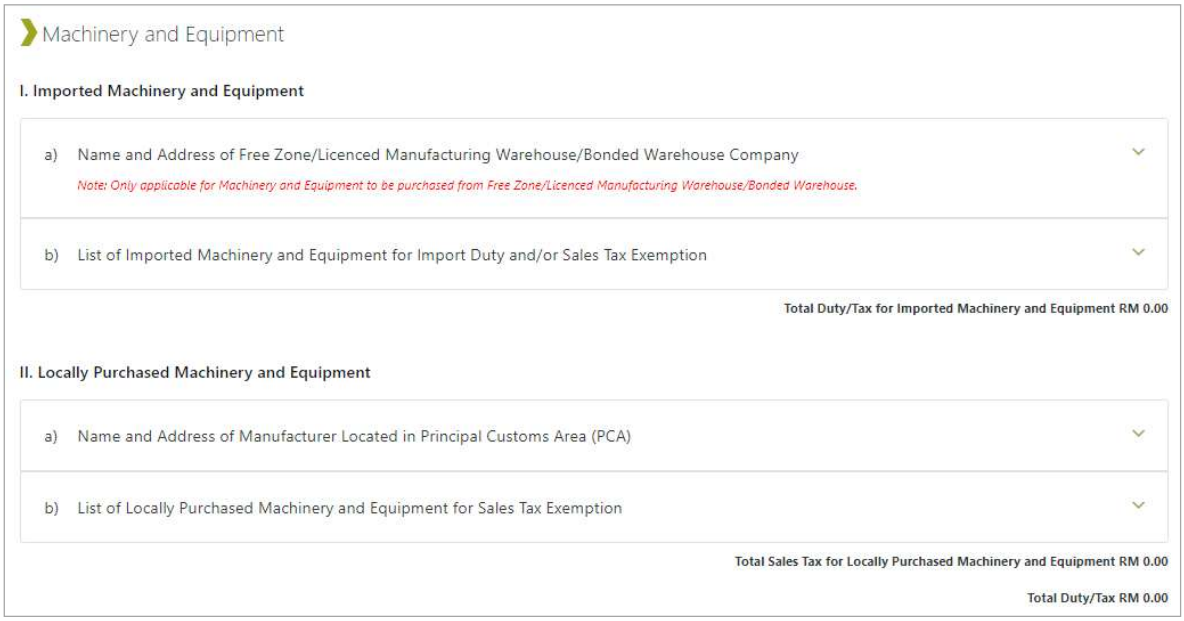
34. Click the [**Next**] button

35. The system will redirect to the **'Manpower'** section.

    (Refer to Chapter 1 Common Sections: 1.5 Manpower)

36. Click the [**Next**] button

37. The system will redirect to the **'Machinery and Equipment'** section.



38. **Notes:**

    a. Please fill in

        i. **a) Name and Address of Free Zone/Licensed Manufacturing/Bonded Warehouse Company** in order to enable it to be selected on

        ii. **b) List of Imported Machinery and Equipment for Import Duty and/or Sales Tax Exemption** (column: **Customs Station** and **Name and Address of Free Zone/LMW/Bonded Warehouse Company**.

    b. Please fill in

        i. **a) Name and Address of Manufacturer Located in Principal Customs Area (PCA)** in order to enable it to be selected on

        ii. **b) List of Locally Purchased Machinery and Equipment for Sales Tax Exemption** (column: **Name and Address of Manufacture in PCA**)

c. Fill in Machinery and Equipment item based on previous approval which are:

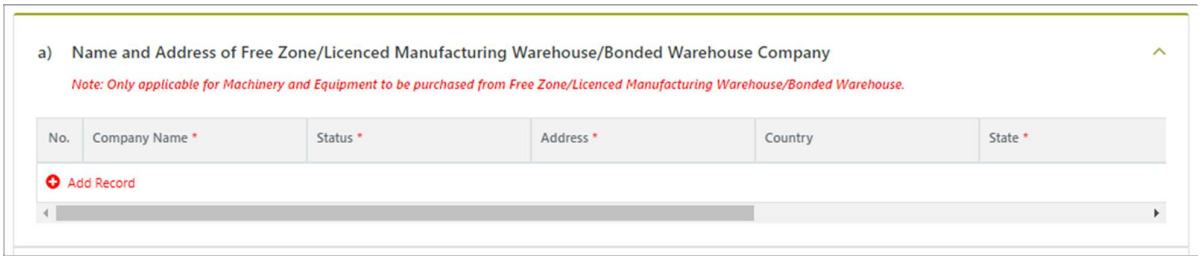
i. **Item Diluluskan**

ii. **Item Ditolak**

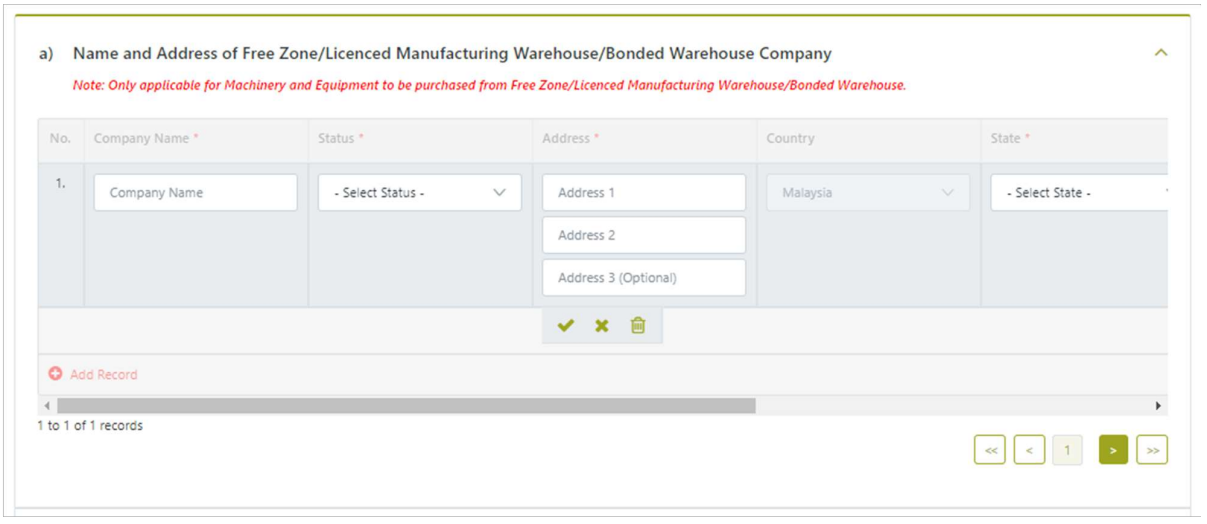
iii. **Item Tidak Dipertimbangkan**



39. Click on the (expand) button to expand the details.



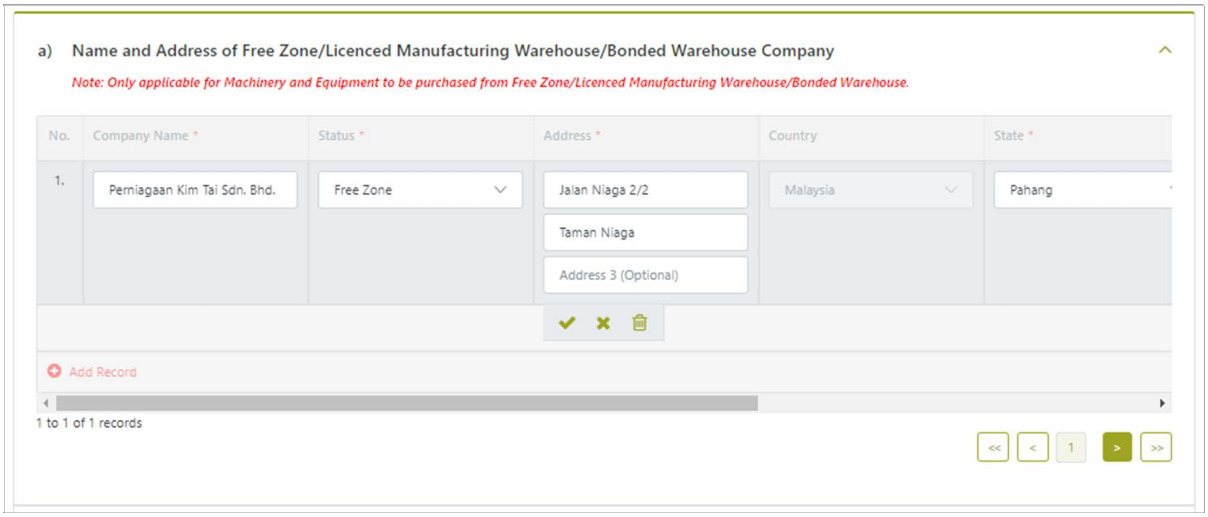
40. Fill in required details in **'Name and Address of Free Zone/Licensed Manufacturing Warehouse/Bonded Warehouse Company'**
41. Click the **[+Add Record]**
42. The system will add new row to insert the details.



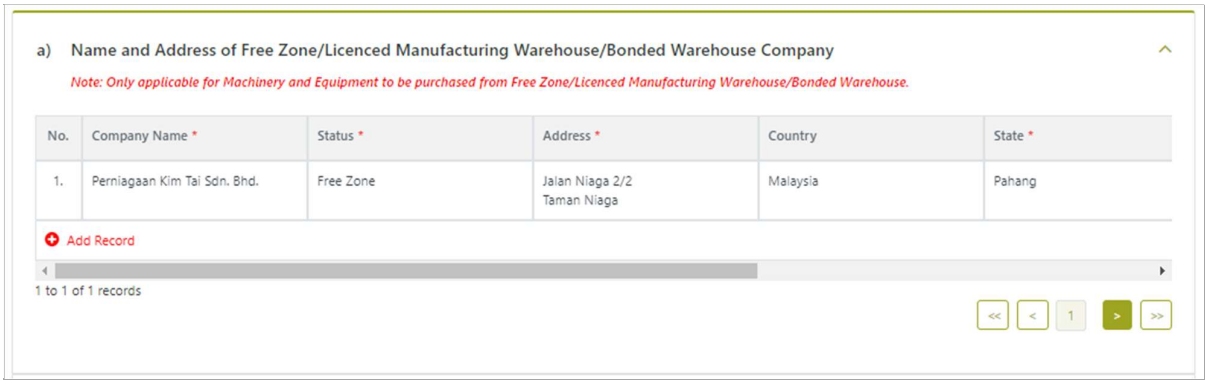
43. Fill in required details:

a) Company Name

b) Status
c) Address
d) Country
e) State
f) City
g) Postcode and
h) File Name/File upload (If required)

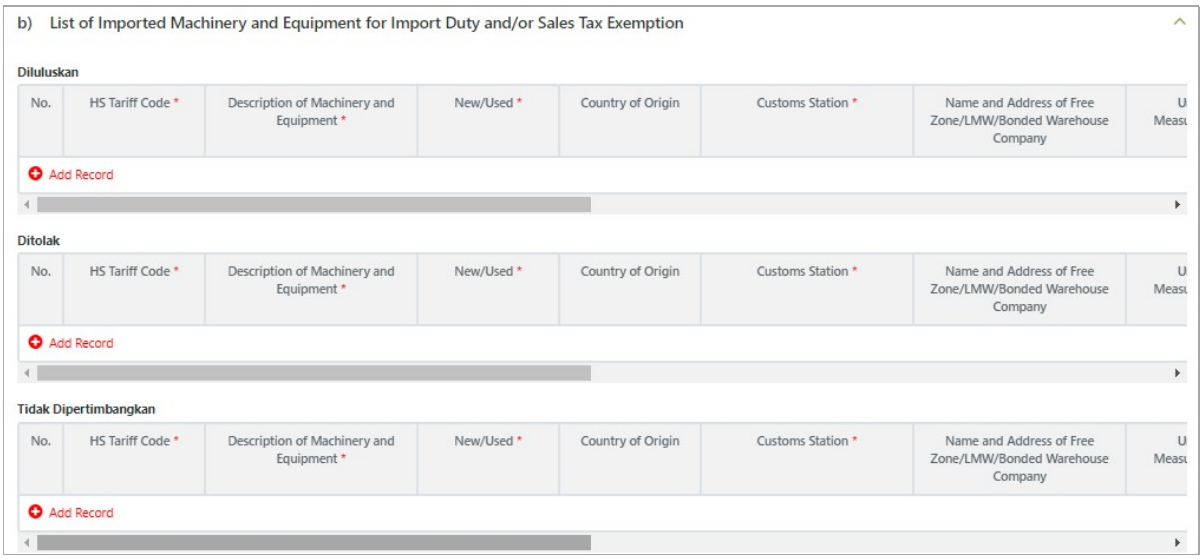


44. Click the **[Save]** button
45. The system will save and display the details.



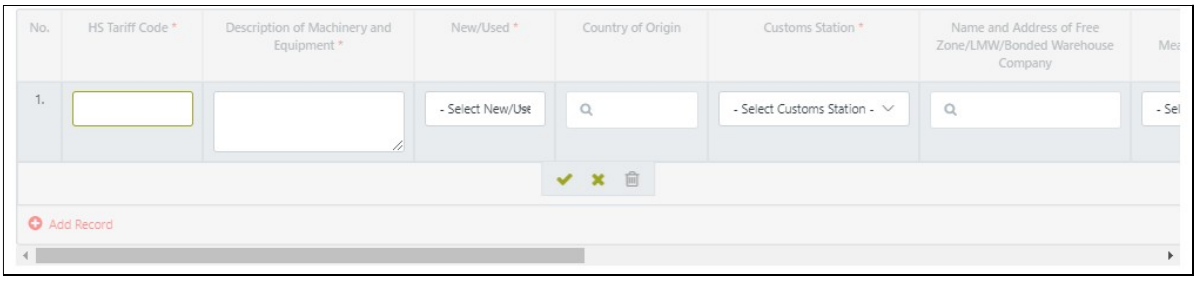


46. Click on the (expand) button to expand the details.



47. The details in **'List of Imported Machinery and Equipment for Import Duty and/or Sales Tax Exemption'** can be added by:
    a. Using the screen (Editable Table)
    b. Using the Download/Upload Excel Template
        i. Click the **[Download Excel Template]** button.
        ii. Update the required information in Excel.
        iii. Click the **[Upload Excel Template]** button and to upload the Excel.

48. Click the **[+Add Record]**
49. The system will add new row to insert the details.



50. Fill in required details:
    a) HS Tariff Code
    b) Description of Machinery and Equipment
    c) New/Used

d) Country of Origin
e) Customs Station
f) Name and Address of Free Zode/LMW/Bonded Warehouse Company (If required)
g) Unit of Measurement
h) Quantity Applied per Annum
i) CIF Value (RM)
j) Import Duty
k) Total Import Duty (RM)
l) Sales Tax
m) Total Sales Tax (RM) and
n) Function of each Machinery and Equipment

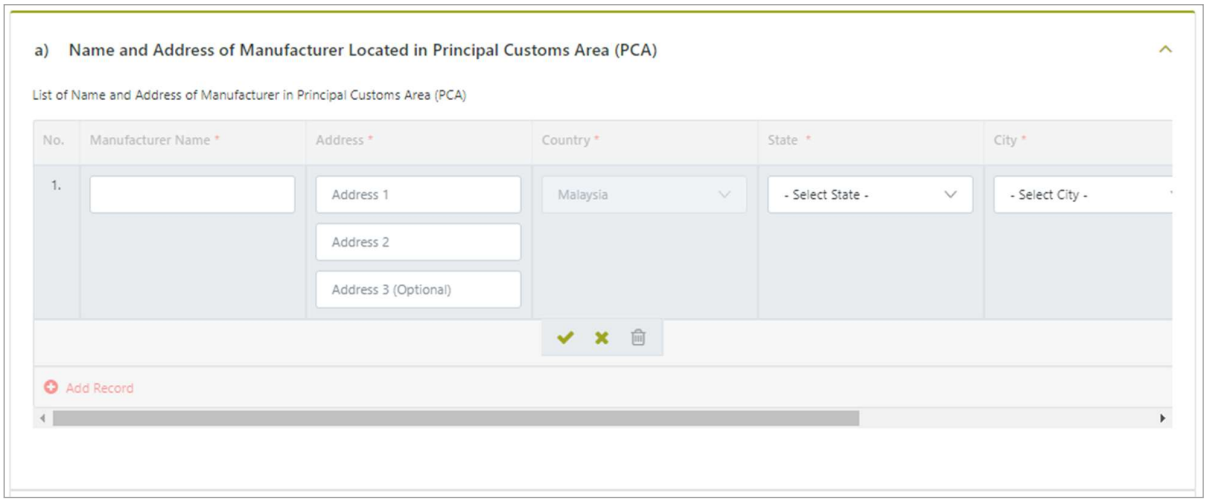
51. Click the **[Save]** button
52. The system will save and display the details.



53. Click on the (expand) button to expand the details.



54. Fill in required details in **'Name and Address of Manufacturer Located in Principal Customs Area (PCA)'**
55. Click the **[+Add Record]**
56. The system will add new row to insert the details.

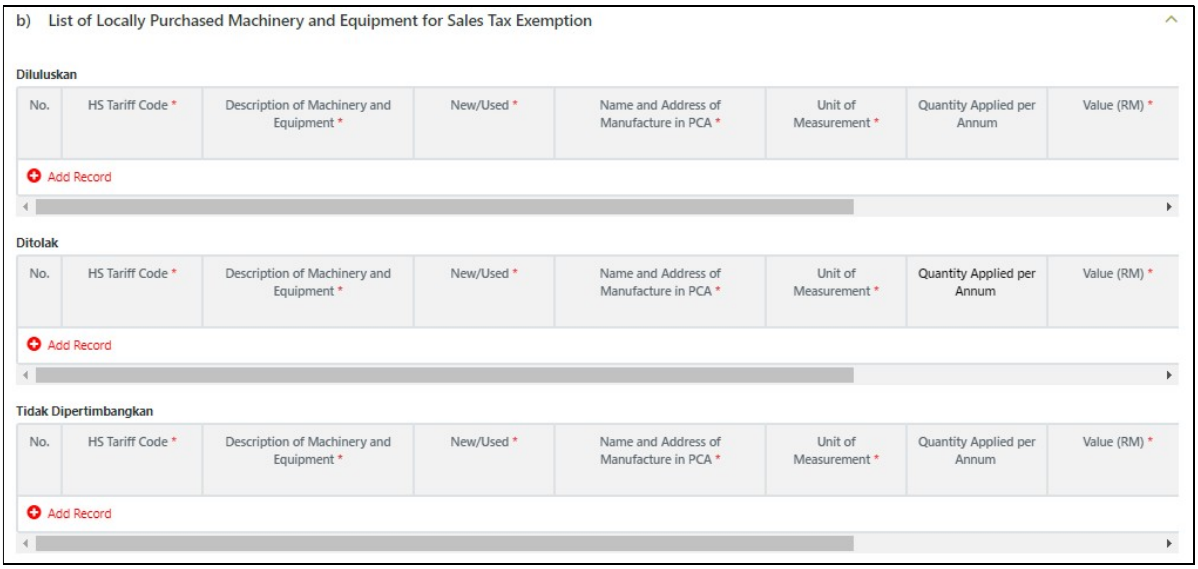


57. Fill in required details:
    a) Manufacturer Name
    b) Address
    c) Country
    d) State
    e) City
    f) Postcode and
    g) File Name/File upload

58. Click the **[Save]** button
59. The system will save and display the details.

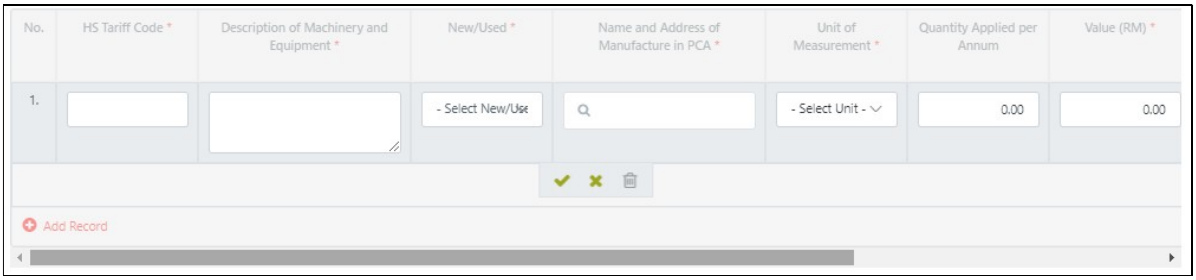


60. Click on the (expand) button to expand the details.



61. The details in **'List of Locally Purchased Machinery and Equipment for Sales Tax Exemption'** can be added by:
    a. Using the screen (Editable Table)
    b. Using the Download/Upload Excel Template
        i. Click the **[Download Excel Template]** button.
        ii. Update the required information in Excel.
        iii. Click the **[Upload Excel Template]** button and to upload the Excel.

62. Click the **[+Add Record]**
63. The system will add new row to insert the details.



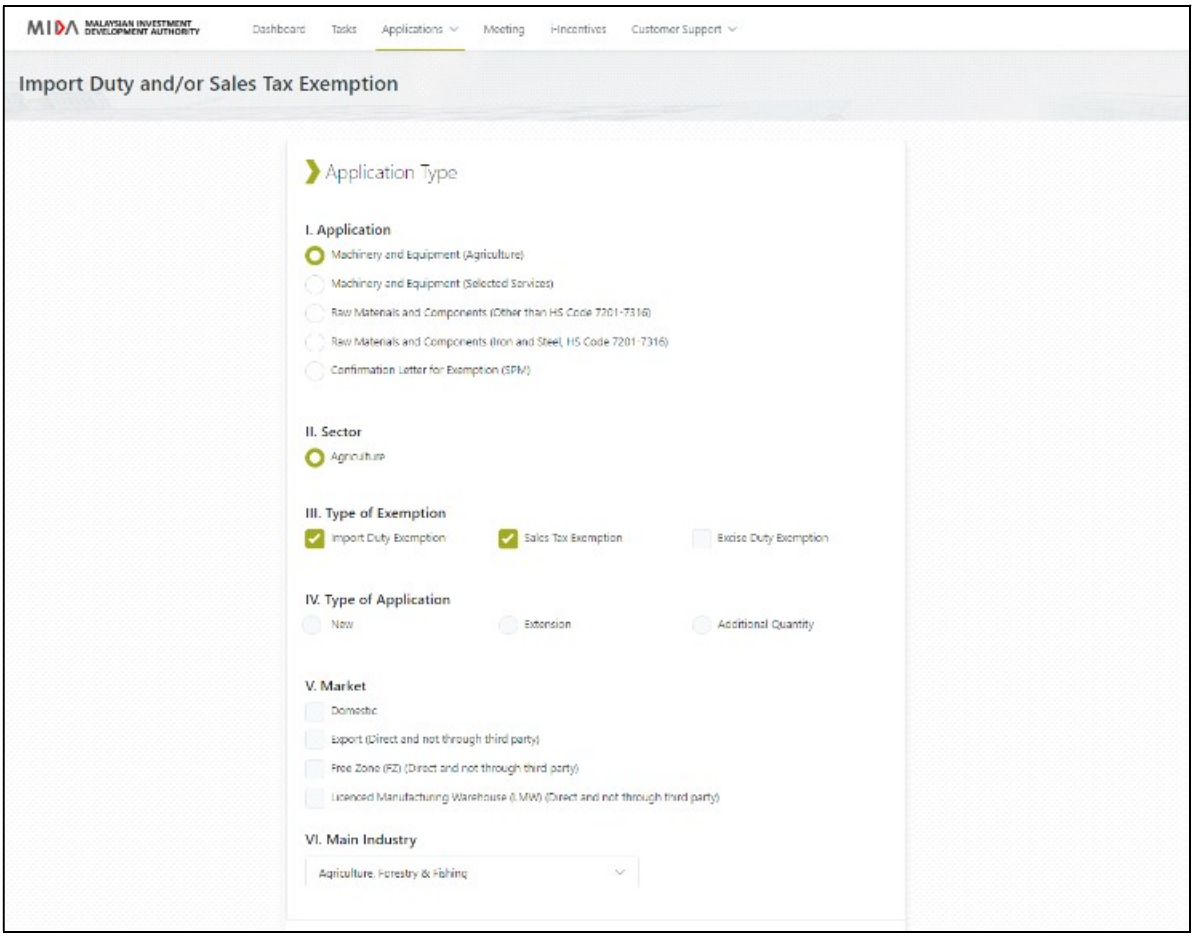
64. Fill in required details:
    a) HS Tariff Code
    b) Description of Machinery and Equipment
    c) New/Used

d) Name and Address of Manufacturer in PCA e) Unit of Measurement f) Quantity Applied per Annum g) Value (RM) h) Sales Tax i) Total Sales Tax (RM) and j) Function of each Machinery and Equipment
65. Click the **[Save]** button 66. The system will save and display the details.
67. Click the [**Next]** button
68. The system will redirect to the **'Supporting Documents'** section. **(Refer to Chapter 1 Common Sections: 1.6 Supporting Documents)**
69. Click the [**Next]** button
70. The system will redirect to the **'Declaration'** section. **(Refer to Chapter 1 Common Sections: 1.7 Declaration)**
71. After submitting the Previous Approval application, the company may apply below application which are: a. **Refer to Chapter 4 APPLICATION (AMENDMENT)** or b. **Refer to Chapter 5 APPLICATION (APPEAL)** or c. **Refer to Chapter 6 APPLICATION (SURRENDER)**

Chapter 4 APPLICATION (AMENDMENT)

4.1 Machinery and Equipment (Agriculture)

1. **Refer to [InvestMalaysia] Learn about the system (General) User Guide. Chapter 2 INVEST MALAYSIA ONLINE PORTAL : 2.2.4 Applications**
2. Create **Amendment** Application



2. Select:
    I. Application: **Machinery and Equipment (Agriculture)**
    II. Sector: **Agriculture**
    III. Type of Exemption (select at least one):
        i. **Import Duty Exemption**

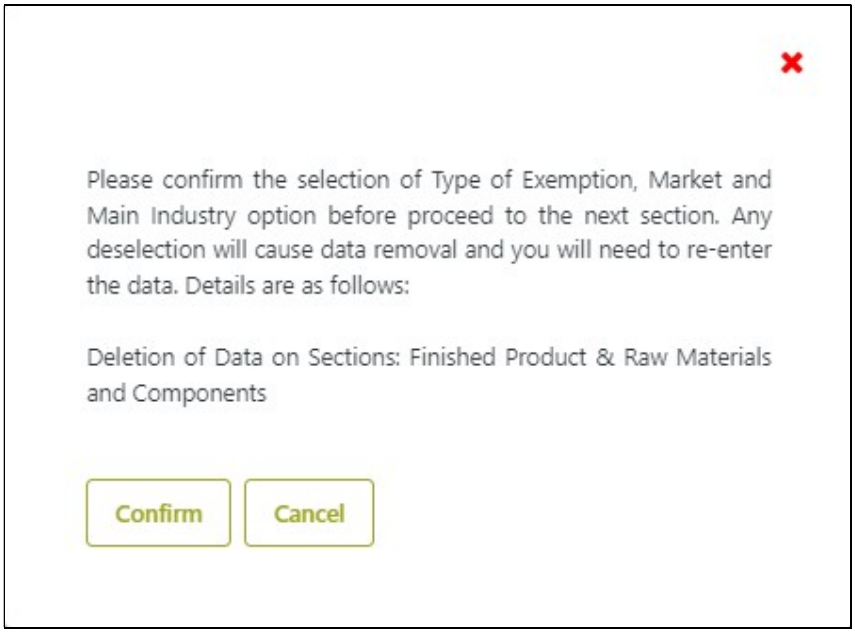
ii. **Sales Tax Exemption**

IV. Type of Application: Amendment

V. Market: (Not applicable)

VI. Main Industry: Default to **Agriculture, Forestry and Fishing** (Editable)

3. Click the **[Next]** button



4. The above message shall be displayed if there are changes to the Type of Exemption and Market.
5. Click the **[Cancel]** button and the system will return to the Application Wizard.
6. Click the **[Confirm]** button and the system will proceed to the next section.

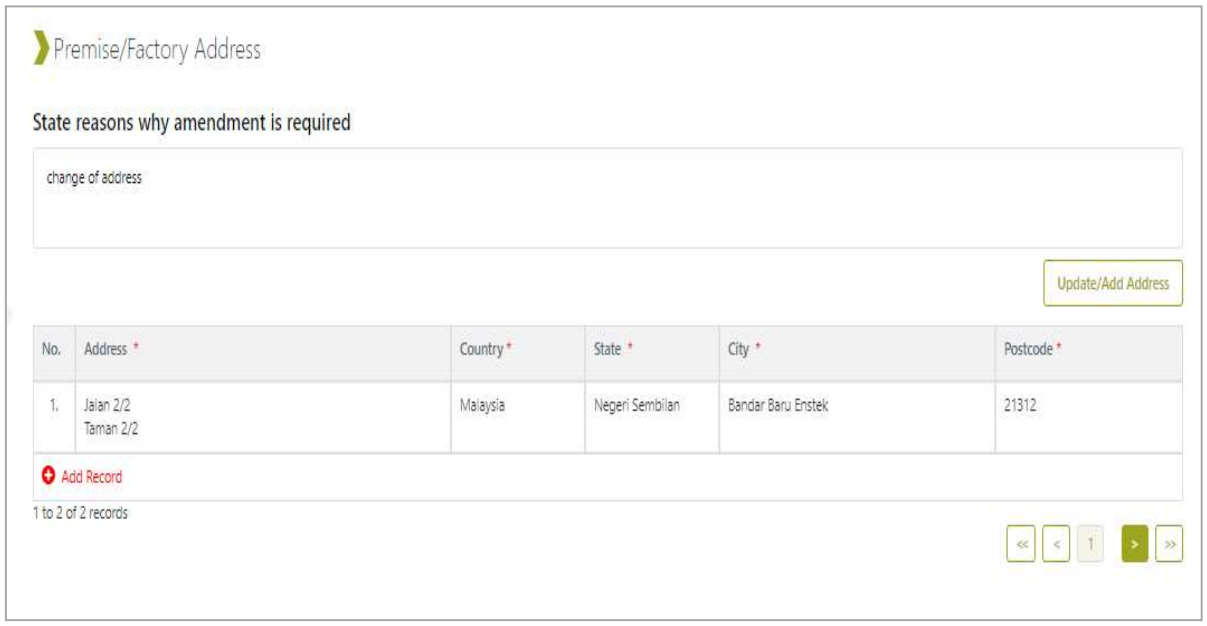
7. The system will redirect to the **'Company'** section.
   (Refer to Chapter 1 Common Sections: 1.1 Company)

8. Click the [**Next**] button

9. The system will redirect to the **'Previous Approval Records'** section.
   (Refer to Chapter 1 Common Sections: 1.2 Previous Approval Records)

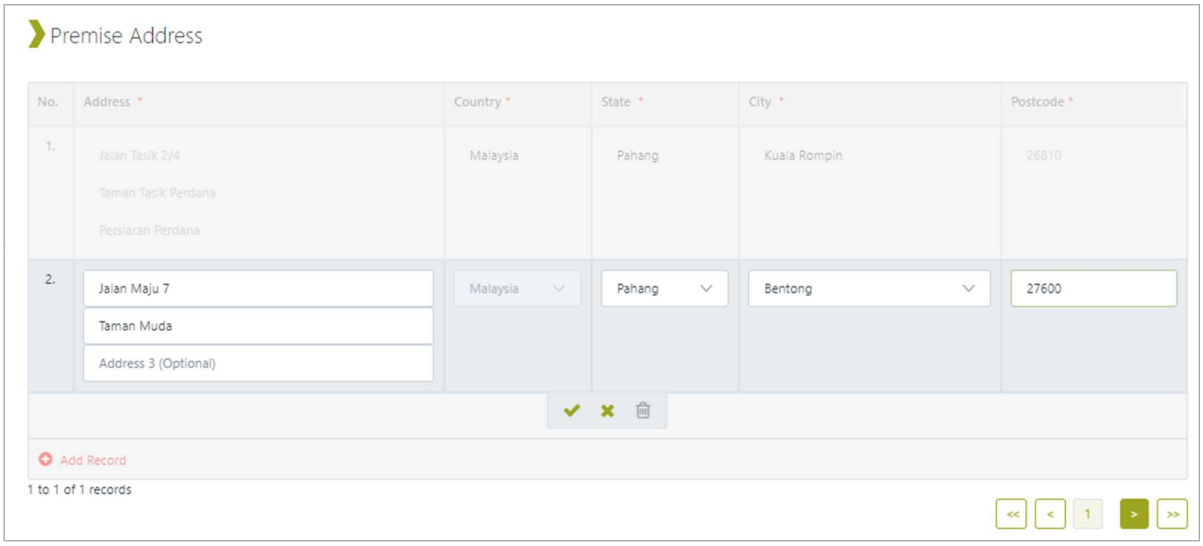
10. Click the [**Next**] button

11. System will redirect to "**Premise/Factory Address**" section



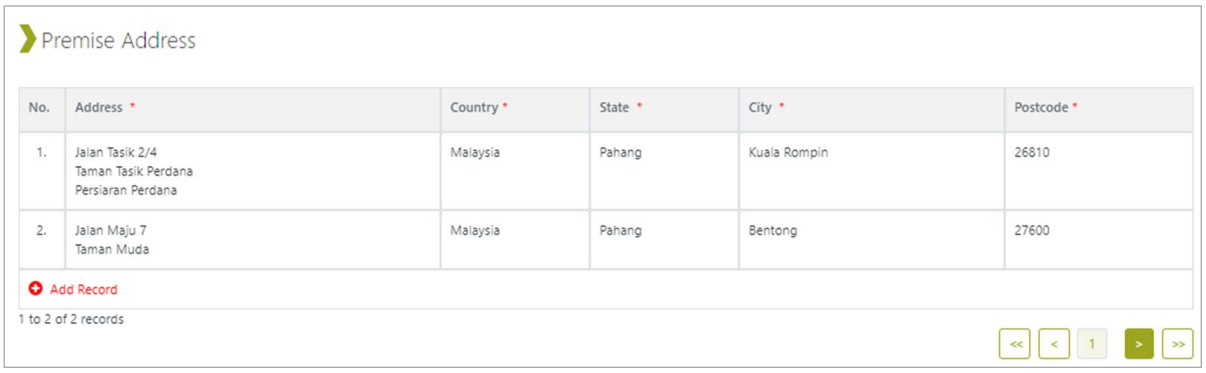
12. By default, the system shall populate any premise addresses from **'Previous Approval Records'** in this section but the applicant can add new **'Premise/Factory Address'** by clicking the **[+Add Record]. Applicant** shall state why amendment is required. The system will add new row to insert address details.

13. Fill in required details:
    a. Address
    b. Country
    c. State
    d. City and
    e. Postcode

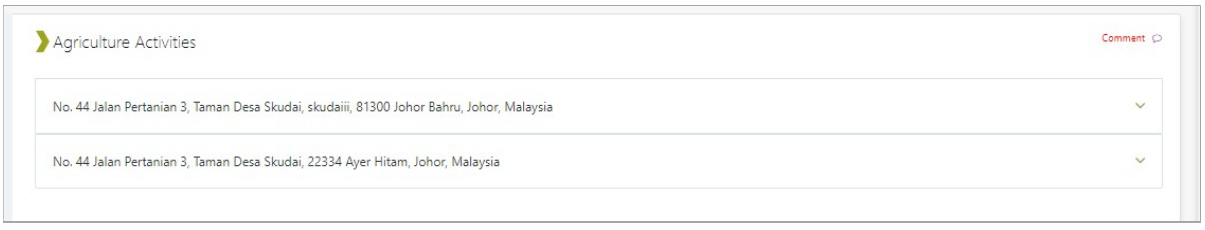


8. Click the **[Save]** button
9. The system will save and display a success message as well as the address.





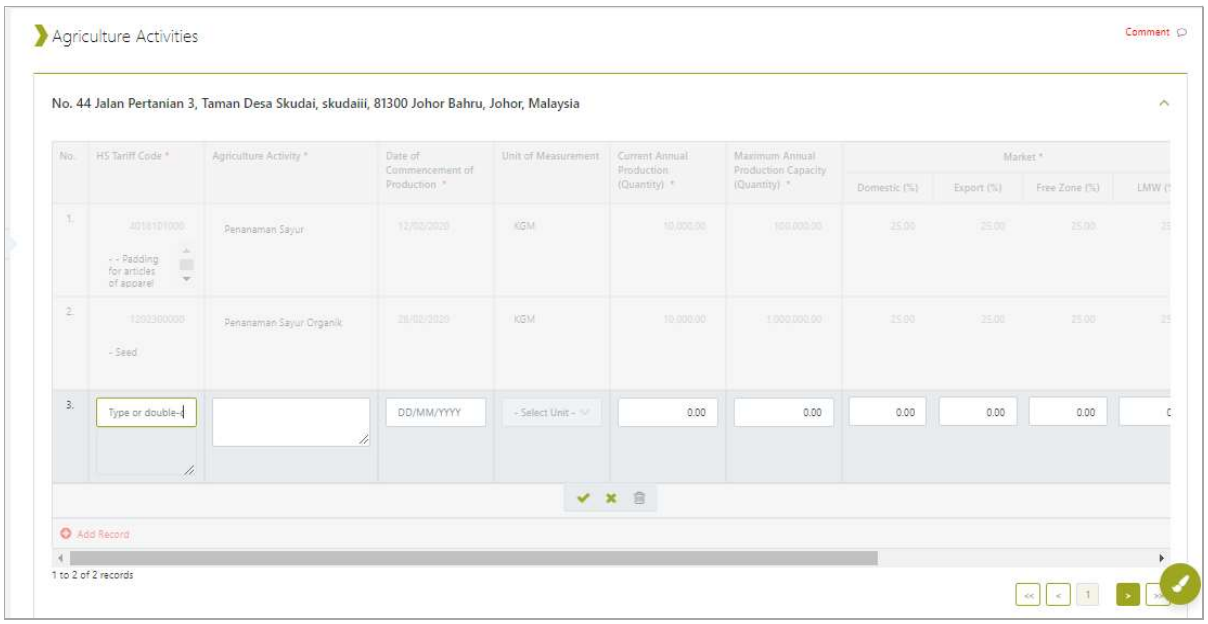
10. Click the **[Next]** button
11. The system will redirect to the **'Agriculture Activities'** section.



13. Click on the (expand) button to expand the Agriculture Activities details.



14. Fill in required details in **'Agriculture Activities'**
15. Click the **[+Add Record]**
16. The system will add a new row to insert the details.



17. Fill in required details:
    a. HS Tariff Code
    b. Agriculture Activity
    c. Date of Commencement of Production
    d. Current Annual Production (Quantity)

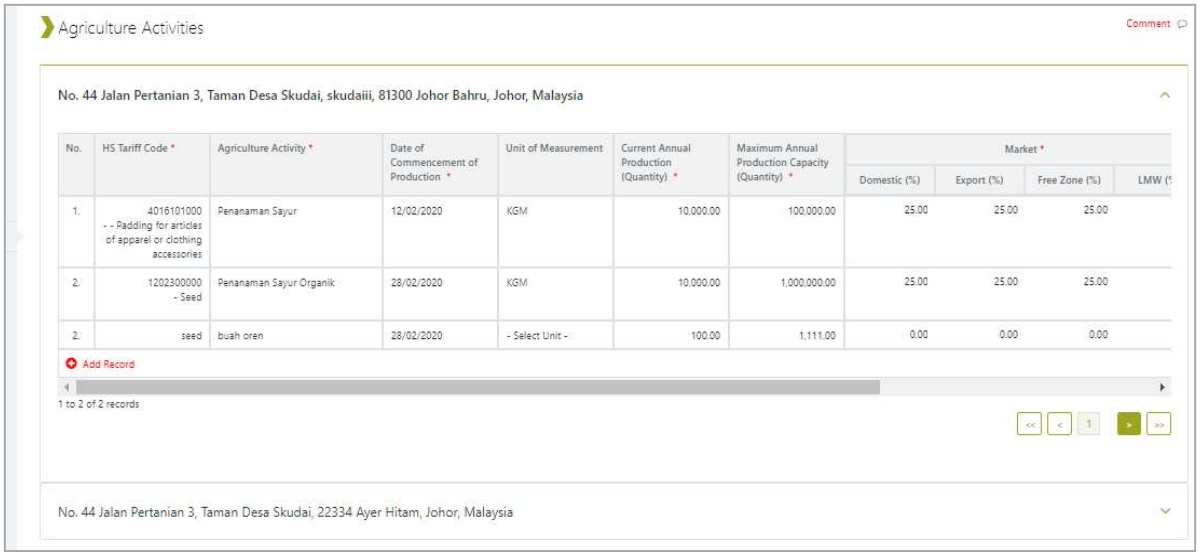
e. Maximum Annual Production Capacity (Quantity)90

f. Market

g. Major Customer

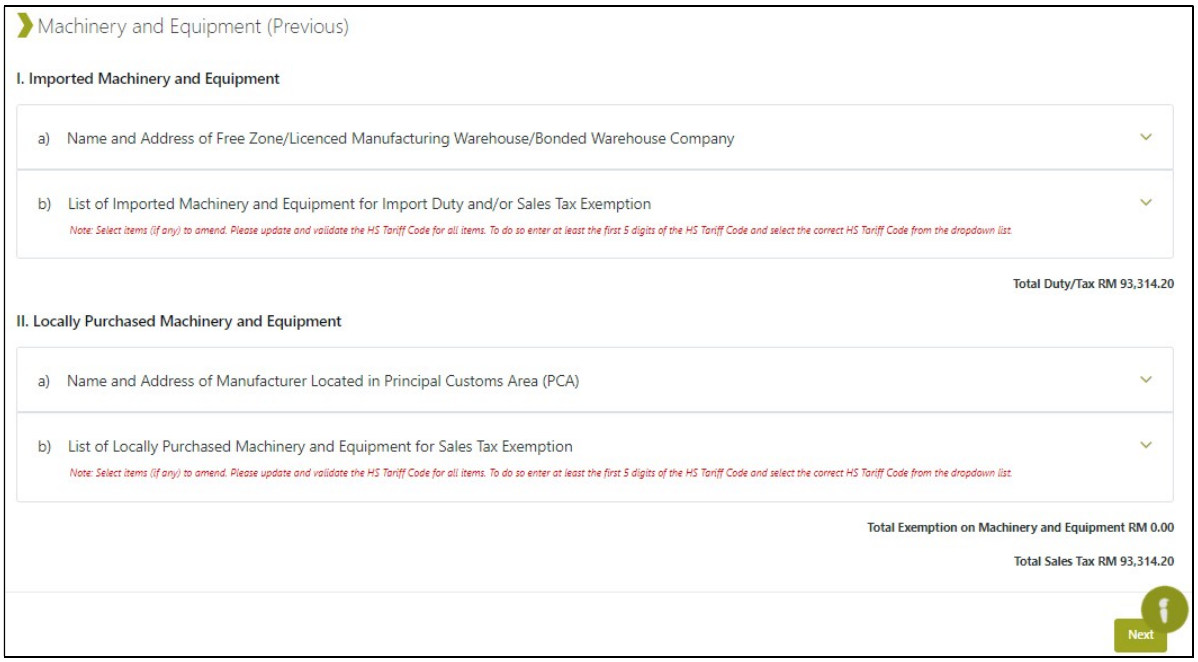
h. Major Export Destinations (If applicable)

18. Click the **[Save]** button
19. The system will save and display an agricultural activity.

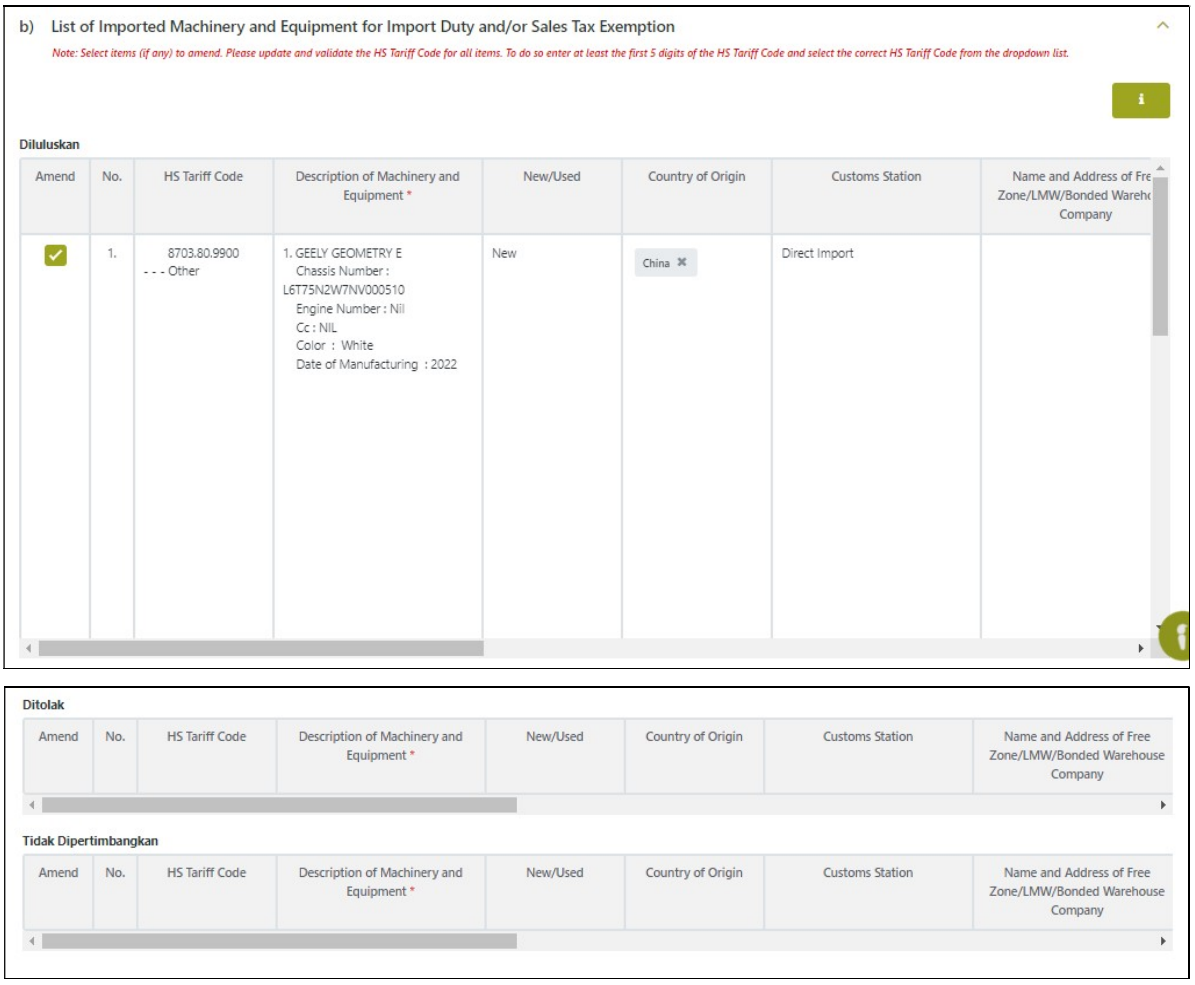


20. Click the **[Next]** button

21. The system will redirect to the **'Machinery and Equipment (Previous)'** section.

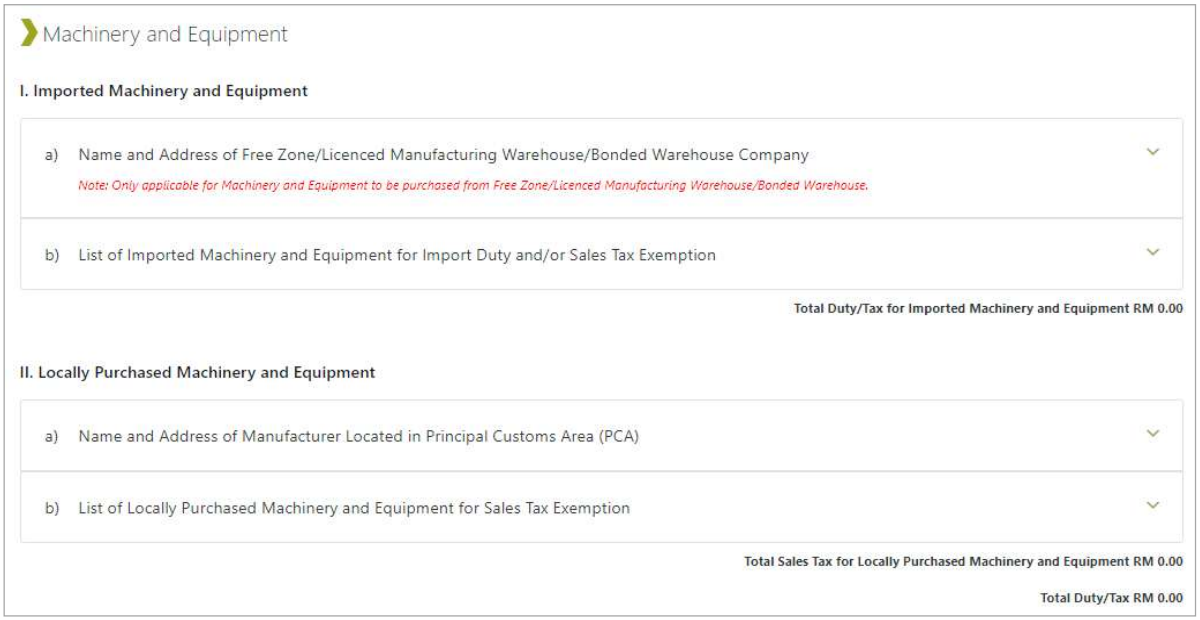


22. Select item to amend (if any)



23. Click the **[Next]** button

24. The system will redirect to the **'Machinery and Equipment'** section.



25. **Notes:**

- **a.** Please fill in or edit (if applicable)
  - i. **a) Name and Address of Free Zone/Licensed Manufacturing/Bonded Warehouse Company** in order to enable it to be selected on
  - ii. **b) List of Imported Machinery and Equipment for Import Duty and/or Sales Tax Exemption** (column: **Customs Station** and **Name and Address of Free Zone/LMW/Bonded Warehouse Company**.
- **b.** Please fill in or edit (if applicable)
  - i. **a) Name and Address of Manufacturer Located in Principal Customs Area (PCA)** in order to enable it to be selected on
  - ii. **b) List of Locally Purchased Machinery and Equipment for Sales Tax Exemption** (column: **Name and Address of Manufacture in PCA**)
- **c. Important**
  - i. The HS Tariff Code is mandatory to change if the completed application comes from a Previous Approval Application.
- **d.** How to edit **HS Tariff Code**?
  - i. Copy/fill in **5-12 HS Tarif Code digit/char (with/without dot)** into **HS Tariff Code** column.

ii. The system will search and display the autocomplete **HS Tariff Code**.

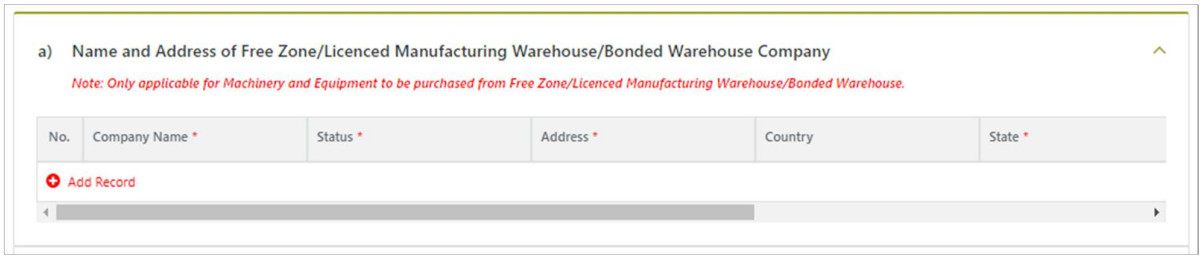
iii. Select the **HS Tariff Code** from the autocomplete listing.

iv. The system will populate **4 main components** related to the **HS Tariff Code** which are:

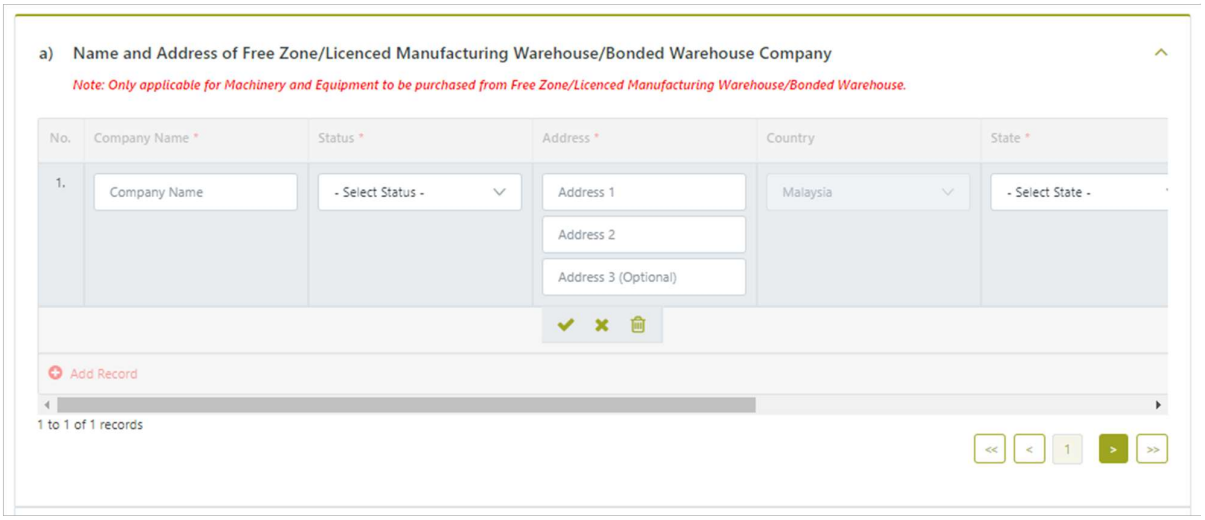
- HS Code Description
- Unit of Measurement
- Import Duty and
- Sales Tax



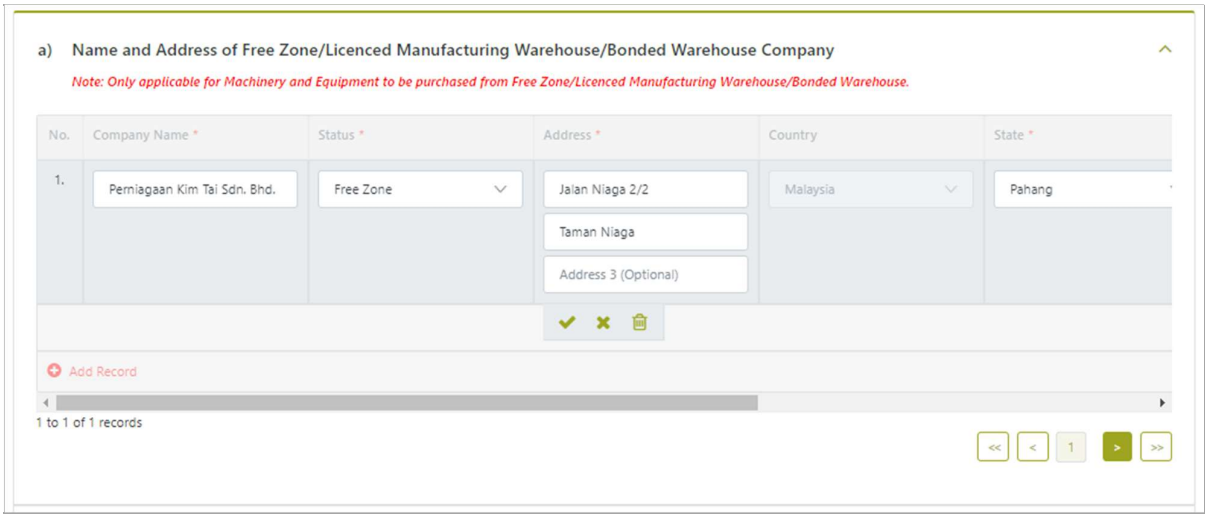
26. Click on the (expand) button to expand the details.



27. Select record to update **'Name and Address of Free Zone/Licensed Manufacturing Warehouse/Bonded Warehouse Company'**
28. Click the **[+Add Record]**
29. The system will add new row to insert the details.

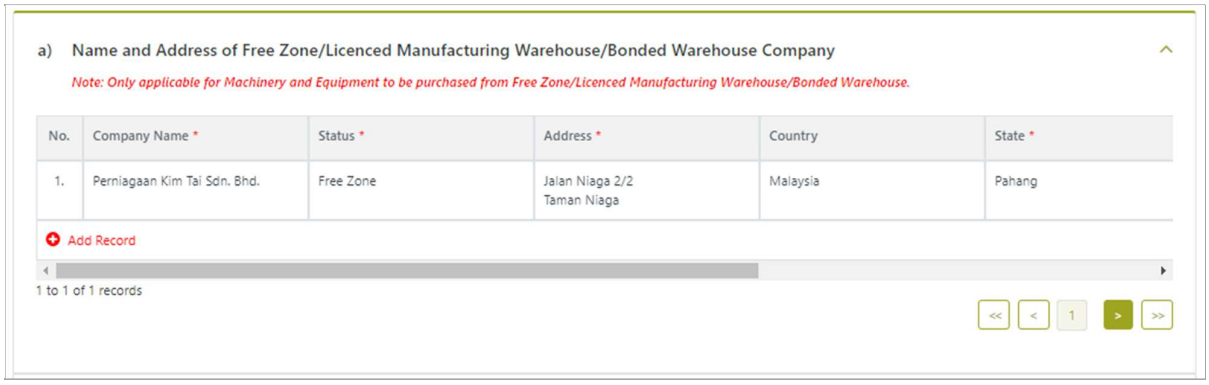


30. Fill in required details:
    a. Company Name
    b. Status
    c. Address
    d. Country
    e. State
    f. City
    g. Postcode and
    h. File Name/File upload (If required)



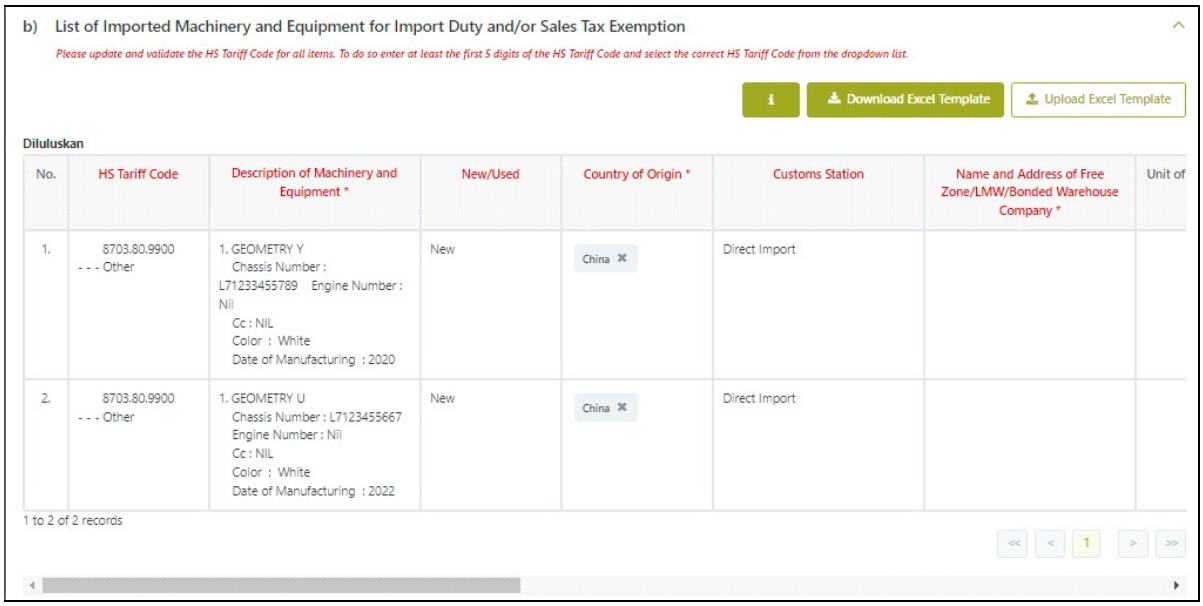
31. Click the **[Save]** button

32. The system will save and display the details.



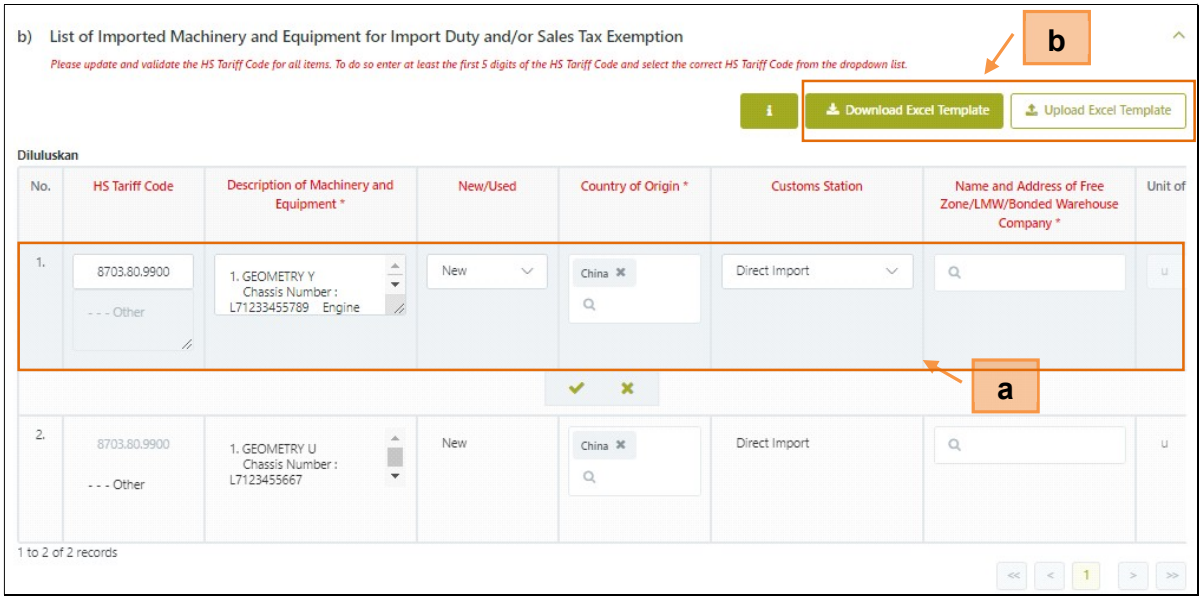


33. Click on the (expand) button to expand the details.



34. The details in **'List of Imported Machinery and Equipment for Import Duty and/or Sales Tax Exemption'** can be updated by:

    a. Using the screen (Editable Table)

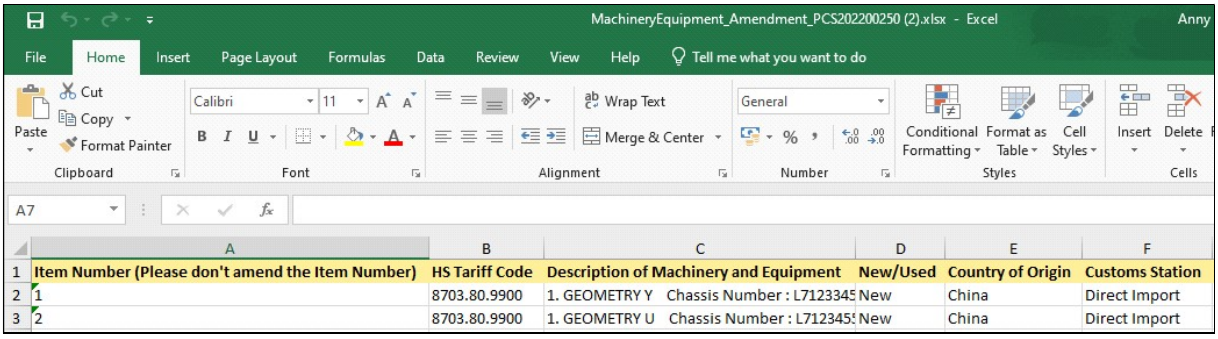


b. Using the Download/Upload Excel Template

i. Click the **[Download Excel Template]** button.

ii. Update the required information in Excel.

iii. Click the **[Upload Excel Template]** button and to upload the Excel.



35. Update the required details:

a. HS Tariff Code

b. Description of Machinery and Equipment

c. New/Used

d. Country of Origin

e. Customs Station

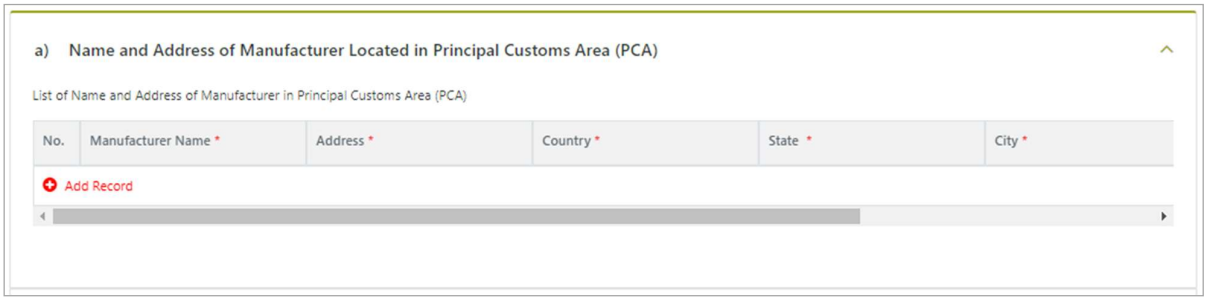
f. Name and Address of Free Zode/LMW/Bonded Warehouse Company (If required)

g. Quantity Applied per Annum
h. CIF Value (RM)
i. Import Duty (If the Import duty is **'OR or /'**)
j. Sales Tax (If the Sales Tax is **'OR or /'**) and
k. Function of each Machinery and Equipment

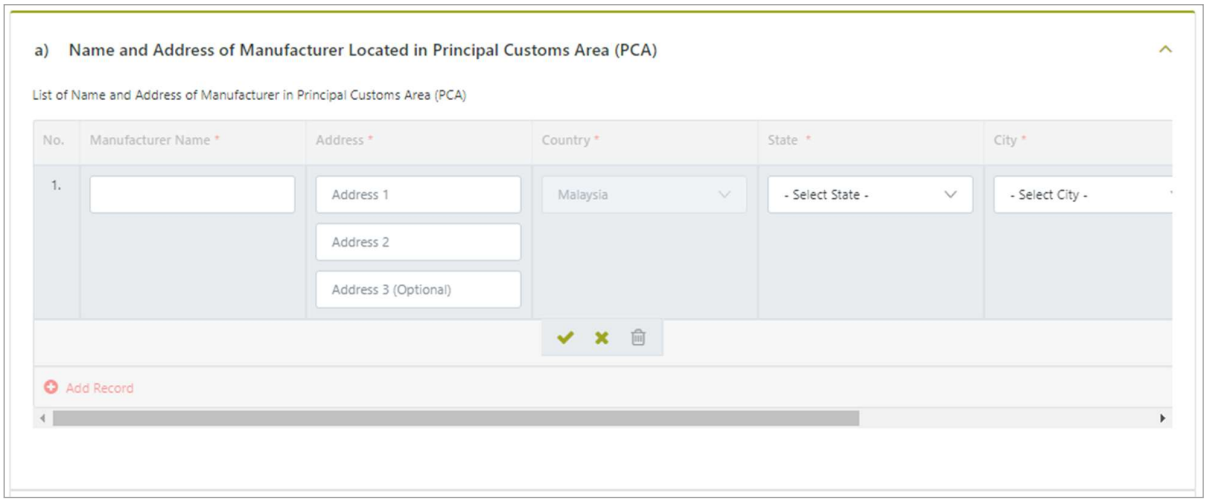
36. Click the **[Save]** button
37. The system will save and update the details.



38. Click on the (expand) button to expand the details.



39. Fill in required details in **'Name and Address of Manufacturer Located in Principal Customs Area (PCA)'**
40. Click the **[+Add Record]**
41. The system will add new row to insert the details.

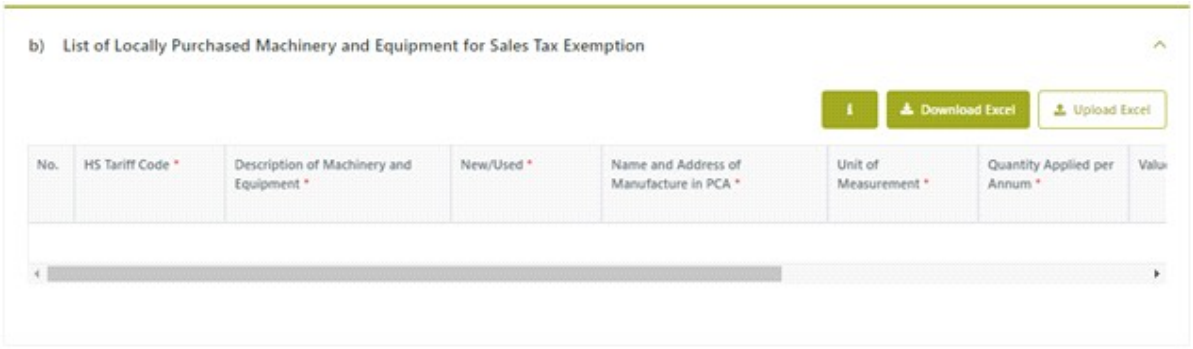


42. Fill in required details:
    a. Manufacturer Name
    b. Address
    c. Country
    d. State
    e. City
    f. Postcode and
    g. File Name/File upload

43. Click the **[Save]** button
44. The system will save and display the details.

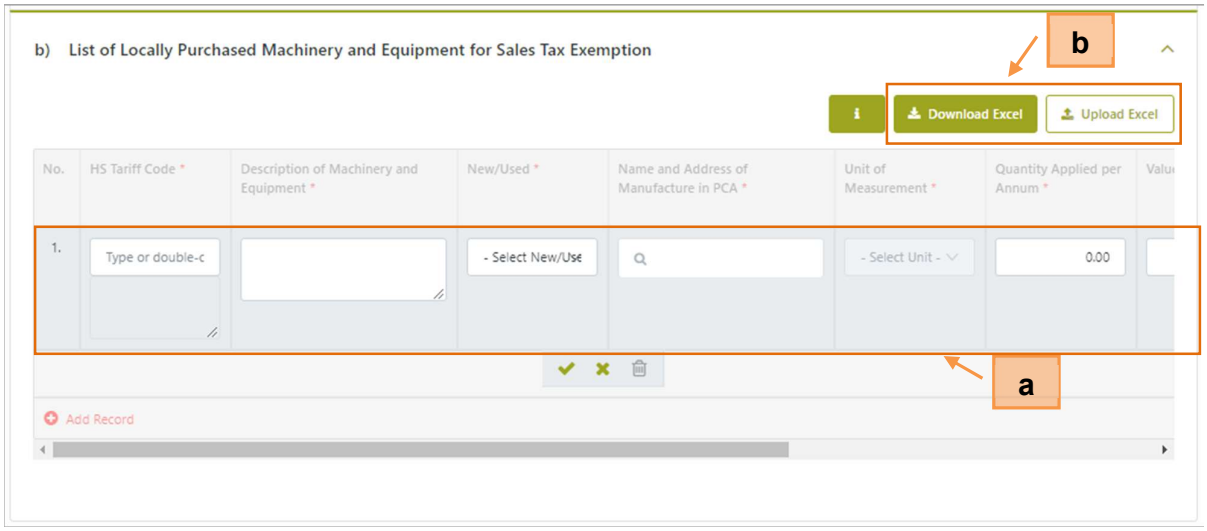


45. Click on the (expand) button to expand the details.



46. The details in **'List of Locally Purchased Machinery and Equipment for Sales Tax Exemption'** can be updated by:

    a. Using the screen (Editable Table)

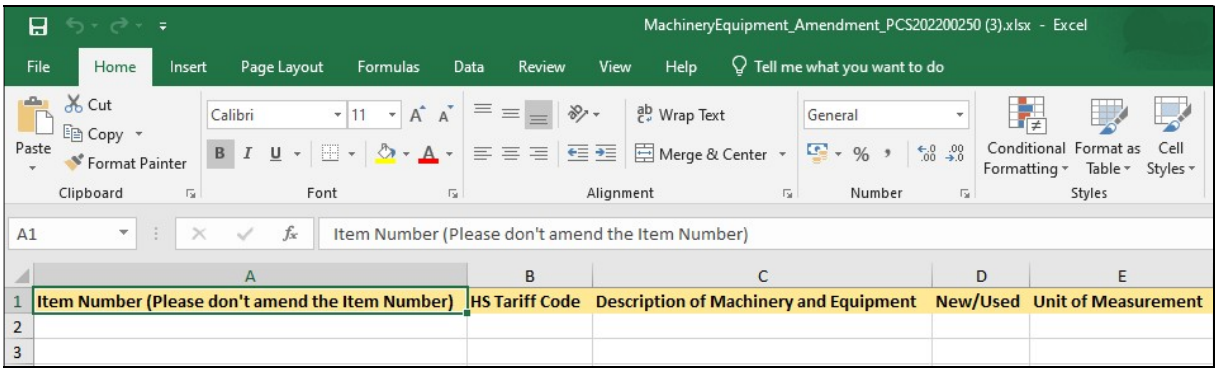


    b. Using the Download/Upload Excel Template

        i. Click the **[Download Excel Template]** button.

        ii. Update the required information in Excel.

        iii. Click the **[Upload Excel Template]** button and to upload the Excel.



47. Update the required details:
    a. HS Tariff Code
    b. Description of Machinery and Equipment
    c. New/Used
    d. Name and Address of Manufacturer in PCA
    e. Quantity Applied per Annum
    f. Value (RM)
    g. Sales Tax (If the Sales Tax is **'OR or /'**) and
    h. Function of each Machinery and Equipment

a. Click the **[Save]** button
b. The system will save and update the details.

c. Click the [**Next]** button

52. The system will redirect to the **'Supporting Documents'** section.
    (Refer to Chapter 1 Common Sections: 1.6 Supporting Documents)

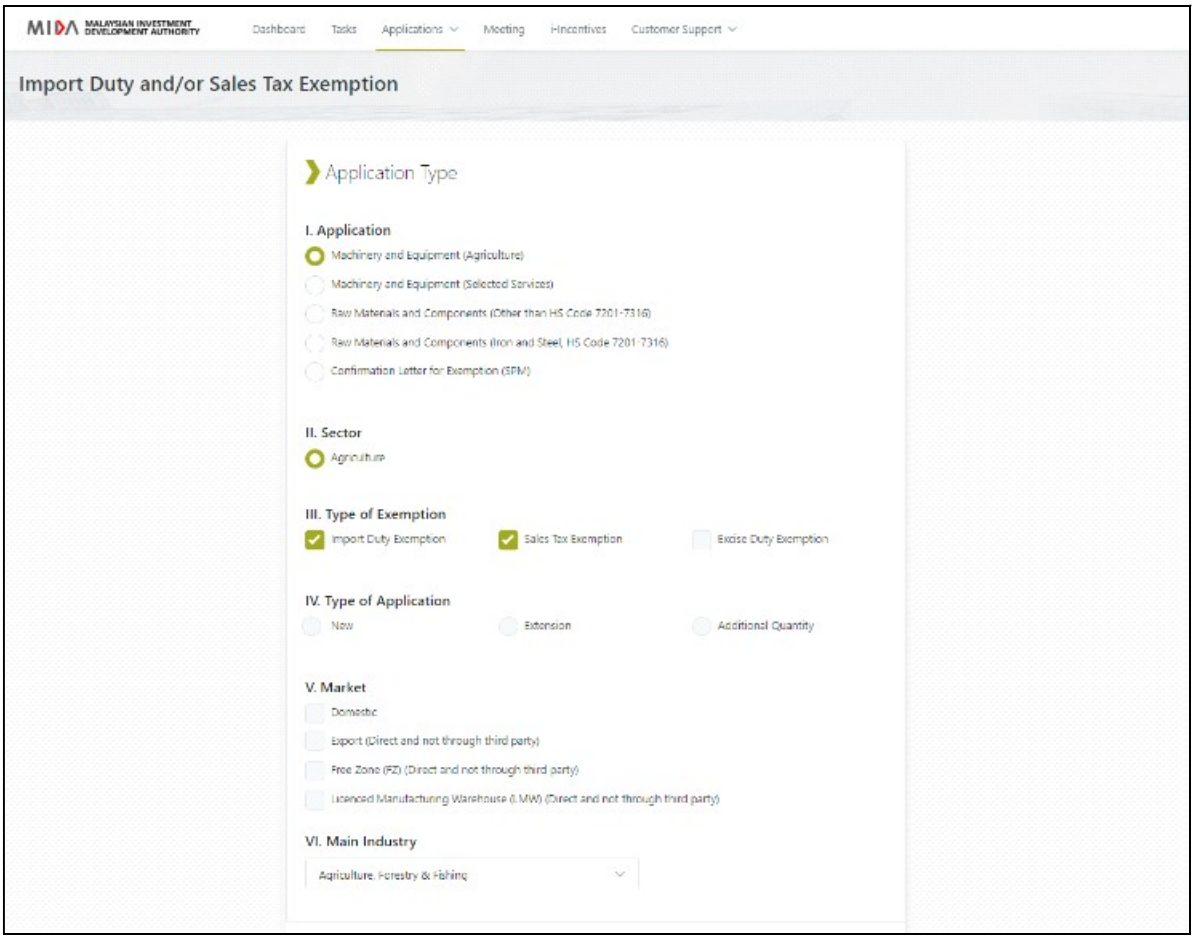
53. Click the [**Next]** button

54. The system will redirect to the **'Declaration'** section.
    (Refer to Chapter 1 Common Sections: 1.7 Declaration)

Chapter 5 APPLICATION (APPEAL)

5.1 Machinery and Equipment (Agriculture)

1. **Refer to [InvestMalaysia] Learn about the system (General) User Guide. Chapter 2 INVEST MALAYSIA ONLINE PORTAL : 2.2.4 Applications**
   3. Create **Appeal** Application



2. Select:
   I. Application: **Machinery and Equipment (Agriculture)**
   II. Sector: **Agriculture**
   III. Type of Exemption (select at least one):
      i. **Import Duty Exemption**

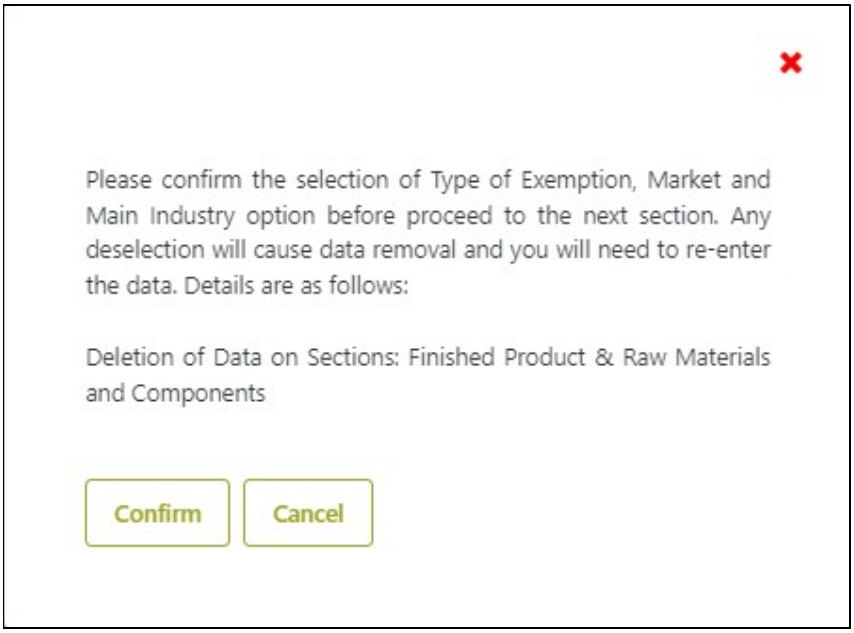
ii. **Sales Tax Exemption**

IV. Type of Application: (Not applicable)

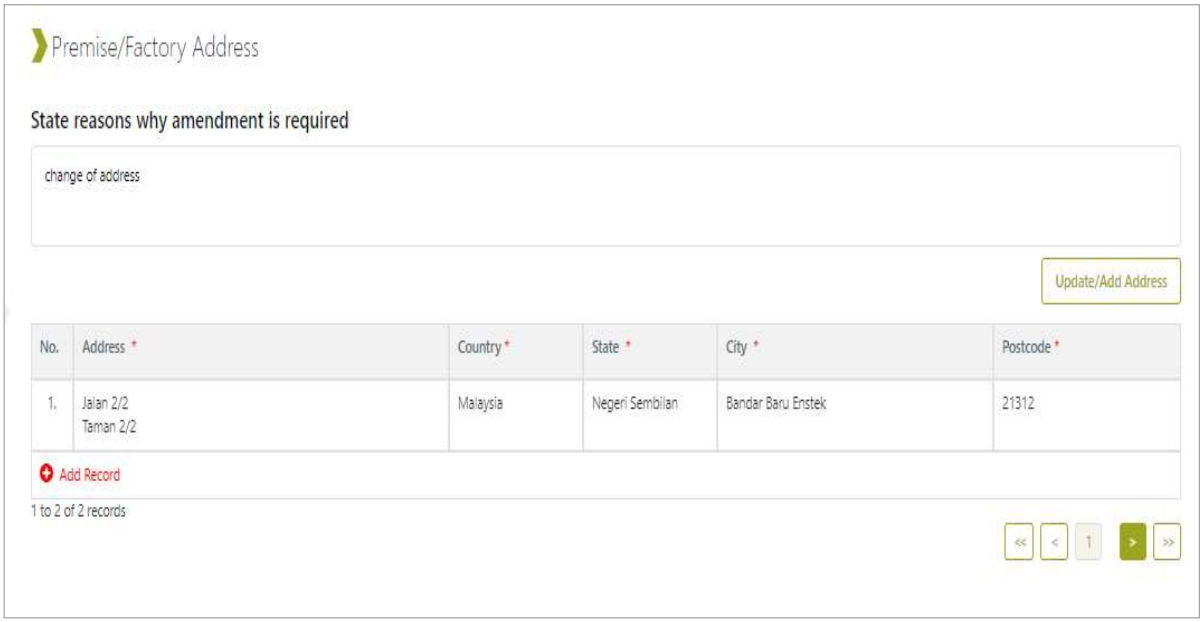
V. Market: (Not applicable)

VI. Main Industry: Default to **Agriculture, Forestry and Fishing** (Editable)

3. Click the **[Next]** button

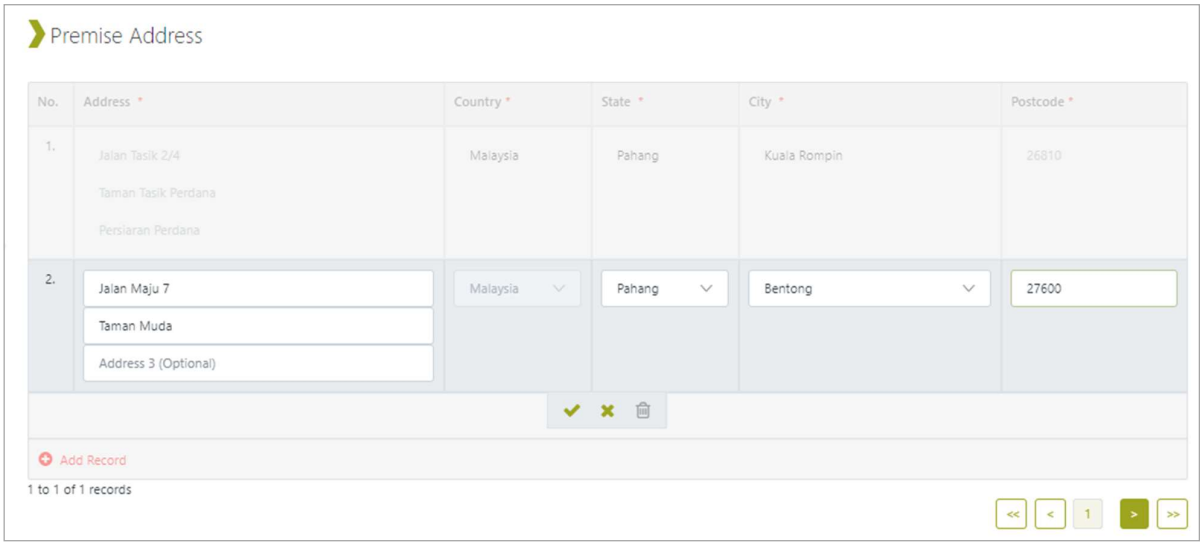


4. The above message shall be displayed if there are changes to the Type of Exemption and Market.
5. Click the **[Cancel]** button and the system will return to the Application Wizard.
6. Click the **[Confirm]** button and the system will proceed to the next section.
7. The system will redirect to the **'Company'** section.
   (Refer to Chapter 1 Common Sections: 1.1 Company)
8. Click the [**Next**] button
9. The system will redirect to the **'Previous Approval Records'** section.
   (Refer to Chapter 1 Common Sections: 1.2 Previous Approval Records)
10. Click the [**Next**] button
11. System will redirect to "**Premise Address**" section



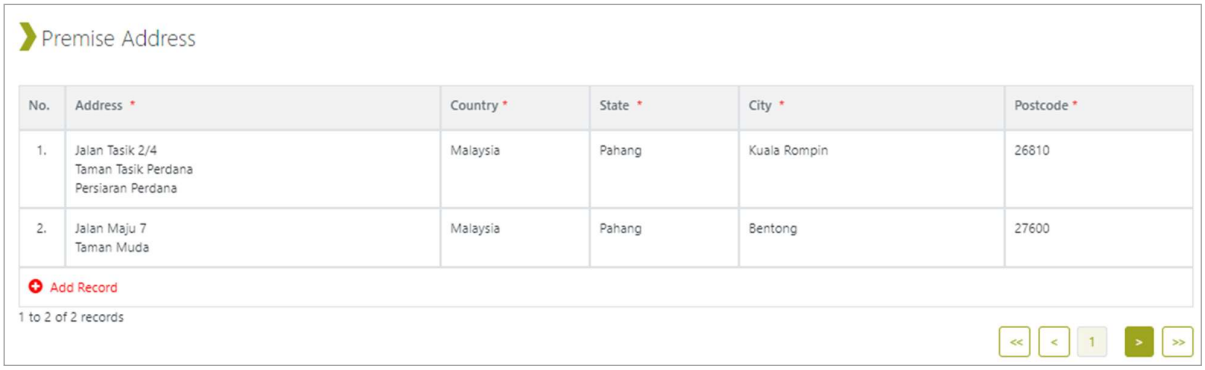
12. By default, the system shall populate any premise addresses from **'Previous Approval Records'** in this section but the applicant can add new **'Premise Address'** by clicking the **[+Add Record]. Applicant** shall state why appeal is required**.** The system will add new row to insert address details.

13. Fill in required details:
    a. Address
    b. Country
    c. State
    d. City and
    e. Postcode

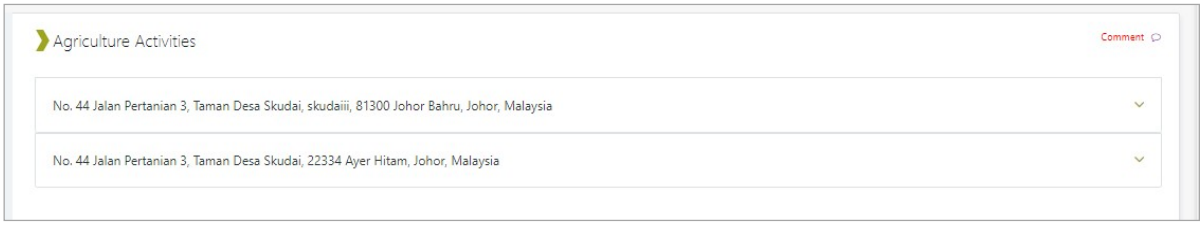


14. Click the **[Save]** button
15. The system will save and display a success message as well as the address.





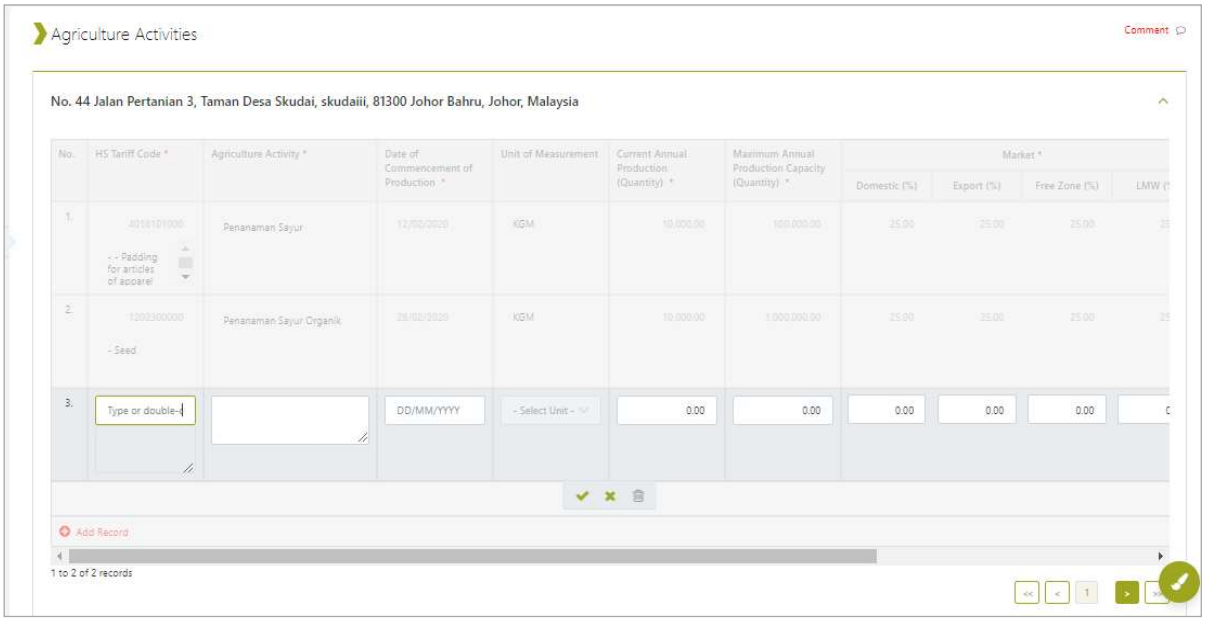
16. Click the **[Next]** button
17. The system will redirect to the **'Agriculture Activities'** section.



18. Click on the (expand) button to expand the Agriculture Activities details.



19. Fill in required details in **'Agriculture Activities'**
20. Click the **[+Add Record]**
21. The system will add a new row to insert the details.



22. Fill in required details:
    a. HS Tariff Code
    b. Agriculture Activity
    c. Date of Commencement of Production
    d. Current Annual Production (Quantity)

e. Maximum Annual Production Capacity (Quantity)

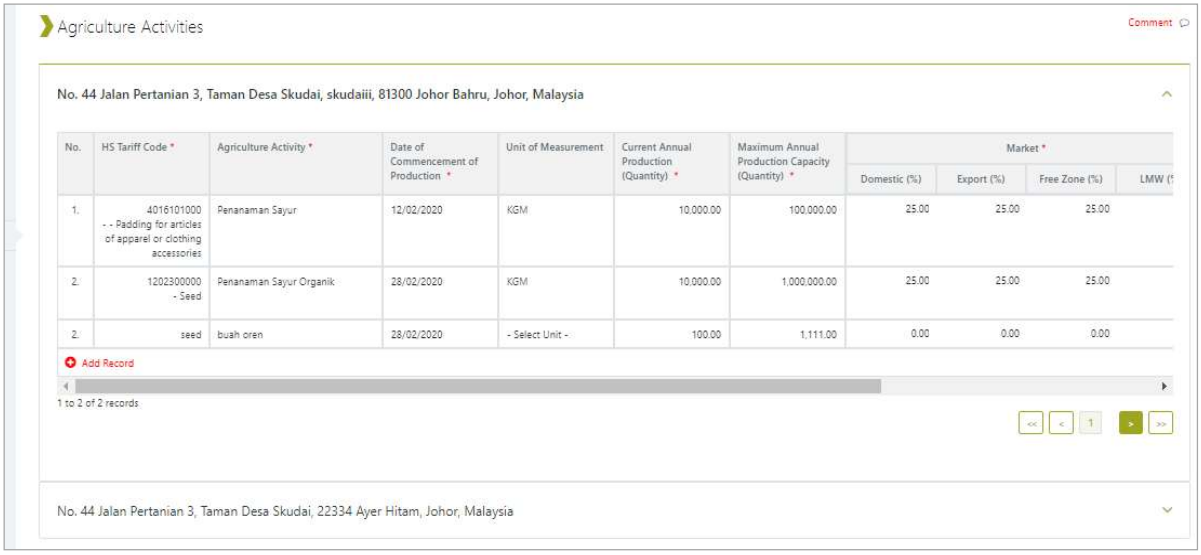
f. Market

g. Major Customer

h. Major Export Destinations (If applicable)

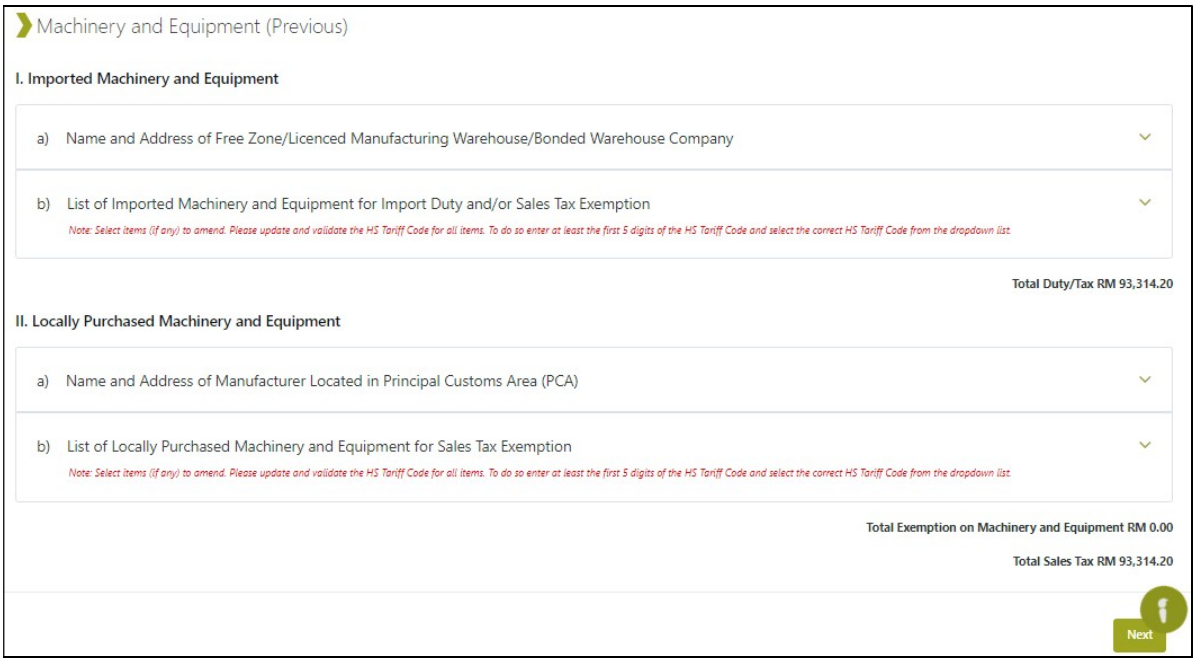
23. Click the **[Save]** button

The system will save and display an agricultural activity.

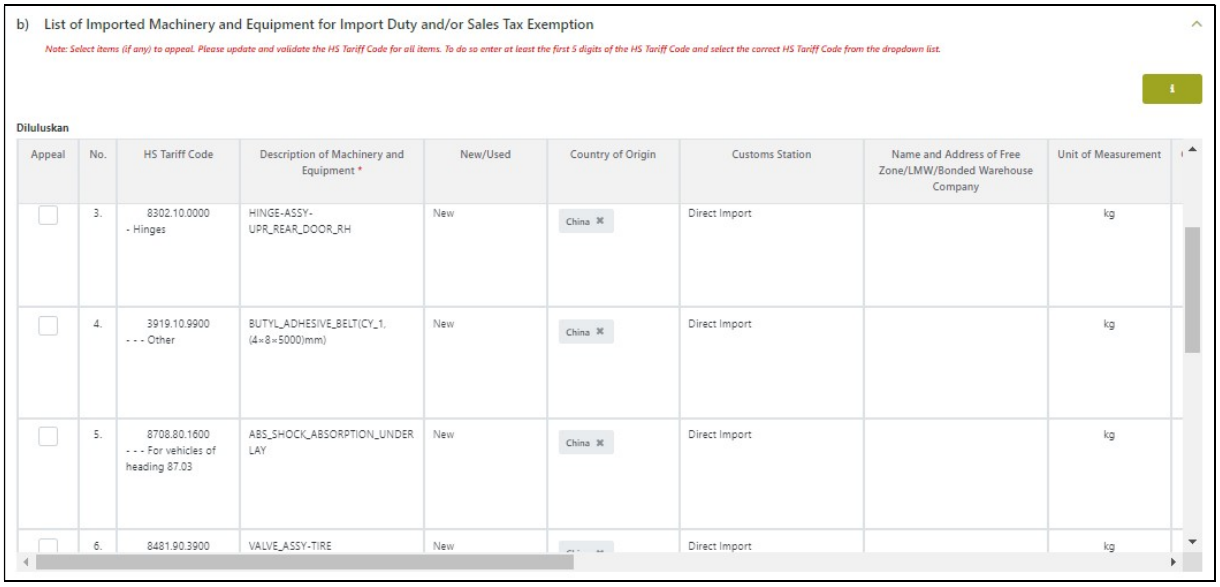


24. Click the **'Next'** button

25. The system will redirect to the **'Machinery and Equipment (Previous)'** section.



26. Select item to appeal (if any)





Ditolak

Appeal	No.	HS Tariff Code	Description of Machinery and Equipment *	New/Used	Country of Origin	Customs Station	Name and Address of Free Zone/LMW/Bonded Warehouse Company	Unit of Measurement
☑	49.	8708.99.9900 - - - - Other	RFID CLIP	New	China	Direct Import		kg
☑	50.	8708.99.9900 - - - - Other	RFID BUCKIE	New	China	Direct Import		kg
☐	473.	8708.99.9900 - - - - Other	MARK-PRODUCT EXTERNAL	New	China	Direct Import		kg

Tidak Dipertimbangkan

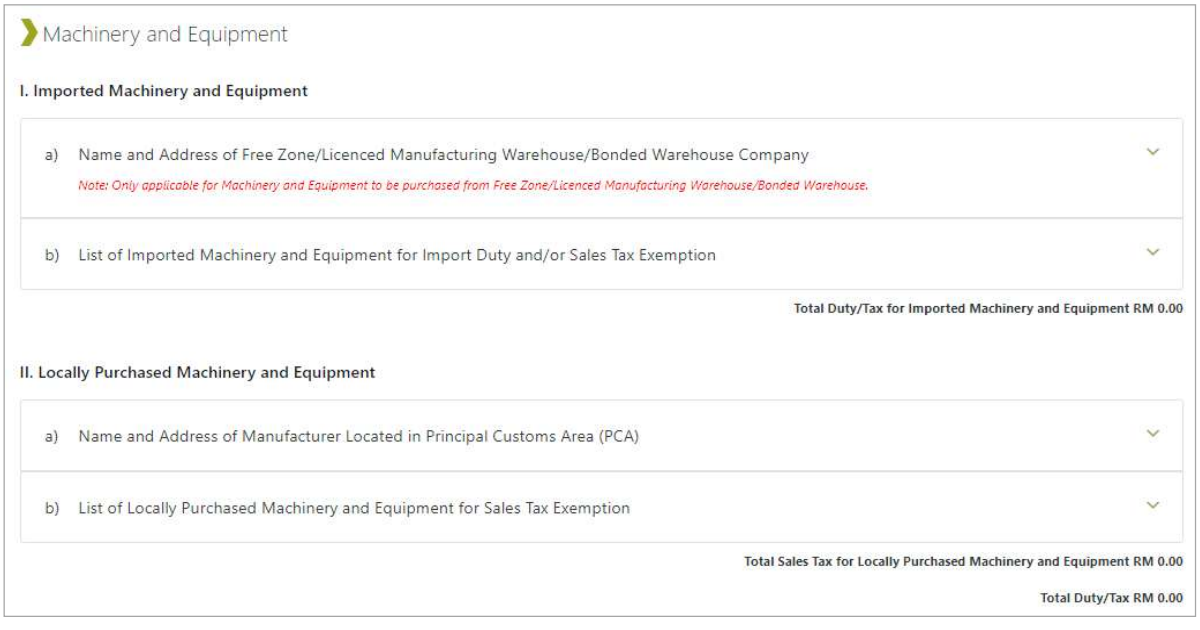
Appeal	No.	HS Tariff Code	Description of Machinery and Equipment *	New/Used	Country of Origin	Customs Station	Name and Address of Free Zone/LMW/Bonded Warehouse Company	Unit of Measurement	Qua
☑	269.	8413.30.3000 - - Fuel pumps of a kind used for engines of motor vehicles of heading 87.02, 87.03 or 87.04	INSULATION-HIGH PRESSURE OIL PUMP	New	China	Direct Import		u	

1 to 1 of 1 records

<< < 1 > >>

27. Click the **[Next]** button

28. The system will redirect to the **'Machinery and Equipment'** section.



Machinery and Equipment

I. Imported Machinery and Equipment

a) Name and Address of Free Zone/Licenced Manufacturing Warehouse/Bonded Warehouse Company

Note: Only applicable for Machinery and Equipment to be purchased from Free Zone/Licenced Manufacturing Warehouse/Bonded Warehouse.

b) List of Imported Machinery and Equipment for Import Duty and/or Sales Tax Exemption

Total Duty/Tax for Imported Machinery and Equipment RM 0.00

II. Locally Purchased Machinery and Equipment

a) Name and Address of Manufacturer Located in Principal Customs Area (PCA)

b) List of Locally Purchased Machinery and Equipment for Sales Tax Exemption

Total Sales Tax for Locally Purchased Machinery and Equipment RM 0.00

Total Duty/Tax RM 0.00

29. **Notes:**

a. Please fill in or edit (if applicable)

i. **a) Name and Address of Free Zone/Licensed Manufacturing/Bonded Warehouse Company** in order to enable it to be selected on

ii. **b) List of Imported Machinery and Equipment for Import Duty and/or Sales Tax Exemption** (column: **Customs Station** and **Name and Address of Free Zone/LMW/Bonded Warehouse Company**.

b. Please fill in or edit (if applicable)

i. **a) Name and Address of Manufacturer Located in Principal Customs Area (PCA)** in order to enable it to be selected on

ii. **b) List of Locally Purchased Machinery and Equipment for Sales Tax Exemption** (column: **Name and Address of Manufacture in PCA**)

c. **Important**

i. The HS Tariff Code is mandatory to change if the completed application comes from a Previous Approval Application.

d. How to edit **HS Tariff Code**?

i. Copy/fill in **5-12 HS Tarif Code digit/char (with/without dot)** into **HS Tariff Code** column.

ii. The system will search and display the autocomplete **HS Tariff Code**.

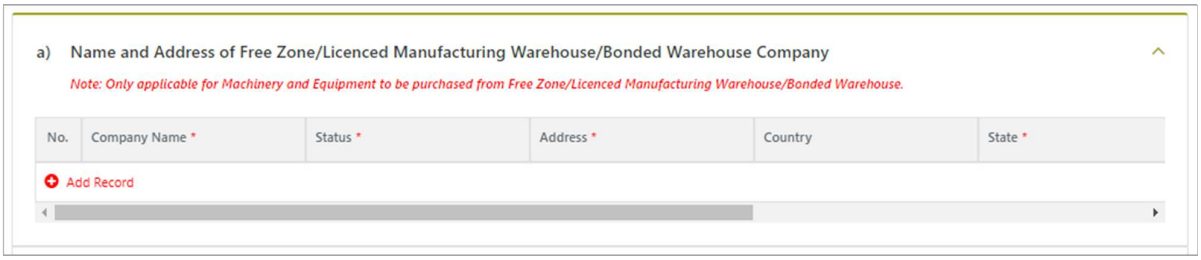
iii. Select the **HS Tariff Code** from the autocomplete listing.

iv. The system will populate **4 main components** related to the **HS Tariff Code** which are:

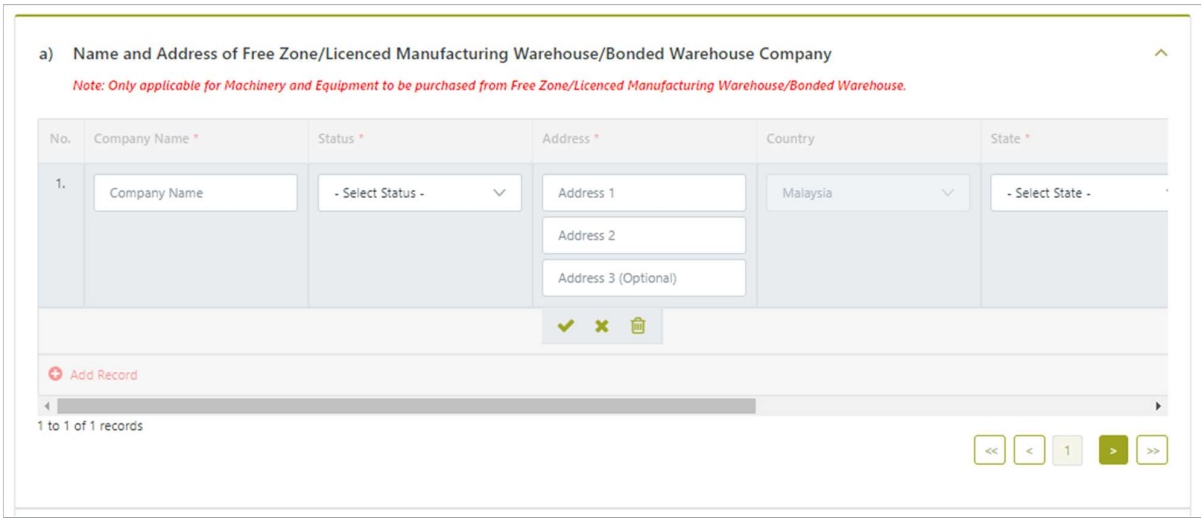
- HS Code Description
- Unit of Measurement
- Import Duty and
- Sales Tax



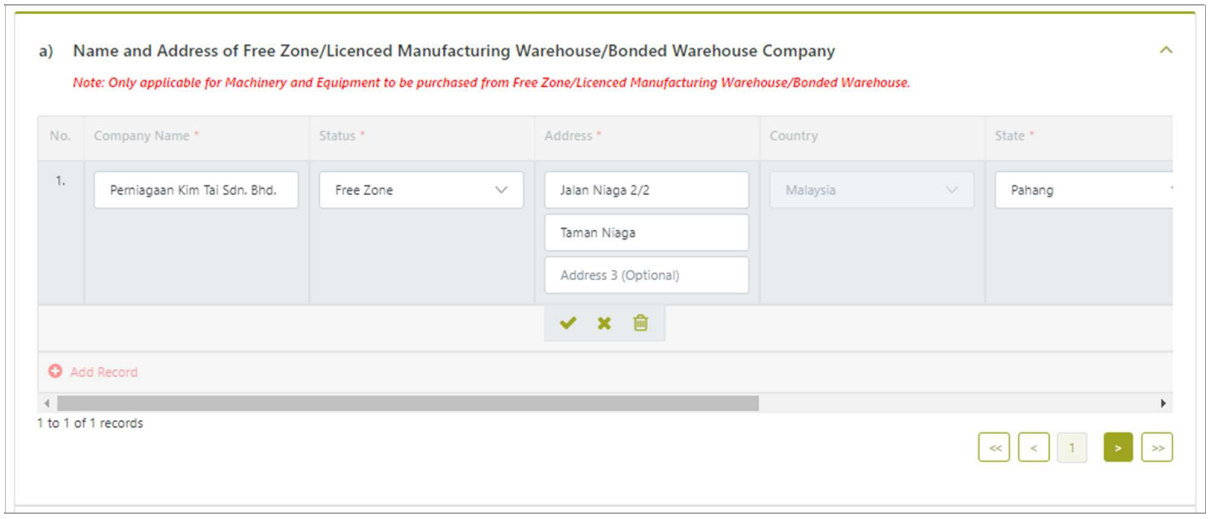
30. Click on the (expand) button to expand the details.



31. Select record to update **'Name and Address of Free Zone/Licensed Manufacturing Warehouse/Bonded Warehouse Company'**
32. Click the **[+Add Record]**
33. The system will add new row to insert the details.

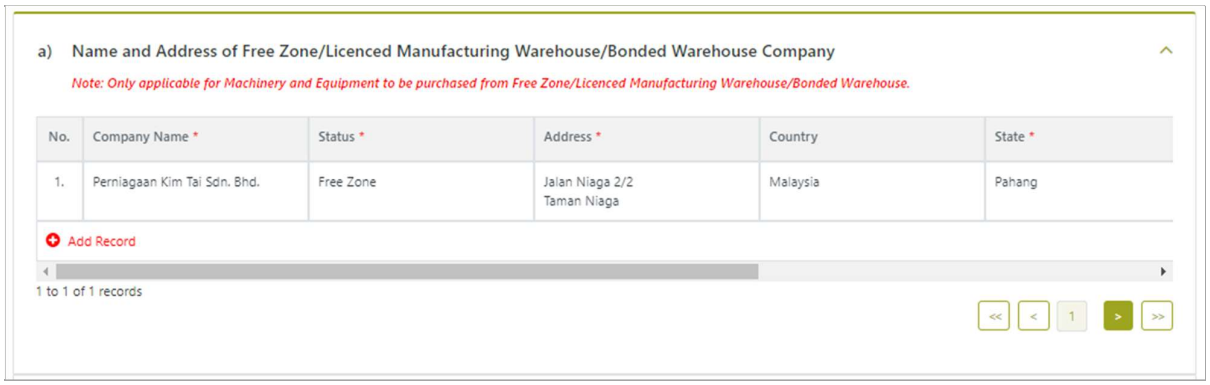


34. Fill in required details:
    a. Company Name
    b. Status
    c. Address
    d. Country
    e. State
    f. City
    g. Postcode and
    h. File Name/File upload (If required)



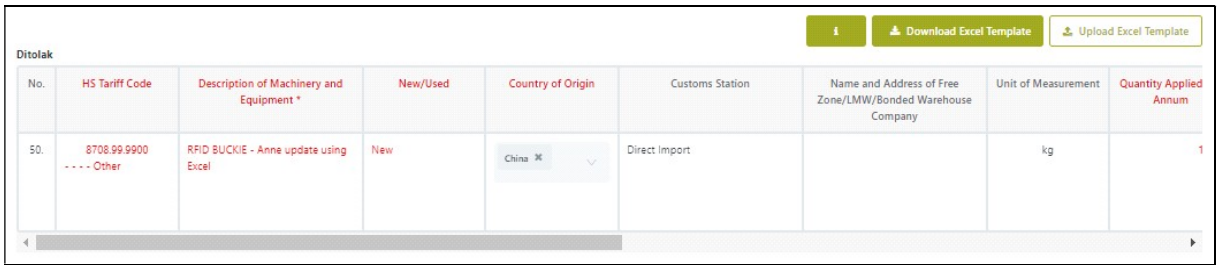
35. Click the **[Save]** button

36. The system will save and display the details.





37. Click on the (expand) button to expand the details.



38. The details in **'List of Imported Machinery and Equipment for Import Duty and/or Sales Tax Exemption'** can be updated by:

    a. Using the screen (Editable Table)

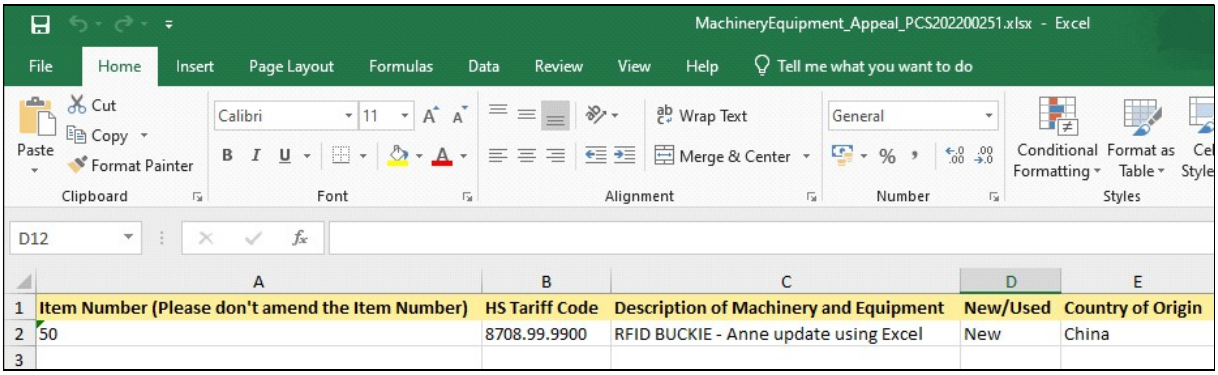


    b. Using the Download/Upload Excel Template

        i. Click the **[Download Excel Template]** button.

        ii. Update the required information in Excel.

        iii. Click the **[Upload Excel Template]** button and to upload the Excel.



39. Update the required details:

    a. HS Tariff Code

    b. Description of Machinery and Equipment

    c. New/Used

    d. Country of Origin

    e. Customs Station

    f. Name and Address of Free Zode/LMW/Bonded Warehouse Company (If required)

    g. Quantity Applied per Annum

    h. CIF Value (RM)

i. Import Duty (If the Import duty is **'OR or /'**)

j. Sales Tax (If the Sales Tax is **'OR or /'**) and

k. Function of each Machinery and Equipment

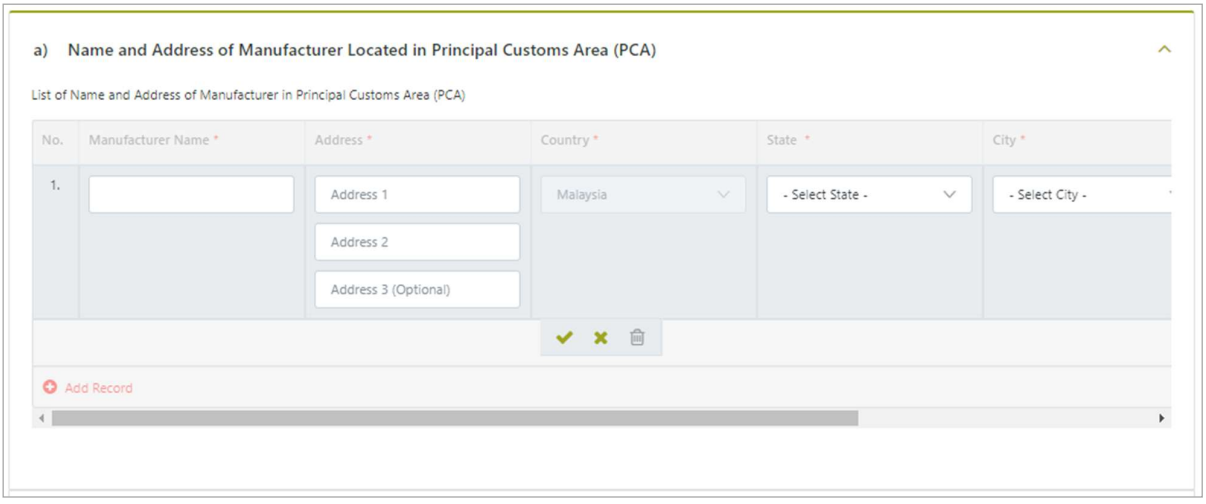
40. Click the **[Save]** button
41. The system will save and update the details.



42. Click on the (expand) button to expand the details.



43. Fill in required details in **'Name and Address of Manufacturer Located in Principal Customs Area (PCA)'**
44. Click the **[+Add Record]**
45. The system will add new row to insert the details.



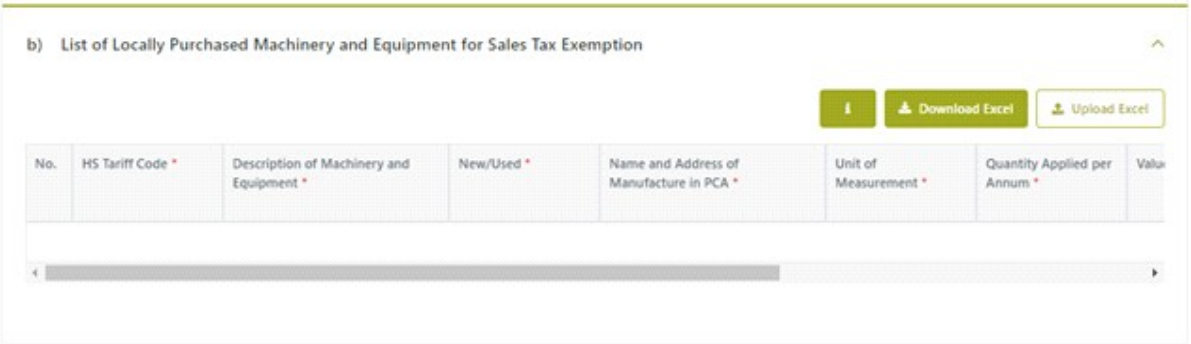
46. Fill in required details:

a. Manufacturer Name
b. Address
c. Country
d. State
e. City
f. Postcode and
g. File Name/File upload

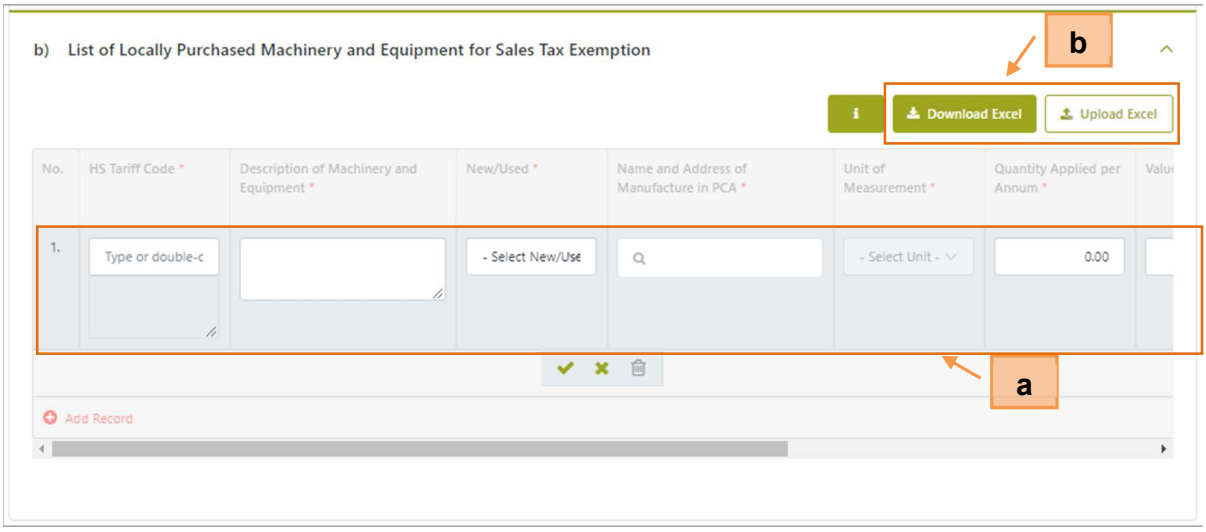
47. Click the **[Save]** button
48. The system will save and display the details.



49. Click on the (expand) button to expand the details.



50. The details in **'List of Locally Purchased Machinery and Equipment for Sales Tax Exemption'** can be updated by:
    a. Using the screen (Editable Table)

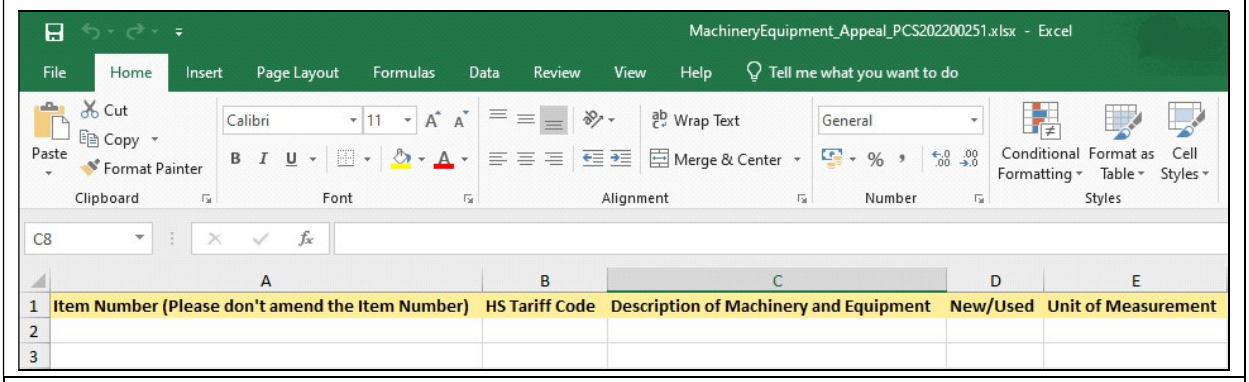


b. Using the Download/Upload Excel Template

i. Click the **[Download Excel Template]** button.

ii. Update the required information in Excel.

iii. Click the **[Upload Excel Template]** button and to upload the Excel.



51. Update the required details:

a. HS Tariff Code

b. Description of Machinery and Equipment

c. New/Used

d. Name and Address of Manufacturer in PCA

e. Quantity Applied per Annum

f. Value (RM)

g. Sales Tax (If the Sales Tax is **'OR or /'**) and

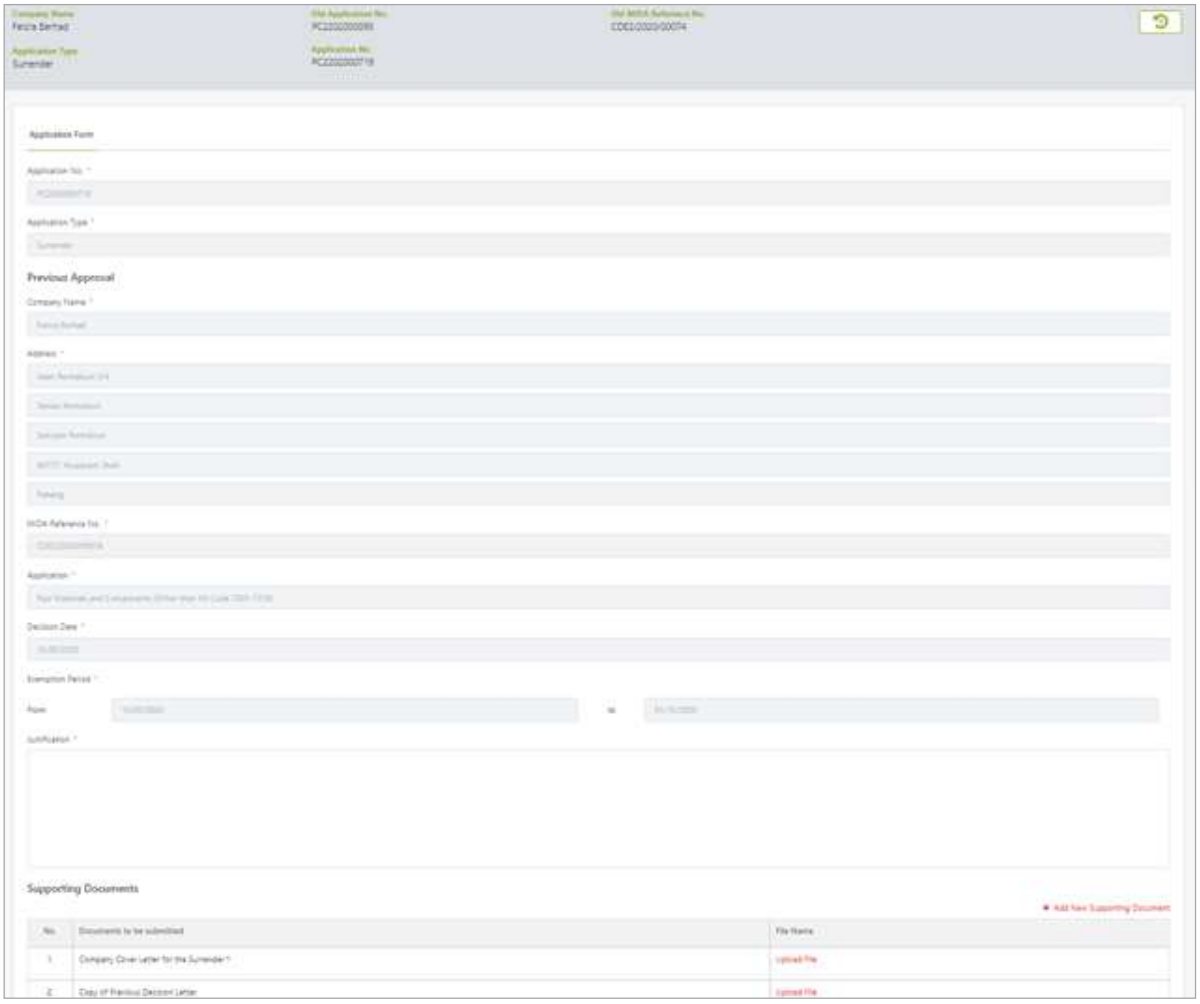
h. Function of each Machinery and Equipment

52. Click the **[Save]** button 53. The system will save and update the details.
54. Click the [**Next]** button
55. The system will redirect to the **'Supporting Documents'** section. **(Refer to Chapter 1 Common Sections: 1.6 Supporting Documents)**
56. Click the [**Next]** button
57. The system will redirect to the **'Declaration'** section. **(Refer to Chapter 1 Common Sections: 1.7 Declaration)**

Chapter 6 APPLICATION (SURRENDER)

6.1 Machinery and Equipment (Agriculture)

1. **Refer to [InvestMalaysia] Learn about the system (General) User Guide. Chapter 2 INVEST MALAYSIA ONLINE PORTAL : 2.2.4 Applications**
   4. Create **Surrender** Application

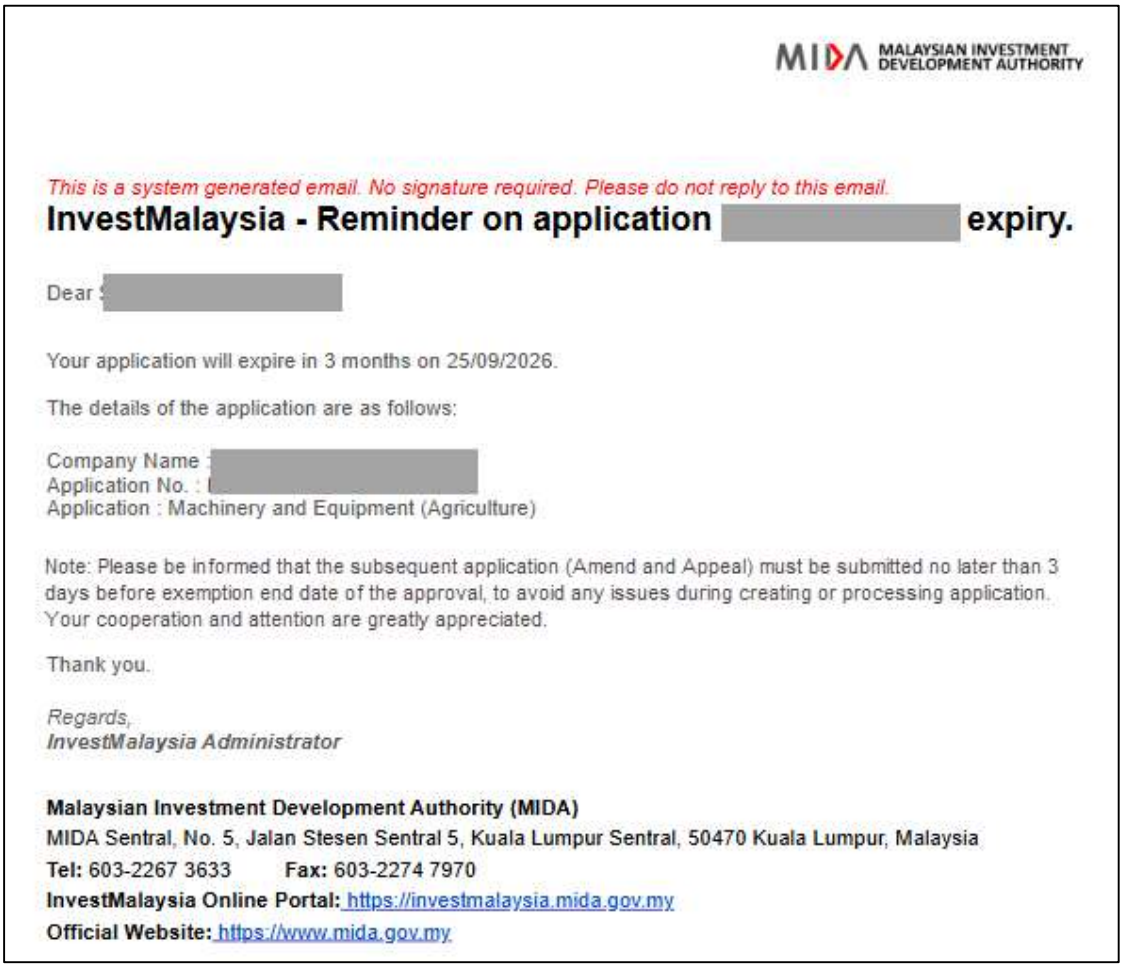


2. Select:
   I. Application No: (Not editable)
   II. Application Type: **Surrender** (Not editable)

III. Previous Approval: i. Company Name: (Not editable) ii. Address: (Not editable) iii. MIDA Reference No: (Not editable) iv. Application: Machinery and Equipment (Agriculture) (Not editable) v. Decision Date: (Not editable) vi. Exemption Period: From and To (Not editable) IV. **Justification: Editable** V. Supporting Documents: (Editable- Add New Supporting Documents)
2. Click the **[Save]** button to save changes and click the **[Submit]** button to submit

Chapter 7 EMAIL NOTIFICATION AND RESTRICTION

7.1 Machinery and Equipment (Agriculture)



MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY

This is a system generated email. No signature required. Please do not reply to this email.

InvestMalaysia - Reminder on application [redacted] expiry.

Dear [redacted]

Your application will expire in 3 months on 25/09/2026.

The details of the application are as follows:

Company Name [redacted]
Application No. : [redacted]
Application : Machinery and Equipment (Agriculture)

Note: Please be informed that the subsequent application (Amend and Appeal) must be submitted no later than 3 days before exemption end date of the approval, to avoid any issues during creating or processing application. Your cooperation and attention are greatly appreciated.

Thank you.

Regards,
InvestMalaysia Administrator

Malaysian Investment Development Authority (MIDA)
MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia
Tel: 603-2267 3633 **Fax:** 603-2274 7970
InvestMalaysia Online Portal: https://investmalaysia.mida.gov.my
Official Website: https://www.mida.gov.my

1. The user will receive an email notification **three (3) months** prior to the end of exemption date on the approved application.



2. The user will unable to create, proceed for payment or submit below application and will receive a message, when the approved application will expire in **three (3) working days**.
   - Amendment
   - Appeal